

# **FISCAL YEAR 2013**

## **First Quarter Report**

(October 1, 2012 – December 31, 2012)



# **Judicial Branch of the Navajo Nation**

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[www.navajocourts.org](http://www.navajocourts.org)

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## **I. MESSAGE FROM THE CHIEF JUSTICE**

Two new facilities will be opening within the next quarter providing detention services (jails), law enforcement (police) and judicial services (courts and peacemaking) in Tuba City and Crownpoint. An important question with these openings is exactly what type of services will be provided in these facilities. In other words, simply because these entities receive operations money from the federal government through 638 contracts and grants, will the type of services to be provided be dictated by the federal government including the Department of the Interior, the Bureau of Indian Affairs and the U.S. Department of Justice or will the services that are provided be premised on Dine traditional values and fundamental law?

For too long, the services provided by these three components have simply replicated federal law and practices. These new facilities are property of the Navajo Nation. They belong to the Navajo people; therefore, the services provided by the officials and employees of the Navajo Nation should be based on Dine justice and reflect Dine law. People who run afoul of the law must be treated as human beings. They must be treated for who they are. They are our relatives. What efforts will be made to help them address their mental and physical ailments? What will we do to help them change their attitudes and behavior? What preventative measures will be instituted to help our young ones from having to appear the courts or from being arrested?

This is a decision that needs to be facilitated by the leaders and policy makers of the Navajo Nation. The Judicial Branch hopes that the Navajo people, the chapters and the other two branches of government engage one another to develop policies that will reflect Dine justice. This is a prime time for these discussions to take place so that such policies may be implemented in our new facilities.

The Judicial Branch asks that the consideration of judicial candidates be expedited. The Nation currently has seven vacancies that need to be filled. There are currently two candidates for district court judge that are currently ready for Navajo Nation Council consideration during the next special session or Winter Session – Mr. Roy Tso, Jr., and Ms. Victoria Yazzie. These candidates have gone through the process of application, screening and interviews in compliance with Navajo Nation law and in cooperation between all three branches of government. A third candidate must still be considered by the Naa’bi’ki’yati Committee before Council consideration and another applicant is currently undergoing the process for consideration of appointment by the President of the Navajo Nation.

The Judicial Branch has been taking the lead in implementation of the Navajo Nation Integrated Justice Information Sharing System (NNIJISP). Partners in this project have been the courts, peacemaking, probation services, Office of the Prosecutor and the Division of Public Safety Information Management section. The primary objective of this project was to effectively and cost-effectively determine the manner in which the justice community could leverage the use of technology to best serve the Navajo justice community. Secondly, this option would prepare the justice community to enter a new era of technology solutions that are focused on case automation systems that have the functionality to ensure that the courts and stakeholders have access to technology to more efficiently conduct business and provide services to the Navajo communities.

The Justware case management system has been deployed to nine judicial districts and one circuit court (Shiprock, Window Rock, Tuba City, Kayenta, Chinle, Pinon, Crownpoint, Aneth, Dilkon and Pueblo Pintado). There are approximately 150 users on this new system. The success of this project is due to the active participation of the Judicial Branch and its partners. Their enthusiasm and dedication is recognized and appreciated.

The remaining two judicial districts, Public Defender, White Collar Crime Unit and the Supreme Court are expected to be on line by the third quarter. The next phase of this project will focus on e-Courts, which includes electronic filings, electronic discovery, electronic payment and web access to basic information regarding Navajo Nation court cases.

## **II. CONTACT PERSON**

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## **III. VISION, MISSION, AND STRATEGIC GOALS**

### **VISION**

It is our vision that the present judicial system, consisting of an adversarial-style tribal court system modeled on Anglo courts, a peacemaking system modeled on Diné original dispute resolution methods, and Probation and Parole Services, will fully embody the values and processes of the Navajo People, including family and clan-centered Navajo values. Our justice system as a whole will truly reflect the heart and soul of the Diné. It will be one that the People can recognize as their own and fully participate in the spirit of nábináhaazláago.

### **MISSION**

The Judicial Branch will provide stability in the Navajo Nation government by providing court, peacemaking, and probation and parole services, to adjudicate cases, resolve disputes, rehabilitate individuals and families, restore harmony, educate the public, agencies, services and other governments in Diné bi beenahaz' áanii, and protect persons and property pursuant to Navajo Nation laws, customs, traditions, and applicable federal laws. Pursuant to Diné bi beenahaz' áanii, the Judicial Branch will carefully develop a justice system that fully embodies the traditional values and processes of the Navajo People.

### **STRATEGIC GOALS**

- One:* As the Navajo Nation court, peacemaking, and probation and parole system, we will ensure the continued provision of efficient, fair, and respectful judicial services.
- Two:* We will ensure access to the judicial system by the public.
- Three:* We will address the infrastructure needed to maximize partnerships across branches, agencies, and communities.
- Four:* We will develop a judicial system in accordance with Diné bi beenahaz' áanii that fully incorporates Navajo values and processes.
- Five:* We will address facilities needs.

## IV. JUDICIAL BRANCH DIRECTORY

### ADMINISTRATIVE OFFICE OF THE COURTS

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## **V. ADMINISTRATIVE OFFICE OF THE COURTS**

### **A. DIRECTOR OF JUDICIAL ADMINISTRATION**

#### **Tuba City, Arizona – Judicial/Public Safety Justice Facilities Construction Project**

- February 21, 2011, construction of facilities was started.
- The courts and Peacemaking Program will move into the new buildings in January or February. The Navajo Nation Telecommunications and Utilities Department is seeking supplemental appropriations from the N.N.C. to pay for utilities for the courts and law enforcement.
- February 15, 2013, is when the Grand Opening Ceremonies will occur in Tuba City, Arizona.
- Contact court administrator Alice Huskie at 928-283-3140 for additional information.

#### **Crownpoint, New Mexico – Judicial/Public Safety Justice Facilities Construction Project**

- June 6, 2011, construction activities were started.
- January 11, 2013, the Navajo Nation will acknowledge substantial completion of the construction project. Okland/Arviso Construction will transfer responsibility for payment of utility accounts to the Navajo Nation Telecommunications & Utilities Department. BIA will provide operations & maintenance funds to pay for utilities for all new buildings.
- The Grand Opening Ceremony date has not been officially set to dedicate the new buildings.
- Contact court administrator Rena Thompson at 505/786-2072 for additional information.

#### **Chinle, Arizona – Judicial/Public Safety Justice Facilities Construction Project**

- All preconstruction required activities have been completed, such as a legal survey, topographic survey, utilities survey, aerial photography, and a geotechnical evaluation in preparation for site design.
- Construction of the facilities will be based on the prototype designs used at the Crownpoint construction project. These plans are 100% completed and approved for this site.
- Project components will include adult corrections, law enforcement, courts, peacemaking hogan, and parking areas on land to be transferred from the BIA to the Navajo Nation.
- The Law and Order Committee of the Navajo Nation Council approved a transfer of \$16 million from the Crownpoint construction project to be used to start the Chinle Judicial/Public Safety Complex Project. This savings is from the Key Bank loan originally approved for use at Tuba City and Crownpoint. Savings resulted because the BIA contributed funds toward the construction of the Crownpoint justice facilities. This reduced the amount of the Key Bank loan needed in Crownpoint.
- Construction of the Chinle Judicial/Public Safety Complex will begin with the adult correctional facility. Additional appropriations from the Navajo Nation, grants or loans are necessary to complete the adult correctional facility and to construct facilities for courts and Law Enforcement.

#### **Dzil Yijiin Judicial/Public Safety Facility Planning Project**

- A new judicial district was established by the Law and Order Committee to serve the chapters of Black Mesa, Tachee/Blue Gap, Hardrock, Forest Lake, Pinon, Whipporwill, and Low Mountain.
- In the FY2012 budget, a position for a judge and a court clerk were created to serve the Dzil Yijiin Judicial District. Facilities have been provided so that court services are available to the communities within the Dzil Yijiin Judicial District. In the FY2013 budget, additional operation funds have been appropriated for delivery of services in Pinon.
- The Judicial Branch contributed \$200,000 to assist with the designing of a new justice complex to house the court, law enforcement, and correctional facility in Pinon, Arizona.
- VCBO architectural firm completed designs and drawings for the proposed facilities.
- Efforts are in progress to secure federal, Navajo Nation, or loan funds for site development and construction of the buildings. Navajo Nation chapter officials and council delegate



Dwight Witherspoon are very supportive and active in making the judicial district and justice complex a reality.

- The Administrative Office of the Courts is working with the Chinle Judicial District, Dzil Yijiin Judicial District, Pinon Chapter, Pinon School District, and tribal programs to provide modular facilities to house court services pending the construction of a multi-million dollar facility.

#### Pueblo Pintado Judicial Modular Facility Project

- The Director of Judicial Administration, Crownpoint Judicial District judge, court administrator, staff, and Navajo Nation Design & Engineering Services are working with council delegate Leonard Tsoie, Chief Justice Herb Yazzie, and Pueblo Pintado Chapter to establish court services in the Tse'gaii area in the Eastern Agency of the Navajo reservation. Court services are presently provided in Crownpoint.
- The chapter approved one acre of land for a court facility and the Judicial Branch has established \$200,000 for the site. Site development and a modular court building are approved for the site.
- On December 20, 2012, Ed Martin, Rena Thompson, and Leonard Hardy met with Francisco G. of Jemez Electric Coop as the service provider at the site. Jemez Electric Coop will extend the power line to the site. This will be followed by completion of the waterline, sewer system, and placement of the building.

Shiprock Probation/Peacemaking Modular Facility Project. Land has been identified for placement of a modular building next to the court. NTUA has established electrical power and approved tapping permits for water and sewer. The site will be completed soon and placement of the building should occur in late January or early February 2013.

Window Rock Administration/Supreme Court Modular Facilities Project. Funds for construction of a permanent Supreme Court, Judicial Administration, and Peacemaking Program have not been appropriated by the Navajo Nation. The Administrative Office of the Courts and the Supreme Court are presently renting office space. A site has been selected. Approval for site preparation and establishment of utilities are under way. As soon as the site is prepared, buildings should be established for services by March 2013.

