



# JUDICIAL BRANCH OF THE NAVAJO NATION

## APPLICATION FOR EMPLOYMENT

PLEASE PRINT ALL INFORMATION (NO RED PENS)

FOR JUDICIAL HR USE ONLY

### SECTION I: Applicant Information (Please Fill Out Completely)

SOCIAL SECURITY NUMBER	FIRST NAME	MIDDLE INITIAL	LAST NAME	
OTHER NAMES USED IF APPLICABLE	MAILING ADDRESS		CITY	STATE
DRIVER'S LICENSE NUMBER	TYPE	CLASS:	STATE	EXPIRATION DATE (MM/DD/YYYY)
	<input type="checkbox"/> CDL <input type="checkbox"/> OPERATOR			
TELEPHONE NUMBER	MESSAGE NUMBER		E-MAIL ADDRESS	
ARE YOU AN ENROLLED MEMBER OF THE NAVAJO TRIBE?		IF YES, INDICATE CENSUS NUMBER		IF NO, STATE NATIONALITY
<input type="checkbox"/> YES <input type="checkbox"/> NO		If not previously submitted, please attach copy of CIB		
ARE YOU A VETERAN?			DO YOU WISH TO CLAIM VETERANS' PREFERENCE?	
<input type="checkbox"/> YES <input type="checkbox"/> NO If not previously submitted, please provide a copy of DD Form 214/215/225			<input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, please attach an Application for Veterans' Employment Preference	
ARE YOU CURRENTLY EMPLOYED WITH THE NAVAJO NATION, SUCH AS THE EXECUTIVE OR LEGISLATIVE BRANCH OR ITS ENTERPRISES?				<input type="checkbox"/> YES <input type="checkbox"/> NO

### SECTION II: Position Information (Please Fill Out Completely)

POSITION NUMBER	CLASS CODE	POSITION TITLE

### SECTION III: Applicant Education History (Please Fill Out Accurately and Completely)

NAME AND LOCATION OF SCHOOL	DATES ATTENDED (MM/YY)		GED/DIPLOMA/DEGREE RECEIVED	MAJOR/MINOR
	FROM	TO		
HIGH SCHOOL				
COLLEGE/UNIVERSITY				
COLLEGE/UNIVERSITY				
TECHNICAL/VOCATIONAL/BUSINESS SCHOOL				

PLEASE LIST ALL ADDITIONAL JOB RELATED TRAINING AND CERTIFICATES RELEVANT TO THE POSITION YOU ARE APPLYING FOR - PLEASE INCLUDE DATES OF TRAINING


PLEASE LIST ALL SUPPLEMENTAL JOB RELATED SKILLS, LIST AS THOROUGHLY AS POSSIBLE:


The Judicial Branch of the Navajo Nation gives preference to eligible and qualified applicants in accordance with the Navajo Preference in Employment Act (NPEA) and the Veterans' Preference of the Navajo Nation.

**REFERENCES: PLEASE LIST THOSE NOT RELATED TO YOU WHO HAVE ABSOLUTE KNOWLEDGE IN YOUR WORK QUALIFICATIONS AND CHARACTER. DO NOT REPEAT NAMES OF SUPERVISORS LISTED IN WORK HISTORY BELOW.**

NAME OF REFERENCE	OFFICIAL TITLE	TELEPHONE NUMBER
1.		
2.		
3.		

### SECTION IV: Applicant Disclosure (Please Fill Out Completely)

HAVE YOU EVER BEEN CONVICTED OF A FELONY? \*  YES  NO IF YES, GIVE DATE AND REASON. ATTACH ADDITIONAL SHEET IF NECESSARY  
 INCLUDES, FEDERAL AND STATE CONVICTIONS

HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR? \*  YES  NO  
 IF YES, GIVE DATE AND REASON

DO YOU CURRENTLY HOLD ANY POLITICAL OR PUBLIC OFFICE(S), I.E. CHAPTER OFFICIAL, GRAZING COMMITTEE, FAIR BOARD, COUNCIL DELEGATE? IF YES, PLEASE LIST BELOW:  YES  NO

**\* PLEASE NOTE: A conviction does not automatically disqualify you, however a NON-DISCLOSURE will result in your application for employment to be incomplete and will not be considered for the position you are applying for.**

ARE YOU RELATED TO ANYONE CURRENTLY EMPLOYED WITH THE JUDICIAL BRANCH OF THE NAVAJO NATION?  YES  NO

NAME:	RELATIONSHIP:
NAME:	RELATIONSHIP:

### SECTION V: Applicant Employment History - Provide Complete Information As Possible. (Please Do Not Indicate "SEE RESUME") Start With Most Recent First.

