

JUDICIAL BRANCH OF THE NAVAJO NATION

ADMINISTRATIVE OFFICE OF THE COURTS

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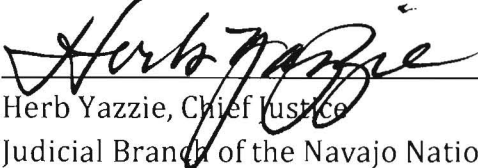


HONORABLE HERB YAZZIE
Chief Justice of the Navajo Nation

DARREN TUNGOVIA
Human Resources Director

MEMORANDUM

To: All Judicial Districts
Supreme Court of the Navajo Nation
Peacemaking Program
Administrative Office of the Courts

From: 
Herb Yazzie, Chief Justice
Judicial Branch of the Navajo Nation

Date: January 7, 2011

Subject: Inauguration – January 11, 2011

In accordance with the Employee's Policies and Procedures manual, November 8, 2010, Section 31: Other Leave, C. Administrative Leave (2); notice is hereby issued to all personnel of the Judicial Branch of the Navajo Nation that paid administrative leave will be granted for those employees who choose to attend the 2011 Navajo Nation Inauguration in Window Rock, Arizona.

Other employees who choose not to attend the inaugural activities normal business operations will apply. If time off for other purposes not related to the inaugural activities is requested for January 11, the normal rules for annual leave will apply. Please ensure that there is adequate office coverage and all services are met without hindrance to the general public.

For more information or questions please contact the Judicial Branch Human Resources Office at (928) 871-7023. Thank you.

xc. Ed Martin, Director of Judicial Administration, Judicial Branch of the Navajo Nation
Darren Tungovia, Human Resources Director, Judicial Branch of the Navajo Nation
Jimmy Yellowhair, Fiscal Director, Judicial Branch of the Navajo Nation