Navajo Nation Finance for Judicial/Public Safety Justice Facilities Construction. The Law & Order Committee has approved construction projects for the Judicial Branch, Department of Corrections, and Department of Law Enforcement in Chinle, Arizona, Shiprock, New Mexico, Fort Defiance, Arizona, Pinon, Arizona, and Dilkon, Arizona. The Navajo Nation Council is requested to appropriate funds or secure loans to begin new projects now that the current projects at Tuba City and Crownpoint have been completed.

Navajo Nation Judicial Branch Employee Policies and Procedures. The Judicial Branch Human Resources Office is coordinating a review and update of the current policies which were approved by the Law & Order Committee in 2010. The Director of Judicial Administration and other administrative staff are actively participating in the revisions of the employee policies.

Navajo Nation Employee Housing Committee (EHC). The Director of Judicial Administration is one of two representatives from the Judicial Branch on the EHC. The Legislative and Executive Branches are also represented. Meetings are held when housing units are available for assignment. Work sessions have also been held with participation of NNDOJ attorney Paul Spruhan to discuss and complete revisions of the Employee Housing Rules and Regulations for tenants. A few more work sessions will complete the revisions. A severe lack of housing for assignments to tribal employees is a major concern in Window Rock and in all communities. Navajo Nation funds should be appropriated to the Employee Housing Program to repair and renovate old apartments, houses, and to construct new housing for tribal employees so services can be expanded to more local communities throughout the Navajo Nation.

Motor Vehicle Review Board (MVRB). The Director of Judicial Administration is one of two representatives from the Judicial Branch on the MVRB. Primary purposes of the MVRB are to approve vehicle purchases, vehicle assignments, and to resolve tribal vehicle misuse/abuse complaints filed against tribal vehicle operators.

## **B. SPECIAL PROJECTS**

### Navajo Nation Integrated Justice Information Sharing System (NNIJISP)

- Three districts (Window Rock, Tuba City and Crownpoint) went live in November 2012.
- A total of 92 individuals were trained in Justware representing the courts, peacemaking, probation, public safety, and the Office of the Prosecutor.
- A total of five Justware training sessions were held this quarter.
- Approximately 500,000 cases have been transferred from the old Userbase CMS into the new Justware CMS application.
- There was one national presentation on the NNIJISP presented during the Tribal Justice Planning meeting in Prior Lake, MN sponsored by the US Department of Justice.
- The roll-out contract was negotiated and approved through the Navajo Nation SAS process.
- There was one NNIJISP meeting held this quarter.
- A group of Subject Matter Experts (SMEs) representing court clerk, court administrator, probation, and prosecutors attended the 2012 e-Courts Conference to begin planning the next phase of Justware to include e-filing, e-discovery, and e-payments.
- A meeting was held with Gila River, Navajo, and Pasqua Yaquai to create an Arizona Justware users group so that resources can be shared as training, technical support, etc.
- Provided update and orientation to joint meeting with the Office of the Prosecutor and Division of Social Services regarding NNIJISP and Justware activities.
- The planner assisted IT manager Ben Mariano with evaluating a new fines & fees account code for the Window Rock Judicial District to use for the Private Processor Renewal Payment Fee – account code 45. Account code 44 is currently used for the initial Private Processor Payment Fee.

### Bureau of Indian Affairs

- Assisted with drafting and finalization of the CY 2013 P.L. 93-638 AFA contract renewal for \$1.3 million.
- Assisted with the drafting and finalization of the CY 2012 P.L. 93-638 contract for expanded services. This request is for an additional \$2.0 million.
- Met with BIA/Office of Justice Services in reference to one-time funding for Judicial Branch projects as the bilingual/court reporter system. Received verbal notification that a grant award of \$200,000 will be awarded in the new calendar year for this particular project.
- Assisted with the coordination of meeting between various representatives of the Bureau of Indian Affairs (BIA) and representatives of the Judicial Branch in reference to operation and maintenance of new court facilities as well as existing facilities. The BIA had representation from the Navajo Regional Office, Albuquerque BIA and representatives from the Washington Office of Justice Services. BIA made a commitment to visit the justice centers once a request for technical assistance was received.
- Assisted with the drafting and finalization for request for technical assistance to conduct and assessment of operation and maintenance. As a result, the director of special projects accompanied the BIA with their representatives from the court, law enforcement, and detention. Site visits were made to Window Rock (specific to the Supreme Court/AOC/Peacemaking), Crownpoint, Pueblo Pintado, Dilkon, Kayenta, and Tuba City. A report is forthcoming from BIA which then will be submitted by the Judicial Branch for inclusion and consideration for CY 2014 funding.

### Judicial Branch External Grants and General Funds

- The Senior Budget Analyst ensures that all Judicial Branch grants are in compliance with both tribal and federal policies and regulations; ensures the timely submission of quarterly

and financial reports. As a result, audits performed by the USDOJ and the BIA during the first quarter have shown minimal discrepancies.

- The Senior Budget Analyst currently manages 14 grants totaling \$14,026,987. Of the 14 grants, nine are active, three grants were successfully closed, and two grants are in the process of being closed. The closed grants average a 99% expenditure level. Less than 1% of funds were returned to the funding source.
- With the assistance of the Senior Budget Analyst, six external contracts totaling approximately \$200,000 for renewal of legal subscription, maintenance, publishing and updating of the Navajo Law Reporter and Justware enhancements were processed.
- The USDOJ released the hold on three of four federal grants for the Judicial Branch.
- Six applications were received for the position of grants administrator. Interviews will be scheduled in the second quarter.
- Preliminary discussions have begun for the CTAS 2014 grant proposal.

#### Facilities

- A meeting was held with Navajo Housing Authority (NHA) to discuss issues of acquiring and keeping qualified professionals at the various judicial districts. A major problem identified was the lack of housing for such professionals. The Judicial Branch has committed to conduct an Employee Housing Need Assessment as well as meeting with chapters within each judicial district. The planner has made contact by telephone and email to request proposed chapter planning and regular meeting dates. Dilkon Chapter has been the only one to respond. The planner will re-contact the other chapters. In addition, he developed an employee housing survey on November 14 and submitted it to the director of special projects for comments and questions. Through his own chapter (Baahaalii Chapter), he managed to come in contact with Seth Damon, Housing Specialist with Navajo Housing Authority. He will request for a meeting in January 2013 to discuss available options through NHA.
- Meeting with Navajo Housing Authority director to consider HUD funding for construction of Supreme Court Complex (AOC, Peacemaking, and Supreme Court). A possibility may be that funding is available for a peacemaking facility. Funding announcements will take place in January 2013 with proposals due by mid-February 2013. Presentation made to NHA Board and support was received.
- Meetings have been held with Tuba City Judicial District, property manager Harry Tso, Scott House of Design & Engineering Services, and AOC to provide updates on the proposed demolition of the old Tuba City court building. At this stage, funding is a critical part and it was decided to pursue two options: Option 1: to request Navajo Nation Risk Management to evaluate and inspect the building and to determine eligibility for insurance proceeds to pay for the demolition of the building. Option 2: to request supplemental budget appropriations through the appropriate budgetary process of working with the Navajo Nation Law & Order Committee, Budget & Finance Committee, and the Navajo Nation Council to secure funding to demolish the building. A supporting chapter resolution has been obtained, and currently Herman Shorty is in the process of issuing a building condemnation report and issuance of a permanent building closure notice.

#### Other

- The Planner closed out duties and responsibilities as Internal Compliance Auditor. The following information was compiled as a part of the close out reports for FY2011 and FY2012:
  1. FY2011/2012 fines/fees report verified to FMIS reports
  2. FY2011/2012 cash bond reports by judicial districts
  3. Provide copies of all cash bond bank statements by judicial districtsThis project assignment was successfully completed on October 15, 2012, for FY2011 and on October 30 for FY2012. Cash bond bank statements and walk through with fiscal director Jimmy Yellowhair occurred on October 30.
- As a representative of the Chief Justice, the director of special projects attended Budget and Finance Committee meetings in reference to begin strategizing on anticipated general fund budget deficits to take effect in Fiscal Year 2014.

- Accompanied the Chief Justice at Three Branch Chiefs meetings to discuss and strategize on proposed budget deficits, updates on decrease in revenue projections, and brainstorm ways to generate revenue.
- Made site visits to new justice facilities in Tuba City and Crownpoint to ensure that network was configured properly in regards to Ethernet cabling, switches, Ethernet ports, etc. The site visit resulted in identifying potential network issues that will arise at the new Tuba City Corrections Facility because the recommended length for Ethernet cabling was exceeded. Notice was provided to DOC, Tuba City project manager, and cabling contractor of these issues. Corrections are to be made and a follow-up visit will be made.
- Coordinated site visit by the United States Marshalls staff to Window Rock Judicial District facilities. The US Marshalls were on-site to perform a preliminary assessment of holding a federal hearing on the Navajo Nation.

## **C. DIRECTOR OF HUMAN RESOURCES**

### **1. Accomplishments of objectives set the previous quarter**

- Advertised and filled positions: bailiff, office technician, district court clerk, staff attorney, document technician, probation officer, associate justice, district court judge.
- Received resignations, processed terminations, and re-advertised new external positions: district court clerk, office technician, and bailiff.
- Completed one Judicial Branch Grievance Board hearing; the matter was settled and disposed of in favor of the Judicial Branch.
- Completed the screening and recommendation process for the vacant district court judge positions for the Judicial Branch, pursuant to 2 N.N.C. §601 (B)(7). Two applicants will be interviewed.
- One applicant for district court judge completed the interview and screening process and was recommended for appointment to the Office of the President and Vice-President.
- Two applicants for district court judge appointed by the Office of the President and Vice-President, recommended to the 22<sup>nd</sup> Navajo Nation Council for probationary appointment.
- Reclassified and classified new positions for the Administrative Offices of the Courts, created a new office, Office of Special Projects. Primary function to focus on Judicial Branch efforts, initiatives, projects and strategic planning to ensure more effective and efficient delivery of services.
- Completed revisions to the Judicial Branch Employee Policies and Procedures; it is in final draft form for review by the Law and Order Committee.
- Completed FY2012 Work Force Analysis required by Office of Navajo Labor Relations for the Judicial Branch.