EMPLOYER'S NAME AND MAILING ADDRESS	DATES EMPLOYED (MM/DD/YYYY)		OFFICIAL JOB TITLE
	FROM	TO	
	TELEPHONE NUMBER		REASON FOR LEAVING
IMMEDIATE SUPERVISOR:			

DESCRIBE DUTIES AND RESPONSIBILITIES

EMPLOYER'S NAME AND MAILING ADDRESS	DATES EMPLOYED (MM/DD/YYYY)		OFFICIAL JOB TITLE
	FROM	TO	
	TELEPHONE NUMBER		REASON FOR LEAVING
IMMEDIATE SUPERVISOR:			

DESCRIBE DUTIES AND RESPONSIBILITIES

<b>EMPLOYER'S NAME AND MAILING ADDRESS</b>	<b>DATES EMPLOYED (MM/DD/YYYY)</b>		<b>OFFICIAL JOB TITLE</b>
	FROM	TO	
	<b>TELEPHONE NUMBER</b>		<b>REASON FOR LEAVING</b>
	IMMEDIATE SUPERVISOR:		

DESCRIBE DUTIES AND RESPONSIBILITIES

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<b>EMPLOYER'S NAME AND MAILING ADDRESS</b>	<b>DATES EMPLOYED (MM/DD/YYYY)</b>		<b>OFFICIAL JOB TITLE</b>
	FROM	TO	
	<b>TELEPHONE NUMBER</b>		<b>REASON FOR LEAVING</b>
	IMMEDIATE SUPERVISOR:		

DESCRIBE DUTIES AND RESPONSIBILITIES

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<b>EMPLOYER'S NAME AND MAILING ADDRESS</b>	<b>DATES EMPLOYED (MM/DD/YYYY)</b>		<b>OFFICIAL JOB TITLE</b>
	FROM	TO	
	<b>TELEPHONE NUMBER</b>		<b>REASON FOR LEAVING</b>
	IMMEDIATE SUPERVISOR:		

DESCRIBE DUTIES AND RESPONSIBILITIES

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<b>EMPLOYER'S NAME AND MAILING ADDRESS</b>	<b>DATES EMPLOYED (MM/DD/YYYY)</b>		<b>OFFICIAL JOB TITLE</b>
	FROM	TO	
	<b>TELEPHONE NUMBER</b>		<b>REASON FOR LEAVING</b>
	IMMEDIATE SUPERVISOR:		

DESCRIBE DUTIES AND RESPONSIBILITIES

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**SECTION VI: Judicial Branch Applicant Statement - Please Read Carefully and Sign**

THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE AND COMPLETE. ANY MISREPRESENTATION OR OMISSION OF ANY FACT IN MY APPLICATION FOR EMPLOYMENT WITH THE JUDICIAL BRANCH OF THE NAVAJO NATION, OR ANY OTHER MATERIAL(S) USED IN THE APPLICATION PROCESS, OR INFORMATION OFFERED DURING ANY INTERVIEWS, CAN BE JUSTIFICATION FOR REFUSAL OF EMPLOYMENT, OR IF EMPLOYED, TERMINATION FROM EMPLOYMENT WITH THE JUDICIAL BRANCH OF THE NAVAJO NATION. MY SIGNATURE BELOW AUTHORIZES THE JUDICIAL BRANCH OF THE NAVAJO NATION TO CONTACT ANY OF MY PRIOR EMPLOYERS FOR REFERENCE PURPOSES AND THAT I UNDERSTAND THAT A CRIMINAL BACKGROUND CHECK AND INVESTIGATION OF MY BACKGROUND TO DETERMINE ANY AND ALL INFORMATION CONTAINED IN THIS APPLICATION FOR EMPLOYMENT, AND I RELEASE EMPLOYERS AND PERSONS NAMED IN MY APPLICATION FROM ALL LIABILITY FOR ANY DAMAGES ON ACCOUNT OF HIS/HER FURNISHING OF SAID INFORMATION.

SPECIFICALLY, YOU ARE HEREBY AUTHORIZED TO MAKE ANY INVESTIGATION OF MY PERSONAL HISTORY, EDUCATIONAL BACKGROUND, MILITARY RECORD, MOTOR VEHICLE RECORDS UTILIZING FEDERAL, STATE, OR LOCAL NAVAJO NATION LAW ENFORCEMENT AGENCY OR BUREAU OF YOUR CHOICE. I AUTHORIZE THE RELEASE OF THIS INFORMATION BY THE APPROPRIATE AGENCIES TO THE INVESTIGATING SERVICE.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_