### **2. Other significant accomplishments**

- Conducted two mediation sessions at the request of employees per EPP Section 25: Methods for Restoring Harmony in the Workplace.
- Provided consultation and advisement to supervisors on internal employee issues and advised in procedure, approach, and resolution.
- Provided 32 employment verifications for Judicial Branch employees.
- Reviewed and processed 15 sick leave donations for Judicial Branch employees.
- Recorded, maintained, and secured 690 files for Judicial Branch employees.
- Processed 217 change notices for Judicial Branch employees.

3. Objectives to be accomplished in the next quarter
  - To develop a Standard Comprehensive Training Plan for all positions, including judges and justices, established within the Judicial Branch; currently 85% complete. Pending inclusion of peacemaking curriculum for judges.
  - To research, review, and develop a Standard Court Security Policy that will aid in the security procedures of each judicial district, ensuring the safety and well-being of all court personnel; currently 80% complete.
  - To commence statute draft addressing evaluation of judges and justices to the Law and Order Committee of the Navajo Nation Council; currently 95% complete.
  - To revise the Judges and Justices Personnel Rules.

**D. INFORMATION DATA TECHNICIAN**

1. Accomplishments of objectives set the previous quarter

The information data technician prepared, organized, and scanned 838 files. Records included inactive personnel files for Judicial Branch Human Resources, closed criminal and civil court case files for calendar years 1992, 1993, and 1994 for the Navajo Nation Supreme Court, and documents for the supreme court law clerk.

The information data technician provided assistance in retrieving archived records for Chinle, Crownpoint, Shiprock, and Window Rock Judicial Districts. Since there is only one reader/printer in operation, judicial district personnel have to travel to Administrative Office of the Courts in Window Rock to retrieve microfilmed records from the old microfilm PC printer.

The information data technician received eleven CDs from Ramah, To'hajiilee, and Dilkon Judicial Districts for safe keeping.

The information data technician provided assistance to IT personnel, i.e., receiving, date stamping, and distributing IT service requests that are submitted by the judicial districts or programs.

2. Objectives to be accomplished in the next quarter

To scan closed case files for the Navajo Nation Supreme Court.

To receive IT Service Request forms from the Navajo Nation judicial districts and Judicial Branch programs/departments.

To provide assistance to the Judicial Branch IT Section, Fiscal Office, and Office of the Chief Justice.

**E. INFORMATION TECHNOLOGY MANAGER, COMPUTER OPERATIONS SUPERVISOR, AUTOMATION/INFORMATION SERVICES SPECIALISTS**

1. Accomplishments of objectives set the previous quarter

Provided MicroVAX server support at Ramah Court. Support consisted of Navajo Nation Judicial Branch Case Management System (CMS), hardware, and other applicable network support.

Provided continual personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Crownpoint, Ramah, Alamo, To'hajiilee, Dilkon and Aneth courts. Personal

computer support consisted of hardware/software support and software patches/updates for personal computers.

Provided continual support for video conferencing communications, JCG Technologies and the WebCOM archival scanning systems for all Judicial Branch business units.

Provided system administration support for the New Dawn Technologies JustWare computer software application for Shiprock courts, probation, and prosecutor; Dilkon courts, probation, peacemaking, and prosecutor; Chinle courts, probation, peacemaking and prosecutor; Aneth courts, probation, and peacemaking; Kayenta courts, probation, peacemaking, and prosecutor; Tuba City courts, probation, and peacemaking; Window Rock courts, probation, peacemaking, and prosecutor; Crownpoint courts, probation, peacemaking, and prosecutor.

2. Other significant accomplishments

Continued to modify and debug the current NN court software to reflect changes for court administrators and court clerks and for other statistical needs.

Attended the NDT JustWare configuration/administrator/planning meetings.

Attended meetings with NDT personnel/project managers to continue implementation and roll-out of JustWare software.

Attended NNIJISP Technology Oversight Committee meetings.

Attended meetings with court administrators to complete the standardization of court forms for all districts to be implemented with NDT JustWare software application.

Provided system administration training for NN Judicial Branch and NN Office of the Prosecutor Subject Matter Experts (SMEs) for the NDT JustWare software.

Provided training for court SMEs, prosecutor SMEs, probation SMEs, and peacemaking SMEs.

Attended SQL training, Implementing MS SQL Server 2012, to begin enabling computer software modifications of JDA documents and report programs in JustWare.

Attended National Center for State Courts' e-Courts Conference in Las Vegas Nevada, to research the implementation and utilization of electronic court forms in the NN courts.

3. Objectives to be accomplished in the next quarter

To maintain HP AlphaServer computer support at Ramah Judicial District.

To maintain personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Ramah, Alamo, Tohajilee, Dilkon and Aneth courts.

To continue limited support for digital recorders and document archival computer systems.

To provide configuration/maintenance support to the NNIJISP Project at the Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Dilkon, and Aneth courts, probation offices, peacemaking offices.

To provide limited configuration/maintenance support to the NNIJISP Project at the Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, and Dilkon prosecutor offices.

To continue maintenance/upgrades of all PC's for all judicial districts.

To provide support and training for NDT's JustWare application roll-out activities to all districts.

To deploy NDT JustWare software application for roll-out at Ramah, Alamo, To'hajiilee and Supreme Court.

## **VI. NAVAJO NATION PROBATION AND PAROLE SERVICES**

### 1. Accomplishments of objectives set the previous quarter

The Justware roll-out is still in progress in Tuba City, Window Rock, and Crownpoint Judicial Districts. They are presently being trained and orientated on the software capabilities.

The Chief Probation Officer (CPO) implemented the new Office of Probation Services' organizational structure effective October 1, 2012. In FY2013, the CPO is supervising 32 probation staff, including 29 probation officers and three office technicians. Organizational structure of staff and the operations, services, and processes of administrative issues and cases are being structured. Work in the areas of development and enhancement is ongoing.

The Probation Services' Plan of Operations has been completed and is in the stages of review and approval by the Law and Order Committee of the Navajo Nation Council.

The CPO and probation officers are also working on the Standard Operating Procedural Manual. It is also in its final stage of review before it is approved for utilization by probation/judicial staff.

### 2. Other significant accomplishments

The CPO participated in the revisions of the Judicial Branch Employee Policies and Procedures to include restructuring of staff and supervision.

The CPO met with Department of Behavioral Health Services and federal probation officers to discuss the issue of probation clients that are on intensive supervision and reside within the reservation boundaries. The process of courtesy supervision protocol was explained and ways it can be utilized in terms of types of cases accepted or denied.

The CPO attended a meeting in Green Bay, Wisconsin, regarding the Tribal Probation Officers Supervisory Training Group, a focus group consisting of tribal probation departments nationwide, to discuss training areas for probation officers through Fox Valley Criminal Justice Training Center.

The CPO attended the National Training Conference for Criminal Justice and Community Leaders in Green Bay, Wisconsin. She served as a speaker and participated in a couple of sessions for training participants during the course of the conference.

Aneth probation officer Bettina Norton received nine new cases for the Aneth Community Court Project. Six of the cases were referred for summary assessments and closed for completion. She also provided technical assistance during the go-live implementation of the Justware application in the Crownpoint Probation Services.

The Chinle probation officers referred 105 probation clients to the Chinle Department of Behavioral Health Services for alcohol assessments and/or therapeutic counseling. They also referred clients to attend traditional education by Diné language/culture intervention instructor Leonard Anthony and traditional behavioral health instructor Victor Clyde.

Chinle probation officer Bernita Dalton participated in committee meetings to assist with planning of the "2013 Save Our Students Conference." She also attended law enforcement strategic meetings to address community issues, i.e., alcoholism, bootlegging, loitering at local businesses, etc.

Crownpoint probation officer Sharon Willie has a large case load consisting of pre-trial release agreements with conditions. She had four clients who successfully complied with the conditions



of their probation. She serves as a member of the McKinley County Sex Offender Task Force where cross-jurisdictional information is shared.

Crownpoint probation officer Marshall Benally had two juveniles accepted for residential treatment and regular follow ups are conducted for compliance. Officer Benally attended training in the basic operation of the fire protection system and has completed the Navajo Nation Tribal Probation Academy.

The newly established Dzil Yijiin Probation Services began receiving probation cases this quarter. Probation officer Dominic LaFontaine was reassigned from Chinle to Dzil Yijiin on October 15, 2012, to begin working with clients from Pinon and the surrounding communities. Officer LaFontaine implemented a case management system and made contacts and compiled names for his referral sources in the area.

Kayenta probation officer Efeleina Yazzie worked with a non-compliant client who was referred for psychological assessment and further assistance. She also worked with a young father with three children who lacked parenting skills. Officer Yazzie assisted the young client to assure he is getting proper counseling through local resources.

The Shiprock probation officers successfully conducted 60 unannounced home/field visits this quarter. The probation officers reported that there is a need to improve communication and their working relationships with the Shiprock Department of Corrections to improve submission of various reports in a timely manner.

Shiprock probation officer Lucy Yesslilth utilized the journal entry method with two of her clients and it appears to be successful. Starting journals helped the clients to make changes in their behavior and identify areas needing improvement in their lives.

Ramah probation officer Sam Henio attended a Title IV-E program meeting regarding the foster care plan and MOU with Ramah Chapter and the State of New Mexico CYFD. The meeting was to collaborate to assist children at risk of alcohol, gangs, and other truant behavior in the Ramah community. Ramah Chapter is willing to assist with funds to develop a plan to assist troubled juveniles in the community.

Alamo probation officer Lauren Billy has been training the new To'hajiilee PPS, Ms. Benjenita Bates. Ms. Bates has been observing case hearings, completing initial intakes of new clients, and referring clients.

Alamo probation officer Lauren Billy attended the Harvest Gathering at the Alamo Wellness Center to share information to clients and the community. She scheduled case staffing with DBHS to ensure clients are in compliance and are obtaining proper services for addiction and/or behavior problems.

3. Objectives to be accomplished in the next quarter

To review and audit all case management systems for the probation officers.

To implement the Standard Operating Procedures for Probation and Parole Services.

To implement the new Plan of Operations and PPS organizational structure.

To coordinate in-house trainings for probation officers.

To standardize the statistical reporting forms on a monthly and quarterly basis.

**VII. COURTS OF THE NAVAJO NATION**

**A. SUPREME COURT OF THE NAVAJO NATION**

1. Supreme Court Caseload Statistics

		<b><u>Oct</u></b>	<b><u>Nov</u></b>	<b><u>Dec</u></b>	<b><u>Total</u></b>
a.	Civil				
(1)	Cases Filed	5	4	8	17
	-Child Support .....				1
	-Contract .....				2
	-Decedent Estate.....				3
	-Domestic Relations .....				2
	-Elections .....				3
	-Employment/Labor .....				4
	-Writs .....				2
(2)	Cases Completed	10	2	7	19
(3)	Hearing(s) Held	1	0	0	1
(4)	Total Decisions this Quarter:				
(a)	Memorandum Decisions	0	0	1	1
(b)	Orders	6	7	13	26
(c)	Opinions	1	2	2	5
	1. <u>SC-CV-06-12, Maurice James v. Window Rock Family Court and Concerning: Nadine Watson, Natural Mother; Michael Katoney, Natural Father; J.L.J., Minor Child, Real Parties in Interest, October 8, 2012;</u>				
	2. <u>SC-CV-64-11, Evelyn Meadows v. Navajo Labor Commission and Concerning Diné College, November 2, 2012;</u>				
	3. <u>SC-CV-32-10, Will Graven v. Lawrence T. Morgan and James J. Davis, November 9, 2012;</u>				
	4. <u>SC-CV-62-12, Mae Sandoval v. Navajo Election Administration and Concerning Leo Johnson, Jr., December 19, 2012;</u>				
	5. <u>SC-CV-48-12, Glenyal Bahe v. Adam Platero, December 20, 2012.</u>				
b.	Criminal				
(1)	Cases Filed	0	0	0	0
(2)	Cases Completed	0	0	0	0
(3)	Hearing(s) Held	0	0	0	0
(4)	Total Decisions this Quarter:				
(a)	Memorandum Decisions	0	0	0	0
(b)	Orders	0	0	0	0
(c)	Opinions	0	0	0	0
c.	Navajo Nation Bar Association				
(1)	Cases Filed	0	13	0	13
(2)	Cases Completed	72	13	0	85
(3)	Hearing(s) Held	0	11	0	11
(4)	Total Decisions this Quarter:				
(a)	Memorandum Decisions	0	0	0	0
(b)	Orders	111	14	0	125
(c)	Opinions	0	0	0	0

d.	Special Proceedings	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
	(1) Cases Filed	0	0	0	0
	(2) Cases Completed	0	0	0	0
	(3) Hearing(s) Held	0	0	0	0
	(4) Total Decisions this Quarter:				
	(a) Memorandum Decisions	0	0	0	0
	(b) Orders	0	0	0	0
	(c) Opinions	0	0	0	0
e.	Summary of <u>all</u> cases on appeal				
	(1) Brought Forward	:	115		
	(2) Filed (new)	:	30		
	(3) Filed (reconsiderations)	:	1		
	(4) Closed	:	104		
	(5) Pending	:	42		

Pending Cases	2008	2009	2010	2011	2012	Totals
Civil	0	0	6	9	26	41
Criminal	0	0	0	0	0	0
NNBA	0	0	0	1	0	1
Special Proceedings	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>10</b>	<b>26</b>	<b>42</b>

2. Pro Bono and ProHac Vice Appointments

	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
Tuba City/Kayenta	1	0	2	3
Window Rock/Chinle	6	2	0	8
Crownpoint/Shiprock	1	2	2	5
Ramah/Alamo/To'hajiilee	4	9	2	15
<b>Totals</b>	<b>12</b>	<b>13</b>	<b>6</b>	<b>31</b>

3. Sales of the Navajo Reporter

	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
Volume 1	\$0	\$0	\$0	\$0
Volume 2	\$0	\$0	\$0	\$0
Volume 3	\$0	\$0	\$0	\$0
Volume 4	\$0	\$0	\$0	\$0
Volume 6	\$0	\$0	\$0	\$0
Volume 7	\$0	\$0	\$0	\$0
Volume 8	\$0	\$0	\$50.00	\$50.00
Tax & Shipping	\$0	\$0	\$2.00	\$2.00
<b>Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52.00</b>	<b>\$52.00</b>

4. Accounting of Fees and Miscellaneous Funds

	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
Fines	\$0	\$0	\$0	\$0
Photocopying	\$0	\$142.00	\$53.90	\$195.90
Certifications	\$0	\$0	\$0	\$0
Filing Fees	\$180.00	\$240.00	\$480.00	\$900.00
Postage	\$0	\$0	\$0	\$0
Other: Passport/Fees	\$125.00	\$100.00	\$250.00	\$475.00
<b>Totals</b>	<b>\$305.00</b>	<b>\$482.00</b>	<b>\$783.90</b>	<b>\$1,570.90</b>

5. Passport applications accepted by the Navajo Nation Passport Acceptance Office

	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
Michael V. Smith	5	4	10	19
<b>Totals</b>	<b>5</b>	<b>4</b>	<b>10</b>	<b>19</b>

6. Accomplishments

Travel /Trainings/Work Sessions

- On October 5, 2012, Chief Justice Herb Yazzie and Associate Justice Eleanor Shirley met with the Navajo Housing Authority executive director and board members in Ojo Amarillo to discuss assistance with construction costs for the Navajo Nation Supreme Court/Peacemaking Complex.
- On October 16-20, 2012, Chief Justice Yazzie participated in the National American Indian Court Judges Association (NAICJA) 43<sup>rd</sup> Annual Meeting and National Tribal Judicial Conference in Prior Lake, Minnesota. He also participated as part of a plenary session on the topic, "The How and Why of Tribal Judiciary Independence." The Chief Justice serves on the board representing the Navajo Nation.
- On November 6-8, 2012, Chief Justice Yazzie and Justice Eleanor Shirley participated in the peacemaking planning session in Flagstaff, Arizona. The session was conducted by Peacemaking Program coordinator Gloria Benally, bi-culture training manager Roger Begay, and district traditional program specialists. The session was to develop a curriculum to orientate newly hired judges.
- On December 9-12, 2012, Chief Justice Yazzie participated in the Tulsa Veteran's Court Training in Tulsa, Oklahoma, to learn how to incorporate these courts in Indian County. The To'hajilee Judicial District was awarded this grant through the Veterans Justice Outreach Program to work with justice-involved veterans or a veteran who has contact with the judicial, law enforcement, or jail systems.

Budget Meetings

- On October 15, 2012, Chief Justice Yazzie met with Cordell Shorty and his staff on Conditions of Appropriations for the Judicial Branch FY2013 budget.
- Throughout the quarter, Chief Justice Yazzie, Justice Eleanor Shirley, director of special projects Teresa Hopkins, associate attorney Josephine Foo, and supreme court law clerk LaVerne Garnenez met with NN DOJ attorneys to discuss P.L. 93-638 funding for the Navajo Nation Judicial Branch.

Three Branch Chiefs. On October 12, 2012, the Three Branch Chiefs, Chief Justice, Speaker of the Navajo Nation Council, and Navajo Nation President, met in Window Rock, Arizona, to discuss the FY2013 general funds budget.

BIA U.S. Department of Justice Support Services. On October 1 and 23, 2012, Chief Justice Yazzie met with Associate Director Tricia Tingle of the Tribal Justice Support, Office of Justice Services, Washington, DC, to discuss a Native American Traditional Justice Practices meeting.

BIA Navajo Region. On October 30, 2012, Chief Justice Yazzie met with BIA OFMC on operation and maintenance on the new judicial/public safety facilities, the process for placing these new facilities on the BIA property inventory, O&M funding, an overview of the process, and technical assistance.

Judicial District/AOC/Executive Planning Meetings

- On October 3, 2012, Chief Justice Yazzie met with his executive staff regarding the budget, personnel, on-going projects, and Judicial Branch matters.

- On October 4, 2012, Chief Justice Yazzie met with Dilkon staff attorney Jordan Hale, director of human resources Darren Tungovia, and director of special projects Teresa Hopkins regarding pending cases with the Office of Navajo Labor Relations.
- On November 9, 2012, Chief Justice Yazzie facilitated the regular quarterly judicial conference in Ramah, New Mexico. Justice Eleanor Shirley, Supreme Court law clerk LaVerne Garnenez, and government relations officer Karen Francis attended. Chief Justice Yazzie provided updates on judge and other vacant positions and transfers within the Judicial Branch. There were presentations on the new Violence Against Family Act, changes in domestic violence laws, traffic citation forms, bail schedules, grazing permits, Peacemaking Guidelines/Plan of Operations, and case management for crisis intervention. Further, there were discussions on the probation and peacemaking programs, FY2013 conditions of appropriations, and budget reports.

Dzil Yijiin (Pinon) Judicial District. On November 20, 26, and 27, 2012, Chief Justice Yazzie, Justice Eleanor Shirley, director of special projects Teresa Hopkins, director of judicial administration Edward Martin, Chinle court administrator Vanessa Mescal, and Chinle staff attorney Rodgerick Begay met with Pinon School officials regarding the MOA, land use, telephone and fax lines, internet, and equipment needs for the newly established Pinon Judicial District.

Supreme Court Justices Meetings. Every other Wednesday during the quarter, Chief Justice Yazzie, Justice Eleanor Shirley, Supreme Court law clerk LaVerne H. Garnenez, and associate attorney Josephine Foo met on pending cases, cases that were heard, upcoming hearings, pending motions, and opinions and writs filed with the Supreme Court.

Navajo Nation Supreme Court Complex. On November 16, 2012, Chief Justice Yazzie and Justice Eleanor Shirley met with VCBO Architecture and Navajo Nation Design and Engineering Services on the Navajo Nation Supreme Court Complex in Monument Valley, Utah. Present for the meeting were Brent Tippets, Phil Haderlie, Flora Ortega from VCBO, Richard Gilbert from ArcSitio Design, Inc., and Scott House and Ed Preston from Navajo Nation Design and Engineering Services.

Visitors. On October 22, 2012, Chief Justice Yazzie met with a group from the Onion Lake Cree Nation. The group consisted of 35 tribal members who were interested in the Navajo Nation courts and peacemaking. The visitors also traveled to Dilkon Judicial District to meet with court administrator Darlene LaFrance, Judge Rudy Bedonie, and traditional program specialist Marie Denetdeal.

Oaths of Office. From October to December 2012, Chief Justice Yazzie and Justice Eleanor Shirley administered oaths of office to 11 new members of the NNBA; renewal oaths to four Navajo Nation police officers; and four Arizona Department of Public Safety police officers and 19 McKinley County Sheriff's officers to be cross-commissioned Navajo police officers.

#### Accomplishments by Government Relations Officer Karen Francis

- Distributed press releases and public service announcements to local and regional media outlets and to staff of the Judicial Branch and the Navajo Nation.
- Answered questions from media and the general public.
- Updated the Navajo courts website as necessary.
- Presented Legislation No. 0413-12 to accept the Edward Byrne Memorial Justice Assistance Grant for \$73,497 for the Navajo Nation Juvenile Diversion and Alternative Sentencing Peacemaking Project at the Law and Order Committee regular meeting on October 8, 2012, with sponsor Russell Begaye. The committee voted to recommend passage. The legislation also passed the Budget and Finance

Committee on October 10, 2012, and received final approval by the Naa'bi'ki'yati Committee on October 11, 2012.

- Presented Legislation No. 0478-12 to approve application and accept a grant of \$439,807.20 from the Administration for Children and Families to assist the Navajo Nation Peacemaking Program at the Law and Order Committee regular meeting on November 26, 2012, with sponsor Alton Joe Shepherd. The legislation passed 2-0.
- Assisted with taking documents through the SAS 164 review process for Judicial Branch.
- Worked with Navajo Land Department to get an updated version of maps with new judicial district boundaries recognized by legislative oversight committees for disbursement to judicial districts and programs and to include as public information on the Judicial Branch website. Maps were distributed to districts and programs by Administrative Office of the Courts.
- Attended court hearing in WR-CV-218-2012. Answered questions from media regarding hearing.
- Attended Peacemaking Program plan of operation orientation on November 7, 2012, in Flagstaff, Arizona. Program liaisons and branch employees discussed the implementation of the plan of operation that was adopted by the Law and Order Committee. There continue to be issues with the referral process.
- Released "Diné Justice" Vol. 1 No. 3 newsletter on November 13, 2012. The newsletter contained articles on the first ever Probation Academy, accomplishments of the Peacemaking Program, remarks by Justice Shirley to Secretary Ken Salazar, highlights from the 4th quarter and updates on district court judge positions.
- Attended Navajo Nation Education Summit on November 16, 2012. Pinon Unified School District Superintendent Larry E. Wallen discussed the need to empower the Judicial Branch and law enforcement to assist with problems with juveniles within the schools during a superintendents' round table discussion. Attended breakout sessions on "Integrating Navajo language to teach mathematics in the common core standards," by Dr. Henry Fowler and "Navajo Education: The Past, Present and Beyond," by Dr. Monty Roessel.
- Attended Crime Data and Reporting training in Gallup, N.M., on October 10-11, 2012. By the Criminal Justice Institute National Center for Rural Law Enforcement. Received certification for 16 hours of training.

#### Accomplishments by Associate Attorney Josephine Foo

- Provided legal assistance to the Administrative Offices of the Courts in various matters including P.L. 93-638 funding and FY2012 negotiations with Navajo Nation DOJ.
- Issued legal memoranda and performed related functions in assisting the Office of the Chief Justice and the Supreme Court.
- Completed drafting NNIJISP rollout contract.
- Solicited participation of various groups and drafted planning budget for one-time BIA funding for court reporter program to be located at NTC; funding was awarded.
- Obtained award from DHHS CYFD for grassroots peacemaker development.
- Performed legal advisory duties generally and legal research.
- Maintained Judicial Branch website.
- Assisted the government relations officer in drafting press releases.
- Responsible for ensuring the reporting and compliance of Judicial Branch grants.
- Attended Budget and Finance Committee meetings to testify on Peacemaking Plan and served as agent on accepting peacemaker project grants, specifically on IDCs, budget and performance-based expectations.
- Attended meetings on the NNIJISP TOC, judicial conference and Supreme Court.
- Present and moderate on law-related matters at the Peacemaking Program Plan of Operations Orientation in Flagstaff, Arizona.

- Participated in Peacemaking Program planning meeting on local grassroots development at the Shiprock BIA Building.
- Met with Peacemaking Program and coordinators of the Teen Pregnancy Project at Consolidated Schools at in Farmington, New Mexico.

## B. TUBA CITY JUDICIAL DISTRICT

### 1. Accomplishments of objectives set the previous quarter

Pro Se Training. Staff attorney Tina Tsinigine provided six pro se trainings for individuals that filed pro se packets with the court. Pro se training topics included dissolution of marriage, validation of common law marriage, recognition of traditional marriage, paternity, child visitation, child custody, child support, modifications, correction of record, declaration of name, how to answer a petition, guardianship of a minor/adult, probate, quiet title and name change.

Tribal Court Trial Advocacy Training. On October 23-25, 2012, Judge Allen Sloan attended training in Chinle, Arizona, on *Tribal Court Trial Advocacy*. He learned about discovery and ethical consideration, case analysis, evidence and evidentiary foundations, direct and cross examination of witnesses, and others. The training was sponsored by the Bureau of Indian Affairs Office of Justice Services–Division of Tribal Justice Support.

Meeting on Truancy Protocols. On October 15, 2012, staff attorney Tina Tsinigine, court administrator Alice Huskie, peacemaker liaison Harry Begay, and probation officers Tom McCrary, Eva Sam, and Dolores Aguirre met with Division of Social Services and prosecutor Craig Wallace to establish protocols for school referrals on truancies. Flow charts were developed to show collaboration of services among the departments involved for the upcoming school year.

Criminal Justice Summit (CJS). On October 12, 2012, and December 14, 2012, the Tuba City Judicial District sponsored the CJS with Judge Allen Sloan facilitating the meetings. Staff attorney Tina Tsinigine, court administrator Alice Huskie, and office technician Orlando Sam assisted with the meetings. The groups in attendance were Department of Law Enforcement, Department of Corrections, courts, Probation/Parole Services, Peacemaking Program, local schools and other local service providers that have an interest in delivery of services by the justice system. With collaborative efforts, the group hopes to continue work on identifying ways to share and streamline existing processes to better serve the community.

Administrative Orders. The following administrative orders were issued for assignments of judges from other judicial districts to preside over cases when the local presiding judge disqualifies him/herself from a case. Judges are assigned to handle cases through its final dispositions.

- October 12, 2012, Administrative Order 41-2012, Judge Rudy Bedonie from Chinle Judicial District presided over case TC-CR-176-2012 (Navajo Nation v. Thompson K. Yazzie);
- October 18, 2012, Administrative Order 43-2012, Judge Irene Black from Aneth Judicial District presided over case TC-FC-425-2012(AN) (Navajo Nation v. Laura George);
- October 18, 2012, Administrative Order 42-2012, Judge Allen Sloan from the Tuba City Judicial District presided over case AN-CV-039-2012 (Luanita Etsitty v. Navajo Nation, Navajo Nation Department of Law Enforcement, Officer Dejuan Tolth); and
- December 27, 2012, Administrative Order 50-2012, Judge Jennifer Benally from Kayenta Judicial District presided over case TC-TR-528-2012 (Navajo Nation v. Perry Sloan).

2. Other significant accomplishments

Employee Policies and Procedures (EPP). On October 23-26, 2012, court administrator Alice Huskie and staff attorney Tina Tsinigine participated in a work session in Albuquerque, New Mexico, on revisions of the EPP facilitated by HR director Darren Tungovia. Groups gave presentations on assigned sections and then participants provided comments and recommendations.

Justware Training. On October 30–November 2, 2012, court administrator Alice Huskie and office technician Orlando Sam attended Justware Subject Matter Expert (SME) configuration training in Window Rock. On November 5-9, 2012, the Tuba City Judicial District staff received end-user training on the new court software. The Tuba City Judicial District went “live” using the Justware court software program on November 26, 2012.

Meeting with BIA. On December 20, 2012, BIA – Office of Judicial Services (OJS) and Office of Facilities Management Construction (OFMC) made an on-site visit to the Tuba City Judicial District. The purpose of the visit was to provide technical assistance in completing the application for funding for Operation and Maintenance (O&M) through the BIA. The technical assistance team included Dwayne Honahni, Daniel Largo, and Jeff Hepting from BIA and Teresa Hopkins with the Judicial Branch Administrative Office of the Courts.

Oaths of Office. Judge Allen Sloan administered oaths of office to three new police officers (Nicole A. Yellow, Phylishia L. Todecheene and Patrick Hull) on December 10, 2012, and two new board members of the Tuba City Regional Health Care Corporation, Robbin Preston and Alan Numkena, on October 29, 2012.

3. Objectives to be accomplished in the next quarter

To review court operations and processes to become more efficient and to eliminate duplications of services for the court.

To have the staff attorney provide education for court staff to increase awareness on how the law relates to their work.

To have the staff attorney provide pro-se training for the public.

To archive closed court cases.

To conduct service provider meetings to improve coordination of services.

**C. KAYENTA JUDICIAL DISTRICT**

1. Accomplishments of objectives set the previous quarter

Court administrator Lavonne K. Yazzie and staff attorney Malcolm Benally actively participated in a work session to address finalizing draft revisions to the current Judicial Branch Employee Policies and Procedures on October 23-25, 2012, in Albuquerque, New Mexico.

With a generous grant from the Navajo Indian Education Trust Fund, Judge Jennifer Benally participated in the “2012 National Association of Women Judge’s 34<sup>th</sup> Annual Conference” on November 7-11, 2012, in Miami Beach, Florida. The conference allowed Judge Benally opportunity to attend educational sessions on the Independence of the Judiciary, Hidden Impact of the Economic Crisis, Human Rights, Challenges Facing Women Lawyers and Judges, and the Power and Reach of the Internet.



Judge Jennifer Benally and staff attorney Malcolm Benally successfully earned eight hours of continued legal education towards their Navajo Nation Bar Association membership by participating in the Sandra Day O'Connor College of Law-sponsored, "Navajo Nation CLE Conference" on November 30, 2012, in Tempe, AZ. The conference offered a survey of ethical, social, cultural, employment, economic development, political and legal issues affecting the Navajo Nation.

Court administrator Lavonne K. Yazzie and court clerk Geneva Salt served as NNIJISP representatives to the National Center for State Courts training entitled, "E-Courts" on December 10-12, 2012, in Las Vegas, Nevada. The training offered an opportunity for both participants to learn about current electronic filing and payment methods; audio and visual equipment; and court software utilized by courts. The gained knowledge will further the NNIJISP project in its effort to progress towards electronic filing/payment methods and information sharing between agencies.

2. Other significant accomplishments

Court clerks Geneva Salt and Valentina Smith assisted in the Tuba City Judicial District staff training and go-live launch of the JustWare court software during the weeks of November 5-8 and November 26-29, 2012, in Tuba City, Arizona.

Office technician Sheila Begishie actively participated in the "Judicial Branch Peacemaking Program Staff Orientation" on November 7-8, 2012, in Flagstaff, Arizona. The orientation focused on the program's strategic master plan, case management requirements, and update of the Youth Apprenticeship Grant.

The district received representatives from the Navajo Area BIA Regional Office and Office of Justice Services regarding the Judicial Branch's request for technical assistance for an assessment on building operations and maintenance on December 20, 2012, in Kayenta, Arizona. Court administrator Lavonne K. Yazzie provided an assessment on the district's current building needs and funding proposal for the construction ready Kayenta Judicial District complex that will adequately and sufficiently meet the service needs of the public and staff.

To promote more positive and effective working relationships with the community, local law enforcement and other public service organizations, the Kayenta Judicial District facilitated two service provider meetings this quarter.

3. Objectives to be accomplished in the next quarter

To conduct three in-service trainings for the district staff.

To continue to study and master the NNIJISP JustWare court software and serve as trainers for other judicial districts scheduled to go live in the next quarter.

To conduct an annual caseload accounting of all district and family court cases.

To promote more positive and effective working relationships with the community, local law enforcement and other public service organizations through monthly service providers meetings.

## D. ANETH JUDICIAL DISTRICT

### 1. Accomplishments of objectives set the previous quarter

On October 11, 2012, the Aneth Judicial District court staff received five hours of training on the newly revised Peacemaking Program Guidelines and update on the recent procedural changes within the Peacemaking Program.

The staff gained valuable traditional education from Patty Benally as she instructed the second part of rug weaving to the Aneth Judicial District staff. On November 30, 2012, the staff received six hours of traditional education.

This quarter, the Aneth Judicial District staff hosted one community court steering committee meeting at the Aneth District Court. The meeting was held November 28, 2012. The committee met to discuss the hiring of the resource coordinator and schedule dates for application reviews and interviews. A request to advertise the resource coordinator position has been forwarded to Judicial Branch Human Resources.

### 2. Other significant accomplishments

On October 12, 2012, peacemaker liaison Stanley Nez presented two hours of in-service training to the Aneth Judicial staff on the traditional philosophy/teaching on domestic violence followed by staff development activity.

The week of October 22 to 26, 2012, staff attorney Glen Renner and court administrator Susie Martin participated in the revision of the Navajo Nation Judicial Branch Employee Policies and Procedures Manual in Albuquerque, New Mexico.

Judge Irene S. Black received Tribal Court Trial Advocacy Training with an emphasis on domestic violence, provided by Bureau of Indian Affairs-Office of Justice Services, in Chinle, Arizona, during the week of October 23 to 25, 2012.

This quarter, a lot of time was dedicated to the new court case management software program, Justware. Aneth staff assigned to participate in the implementation designated as SMEs (system management experts) are district court clerk Darlena Mustache, probation officer Bettina Norton, and court administrator Susie Martin. These individuals traveled to and from Window Rock on a daily basis to receive proper training in preparation for the new program. Trainings were held October 22, 2012 to November 2, 2012, and November 5-7, 2012 (*assist Crownpoint court with training their court personnel*).

On November 15, 2012, Judge Irene S. Black and staff attorney Glen Renner attended a luncheon hosted by Gentle Ironhawk Shelter in Blanding, Utah, to meet with officials from the U.S. Attorney's Office and the U.S. Marshals Service for the District of Utah. The officials were on a three-day trip through the Four Corners region to meet with law enforcement officials of the Navajo Nation and Ute Mountain Tribe.

### 3. Objectives to be accomplished in the next quarter

To conclude the Aneth District case review for the 2012 annual case accounting.

To begin planning for the annual Justice Day event for the Aneth Judicial District.

To provide Supreme Court opinion updates to the Aneth Judicial staff.

To conclude the hiring of the Aneth Community Court Resource Coordinator.

## **E. CHINLE JUDICIAL DISTRICT**

### 1. Accomplishments of objectives set the previous quarter

Save Our School Project. Judge Cynthia Thompson continued to participate in local meetings with schools within the local areas. The goals of the project are to keep students in school, get parents involved with their children's education, and educate parents and students about drugs, alcohol, and suicide prevention.

Traditional Family Counseling. As part of their sentencing and/or conditions of release, judges have court ordered people to participate in Navajo traditional counseling. Judge Victor Clyde presented on the Navajo aspects of family and individual values to several groups. Participants gave positive feedback on the presentations.

JustWare Training. The court administrator and office technician were actively involved with the training aspects of JustWare. They assisted the Window Rock Judicial District staff with hands-on training with JustWare.

### 2. Other significant accomplishments

Probation Academy. The probation officers successfully completed the four-week Probation Academy in Kayenta, Arizona. They received their certifications for doing probation work.

EPP Revision Work Session. The court administrator and staff attorney attended the Judicial Branch Employee Policies and Procedures revision work session in Albuquerque, Arizona. Through thorough discussions with other court administrators and staff attorneys, the revisions of the EPP were completed.

### 3. Objectives to be accomplished in the next quarter

The Chinle Judicial District judges, staff attorney, and court administrator will participate in meetings with service providers and the Office of the Chief Justice.

The Chinle Judicial District will work towards meeting its performance criteria goals.

The court administrator will provide technical assistance to the court clerks, bailiffs, probation officers, office technicians, and custodian.

The Chinle Judicial District will support the goals and objectives of the Chief Probation Officer.

The Chinle Judicial District will work with the goals and objectives of the Peacemaking Program.

## **F. DZIL YIJIIN JUDICIAL DISTRICT**

### 1. Accomplishments of objectives set the previous quarter

Law Enforcement Appreciation Day. By invitation, staff of Dzil Yijiin Judicial District participated in the 2012 Law Enforcement Appreciation Day at the Pinon Health Center. Judge Cynthia Thompson served as guest speaker, and the staff introduced themselves to local service providers and general public and distributed promotional items.

JustWare Training. The staff designated as SMEs for the district participated in JustWare trainings. They also assisted other judicial districts in training staff on how to use the JustWare application.

Probation Services and Peacemaking Services. Chief probation officer Lucinda Yellowhair assigned Chinle probation officer Dominic LaFontaine to the Dzil Yijiin Judicial District to provide probation services. In addition, Tuba City traditional program specialist Harry Begay was assigned to provide peacemaking services. An area in the office has been established for these newcomers.

Pinon Community School. The court administrator and judge were invited to the school board meeting to give an update on the inter-government agreement (IGA) between the school and Judicial Branch regarding the office space for court services. The IGA remains pending with the school's attorney.

2. Other significant accomplishments

Visit by the Chief Justice. The Navajo Nation Chief Justice visited the Dzil Yijiin Judicial District. Staff had an opportunity to express their concerns and ideas for the newly established judicial district. Staff were delighted to speak with the Chief Justice.

3. Objectives to be accomplished in the next quarter

The Chinle court administrator and judge will provide technical assistance to Dzil Yijiin Judicial District.

The Chinle court administrator and judge will participate in meetings with service providers.

The Dzil Yijiin Judicial District will work towards meeting its performance criteria goals.

**G. DILKON JUDICIAL DISTRICT**

1. Accomplishments of objectives set the previous quarter

The District conducted one staff in-service training this quarter. On December 21, 2012, in conjunction with the annual Christmas luncheon, Sandra Dalgai of the Judicial Branch Fiscal Department conducted a staff in-service for the court staff on administrative duties and reporting, customer service, and team building exercises. The event was very nice, beneficial, and relaxing.

Throughout the quarter, Dilkon Judicial District staff attending trainings and/or conferences regarding the new JustWare data system with New Dawn Technologies. The district SMEs helped with the "go live" production at other judicial districts and also assisted with continued trainings of upgrades and configuration of the very interesting technology of JustWare for the Judicial Branch.

2. Other significant accomplishments

As the district System Administrators Experts (SMEs), court administrator Darlene LaFrance and court clerk Tanya Chiquito attended several meetings/trainings/work sessions regarding the new JustWare data system this quarter. Enhancements of the merging process were established and are currently being used in the data system. This is a continuing project. The Dilkon staff helped with "end-user" trainings at other judicial districts (Tuba City, Window Rock, and Crownpoint) for the new JustWare data system.

On October 30, 2012, and November 29, 2012, Judicial Branch staff met with BIA Navajo Region and Washington Office regarding O&M in Albuquerque and Gallup, New Mexico. Other participants included Department of Corrections, Department of Public Safety, and other Navajo Nation offices. This is a very important project for the Dilkon court building.

3. Objectives to be accomplished in the next quarter

To facilitate the Dilkon Judicial District resource meetings to network and collaborate with local resources to improve services to the public.

To conduct two in-service trainings for the district staff.

To have the Dilkon Judicial District work with the “go live” production of the new JustWare data system.

To hire a permanent district court judge.

## H. SHIPROCK JUDICIAL DISTRICT

1. Accomplishments of objectives set the previous quarter

The NNIJISP Project is continuing. The Shiprock Judicial District personnel provided training to end-users during go-live JustWare applications for Crownpoint and Tuba City Judicial Districts. Continued users training was provided to court personnel at the Crownpoint, Tuba City, and Window Rock Judicial Districts. The Shiprock Judicial District has been very supportive in further developments toward implementation of e-filing, e-discovery, e-payment, etc. In planning for this phase, several participants, including district court clerk Caroline Barber, attended the e-Court Conference on December 10-12, 2012.

The Bench Warrants Inventory Project was successfully completed: warrants were verified against warrants on file with the Records Section and updated in the court records management system.

The land survey certification has been finalized and filed with the Navajo Nation Project Review for the signature approval process for official land withdrawal. While the land withdrawal request is being processed, the task force will focus on other planning activities such as meeting with the architect to review the architectural design, seek funds for demolition of the building located on site, etc.

The court bailiffs submitted a summary of the December 2012 visitor’s log—a total of 899 people signed in for services with the Shiprock Judicial District courts, probation, and peacemaking. There were no incidents inside the court building or outside the court premises. In November 2012, the Shiprock Judicial District hired a third court bailiff.

The Shiprock Judicial District successfully tailored the court hearing schedule to accommodate one judge court management.

2. Other significant accomplishments

Hiring of a temporary document technician was beneficial to the operations of the Shiprock Judicial District. Ms. Marlene Sandoval completed scanning a total of 1,358 traffic civil/criminal cases for calendar year 2000; she also scanned 1,000 traffic civil/criminal cases for calendar year 2001. The grand total cases scanned was 2,368 cases.

3. Objectives to be accomplished in the next quarter

To continually monitor, assess, and recommend further developments of the NNIJISP Project.

To plan and coordinate in-service training for court personnel.

To complete the annual case inventory.

To participate in the planning of the new criminal justice complex building.

To assess and address district court security issues.

To plan and coordinate with staff of probation services and peacemaking to move into the new building upon delivery and set up of the building.

**I. CROWNPOINT JUDICIAL DISTRICT**

1. Accomplishments of objectives set the previous quarter

A total of 5,558 traffic cases for calendar year 2005 were scanned for archiving.

A note sheet containing information as to the required document(s) that need to be attached to petition(s) was created for five forms used by the court.

The dedication date of the new Crownpoint Judicial/Public Complex is set for March 8, 2013. Planning for this event is ongoing.

2. Other significant accomplishments

Judge Irene Toledo presided over schedule cases and address incoming pleadings in the Crownpoint Judicial District. She also handled cases in the To'hajiilee and Shiprock Judicial Districts. She performed two wedding ceremonies in the judicial district courtroom.

New court case management software was installed in the Crownpoint Judicial District on November 26, 2012. Staff received training as users of the new software. Court administrator Rena Thompson and office technician Patricia Mariano participated in various trainings in use of the software.

Staff attorney Dan Moquin, in coordination with the Office of U.S. Attorney, Albuquerque, New Mexico, conducted training on domestic violence on three different days in December 2012 for local police officers. This is in efforts to address service of process and train police officers in detecting domestic violence in the home. Two court clerks also attended the training.

Court administrator Rena Thompson participated in meetings and trainings in preventive maintenance of the new justice center. Plans are to move into the new facility in January 2013. She also participated in a week-long work session in Albuquerque to assist with the revisions of the Judicial Branch Employee Policies and Procedures.

Judge Irene Toledo and court administrator Rena Thompson participated in the quarterly judicial conference in Ramah, New Mexico, on November 9, 2012.

3. Objectives to be accomplished in the next quarter

To scan closed traffic cases for archiving.

To make a smooth transition in to the new justice center for all equipment, network, staff, court cases, all paper work, and make plans for the dedication of the new building.

To become familiar with Justware so generated reports are more useful.

## **J. RAMAH JUDICIAL DISTRICT**

### **1. Accomplishments of objectives set the previous quarter**

Ramah Judicial District continued to provide judicial services and coordinated plans with Ramah Navajo Chapter and community service providers.

The staff worked on the 2011 and 2012 annual case inventories.

Staff attorney Dan Moquin facilitated pro se clinics for staff, local resources, and the community. During this quarter, he gave a presentation on pro se forms.

A bench warrant inventory is currently in progress with assistance of a clerk from the Ramah Navajo Department of Law Enforcement. The inventory involves verifying bench warrant records of the courts against bench warrants on file with the Ramah Department of Corrections.

Pursuant to administrative assignments, Judge Wilson Yellowhair provided assistance to other districts and the Navajo Nation Supreme Court.

Court administrator Esther Jose and staff attorney Dan Moquin participated in an extensive review and revision work session of the existing Navajo Nation Judicial Branch Employee Policies and Procedures (EPP) on October 23–26, 2012, in Albuquerque, New Mexico.

Court administrator Esther Jose attended work sessions to continue implementation and roll-out of the JustWare case management application, including standardization of creating new district/family court cases, creating court forms, configuration and training, etc.

During this quarter, the court administrator successfully completed training in *Stress Management, Team Building, and Leadership Strategies*. During these sessions, she learned about stress management, communication, working together, and being an effective leader. She received certificates of completion for attending these trainings.

### **2. Objectives to be accomplished in the next quarter**

To evaluate the newly hired district court clerk for permanent status consideration.

To study and master the NNIJISP Justware court software application and serve as trainers for court staff scheduled to go live in the next quarter.

To complete case reviews for the 2011 and 2012 annual case certifications.

To assess and address district court security issues.

To have the staff attorney schedule in-service training to update staff on commonly used court forms.

## K. ALAMO/TO'HAIJILEE JUDICIAL DISTRICT

### 1. Accomplishments of objectives set the previous quarter

*Conduct pro se clinics at both districts.* In lieu of pro se clinics, the staff attorney presented the new Violence Against Families Act (VAFA) during the annual Domestic Violence Awareness Month seminar sponsored by To'hajiilee Behavioral Health on October 24, 2012. The presentation introduced the differences between civil and criminal laws involving domestic violence, outlined the various criminal offenses named in Act, and discussed victims' rights in the criminal process.

#### *Community Outreach Activities*

- The staff attorney presented the VAFA to judges, administrators, and staff attorneys during the quarterly judicial conference in Ramah, New Mexico. The presentation introduced new criminal laws involving domestic violence, as well as discussed the various ways in which the Judicial Branch can implement the VAFA in the communities.
- Staff attorney Alisha Thompson gave a presentation on ethics and the new Áłchíní Bi Beehaz'áannii (Children's Code) Act during the Navajo Nation Bar Association's "Last Chance Continuing Legal Education Seminar." With co-presenter Kandis Martine, they led discussions on the new Act focusing on the provisions involving pro bono appointments as guardians ad litem and respondent attorneys.

*Develop letters of agreement or memorandums of agreement with providers and programs for the implementation of the Multi-Community Approach Project.* Letters and memorandums of agreement are still a work in progress. Court staff made presentations to the To'hajiilee Health Board and Alamo Chapter in this quarter. Dialogue is continuing, and there is support from the two local chapters, its programs, and 638 behavioral health programs.

*Conduct a peacemaker and judge quarterly meeting.* Judge William J.J. Platero and traditional program specialist Albert Begaye held a quarterly peacemaker-judge meeting on December 21, 2012, at the Alamo Court. Peacemakers were updated on Judicial Branch and district projects regarding the apprenticeship program and the specialty courts (i.e., Healing to Wellness Drug Court and the Tribal Youth Program Teen Courts) awarded to the district in 2011 through USDOJ.

#### *Schedule a bench and badge meeting.*

- In October 2012, Judge William J.J. Platero met with chief prosecutor Bernadine Martin and police officers from Navajo Department of Law Enforcement- Eastern Navajo Agency to discuss current procedures for accepting criminal complaints and service of process of documents.
- In November 2012, the judge, court administrator, and court staff met with new district prosecutor Cathy J. Begay in Alamo, New Mexico. The court updated her on current projects, conducting hearings via teleconference, use of court building, and the need to meet regularly at resource meetings sponsored by the court to coordinate services for Alamo and To'hajiilee Courts.

### 2. Other significant accomplishments

Judicial Branch Employee Policies and Procedures (EPP). On October 23-26, 2012, staff attorney Alisha Thompson participated in a work session to update the Judicial Branch EPP. The work session focused on conditions of employment, including background checks, prohibition of violence in the workplace, leave policies, the grievance process, and policies affecting employee separation from the Judicial Branch. The revised EPP will be compiled to be sent to Judicial Branch staff for final review and commentary.



Probation and Parole Services' Plan of Operation and Standard Operating Procedures. Staff attorney Alisha Thompson assisted chief probation officer Lucinda Yellowhair with developing the Plan of Operation and Standard Operating Procedures. District probation officers Lauren Billy (Alamo) and Benjenita Bates (To'hajiilee) attended the work sessions which included discussions of officer duties, case management, and incorporation of traditional Navajo concepts in everyday practice.

Veterans Court Project. The court administrator, staff attorney, probation officers, and traditional program specialist have been meeting with the Veterans Administration (VA) Justice Outreach personnel. The meetings provide basic information and updates about Judicial Branch programs, probation & parole services, and peacemaking. Staff attorney Alisha Thompson reiterated some options to identify veterans for the project which were outlined by previous meeting discussions.

Interagency Planning and Coordination – Multi-Community Approach (MCA) Project. During this quarter, the Alamo/To'hajiilee Judicial District hosted resource meetings in Alamo and To'hajiilee to begin the next phase of the MCA. Meetings in the communities continue in developing collaborative relationships with the health, educational, chapter, and justice systems to address local issues and to focus on the documented gaps in the local continuum of care for truancy, substance abuse, and mental health programs for families and youth. The goal is to provide a forum or opportunity for local services and health providers to plan and coordinate services more effectively despite the lack of resources.

The district partnered with Probation Services and Peacemaking Program. Inter-disciplinary team meetings (called "P3") were held to implement the tribal youth program strategic plan.

The following activities and meetings are related to the MCA project:

- To'hajiilee probation officer Benjenita Bates attended the Child Protection Team meeting at the To'hajiilee clinic.
- On October 23, 2012, To'hajiilee probation officer Benjenita Bates attended the To'hajiilee School Parent Advisory Committee (PAC).
- Alamo probation officer Lauren Billy and court staff participated in the Harvest Gathering at the Alamo Wellness Center in Alamo, New Mexico.
- Staff attorney Alisha Thompson and court administrator Regina Roanhorse attended an Office of Juvenile Justice and Delinquency Prevention Tribal Youth Program Grantees' Regional Peer Talking Circle on November 8, 2012, through a conference call.
- Progress was made in the Alamo community to develop a core team of behavioral health providers. On November 13, 2012, Alamo probation officer Lauren Billy met with behavioral health providers in the community. The court administrator and Alamo probation officer worked to develop a plan to increase services. On November 13, 2012, the Alamo probation officer met with the core team and worked on referrals of adults and youth.
- The traditional program specialist, judge, and other staff met with the To'hajiilee Community School to discuss truancy protocol and the Peacemaking Apprenticeship Program referral process on November 28, 2012. The Memorandum of Agreement had been entered between the school and the Peacemaking program earlier in the reporting period.
- The court administrator and office technician attended the New Mexico Governor's Behavioral Health Planning Council Native American Subcommittee meeting on November 29, 2012, to give an update on the specialty court projects.

- On December 7, 2012, the district hosted the To'hajiilee resource meeting. There was a good group of providers from behavioral health, schools, Albuquerque Indian Education program, and the courts.
- On December 7, 2012, the court administrator met with Marla Paredilla, contract evaluator for the MCA project, to go over deliverables, work on a scope of work, and discuss the future vision of the project in terms of evaluation.
- The court staff attended the Alamo Chapter meeting on December 12, 2012, to provide updates on the specialty courts.
- An Alamo resource meeting was held on December 14, 2012, at the Alamo Court. Updates were shared on court activities, inclusion of veterans in the multi-community approach project, SORNA (sexual offender registration project) and cross commissioning.
- The court staff attended the parenting seminar sponsored by the To'hajiilee Behavioral Health Services on December 20-21, 2012. There was a consensus that there is a need to outreach to parents in the community. The Native Helping Our People Endure (HOPE) youth group asked that there be more parenting classes in the community during their strategic planning.
- On December 28, 2012, the court administrator participated in the U.S. Department of Justice webinar called "OJJDP CAPR & DCTAT: Effective Writing and Reporting Strategies." The court administrator learned how the CAPR for the Tribal Youth Program FY2011 CTAS is generated and learned how to write effective narrative reports. She also learned that the DCTAT is more quantitative in report writing than the CAPR.

3. Objectives to be accomplished in the next quarter

To plan a criminal justice summit and training in the spring 2013.

To complete the institutional review board requests for the Multi-Community Approach.

To seek funding through grants and other resources for district programs.

To conduct pro se clinics at the Alamo and To'hajiilee Courts in the areas of divorce, paternity, child custody, visitation and support, validation of marriage, name change, and correction of record.

To create and implement a Violence Against Families Act bench card to judges and staff attorneys.

To draft sample memorandums of agreements with providers and programs for the implementation of the Multi-Community Approach Project.

## VIII. JUDICIAL BRANCH CASELOAD STATISTICS

### **SUPREME COURT OF THE NAVAJO NATION**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	39	18	57	19	38
Criminal	0	0	0	0	0
NNBA	76	13	89	85	4
Special Proceedings	0	0	0	0	0
<b>Quarter Caseload</b>	<b>115</b>	<b>31</b>	<b>146</b>	<b>104</b>	<b>42</b>

### **TUBA CITY JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	37	19	56	18	38
Criminal	263	131	394	38	356
Civil Traffic	76	302	378	170	208
Criminal Traffic	92	55	147	18	129
<b>District Total</b>	<b>468</b>	<b>507</b>	<b>975</b>	<b>244</b>	<b>731</b>
Family Civil	64	60	124	17	107
Domestic Violence	35	74	109	62	47
Dependency	15	2	17	2	15
Delinquency	1	0	1	0	1
CHINS	1	0	1	0	1
<b>Family Total</b>	<b>116</b>	<b>136</b>	<b>252</b>	<b>81</b>	<b>171</b>
<b>Quarter Caseload</b>	<b>584</b>	<b>643</b>	<b>1,227</b>	<b>325</b>	<b>902</b>

### **KAYENTA JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	40	51	91	35	56
Criminal	319	187	506	69	437
Civil Traffic	75	174	249	79	170
Criminal Traffic	56	27	83	17	66
<b>District Total</b>	<b>490</b>	<b>439</b>	<b>929</b>	<b>200</b>	<b>729</b>
Family Civil	53	22	75	25	50
Domestic Violence	94	104	198	93	105
Dependency	16	1	17	3	14
Delinquency	2	0	2	1	1
CHINS	1	2	3	2	1
<b>Family Total</b>	<b>166</b>	<b>129</b>	<b>295</b>	<b>124</b>	<b>171</b>
<b>Quarter Caseload</b>	<b>656</b>	<b>568</b>	<b>1,224</b>	<b>324</b>	<b>900</b>

### **ANETH JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	42	2	44	3	41
Criminal	73	6	79	4	75
Civil Traffic	106	24	130	23	107
Criminal Traffic	28	1	29	1	28
<b>District Total</b>	<b>249</b>	<b>33</b>	<b>282</b>	<b>31</b>	<b>251</b>
Family Civil	60	9	69	8	61
Domestic Violence	43	6	49	11	38
Dependency	4	0	4	0	4
Delinquency	0	0	0	0	0
CHINS	0	0	0	0	0
<b>Family Total</b>	<b>107</b>	<b>15</b>	<b>122</b>	<b>19</b>	<b>103</b>
<b>Quarter Caseload</b>	<b>356</b>	<b>48</b>	<b>404</b>	<b>50</b>	<b>354</b>

**CHINLE JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	120	47	167	50	117
Criminal	1,473	212	1,685	241	1,444
Civil Traffic	607	292	899	473	426
Criminal Traffic	238	24	262	30	232
<b>District Total</b>	<b>2,438</b>	<b>575</b>	<b>3,013</b>	<b>794</b>	<b>2,219</b>
Family Civil	186	41	227	50	177
Domestic Violence	163	76	239	72	167
Dependency	29	3	32	20	12
Delinquency	13	0	13	10	3
CHINS	6	0	6	5	1
<b>Family Total</b>	<b>397</b>	<b>120</b>	<b>517</b>	<b>157</b>	<b>360</b>
<b>Quarter Caseload</b>	<b>2,835</b>	<b>695</b>	<b>3,530</b>	<b>951</b>	<b>2,579</b>

**DZIL YIJIIN JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	13	15	28	6	22
Criminal	87	20	107	34	73
Civil Traffic	112	32	144	75	69
Criminal Traffic	5	2	7	5	2
<b>District Total</b>	<b>217</b>	<b>69</b>	<b>286</b>	<b>120</b>	<b>166</b>
Family Civil	10	26	36	6	30
Domestic Violence	76	36	112	31	81
Dependency	2	0	2	0	2
Delinquency	0	0	0	0	0
CHINS	0	0	0	0	0
<b>Family Total</b>	<b>88</b>	<b>62</b>	<b>150</b>	<b>37</b>	<b>113</b>
<b>Quarter Caseload</b>	<b>305</b>	<b>131</b>	<b>436</b>	<b>157</b>	<b>279</b>

**DILKON JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	39	9	48	4	44
Criminal	605	207	812	189	623
Civil Traffic	50	127	177	148	29
Criminal Traffic	42	10	52	9	43
<b>District Total</b>	<b>736</b>	<b>353</b>	<b>1,089</b>	<b>350</b>	<b>739</b>
Family Civil	60	46	106	33	73
Domestic Violence	52	43	95	45	50
Dependency	16	2	18	6	12
Delinquency	17	3	20	3	17
CHINS	1	0	1	0	1
<b>Family Total</b>	<b>146</b>	<b>94</b>	<b>240</b>	<b>87</b>	<b>153</b>
<b>Quarter Caseload</b>	<b>882</b>	<b>447</b>	<b>1,329</b>	<b>437</b>	<b>892</b>

**WINDOW ROCK JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	261	171	432	67	365
Criminal	1,028	57	1,085	61	1,024
Civil Traffic	148	644	792	463	329
Criminal Traffic	338	44	382	40	342
<b>District Total</b>	<b>1,775</b>	<b>916</b>	<b>2,691</b>	<b>631</b>	<b>2,060</b>
Family Civil	479	238	717	168	549
Domestic Violence	333	315	648	281	367
Dependency	147	24	171	22	149
Delinquency	36	10	46	0	46
CHINS	147	24	171	22	149
<b>Family Total</b>	<b>1,142</b>	<b>611</b>	<b>1,753</b>	<b>493</b>	<b>1,260</b>
<b>Quarter Caseload</b>	<b>2,917</b>	<b>1,527</b>	<b>4,444</b>	<b>1,124</b>	<b>3,320</b>

**SHIPROCK JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	198	49	247	61	186
Criminal	1,153	73	1,226	136	1,090
Civil Traffic	981	556	1,537	505	1,032
Criminal Traffic	830	63	893	63	830
<b>District Total</b>	<b>3,162</b>	<b>741</b>	<b>3,903</b>	<b>765</b>	<b>3,138</b>
Family Civil	169	63	232	79	153
Domestic Violence	133	167	300	157	143
Dependency	45	3	48	7	41
Delinquency	32	7	39	8	31
CHINS	27	2	29	3	26
<b>Family Total</b>	<b>406</b>	<b>242</b>	<b>648</b>	<b>254</b>	<b>394</b>
<b>Quarter Caseload</b>	<b>3,568</b>	<b>983</b>	<b>4,551</b>	<b>1,019</b>	<b>3,532</b>

**CROWNPOINT JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	97	63	160	66	94
Criminal	770	189	959	281	678
Civil Traffic	289	270	559	250	309
Criminal Traffic	189	17	206	63	143
<b>District Total</b>	<b>1,345</b>	<b>539</b>	<b>1,884</b>	<b>660</b>	<b>1,224</b>
Family Civil	117	95	212	58	154
Domestic Violence	105	147	252	120	132
Dependency	63	6	69	15	54
Delinquency	5	2	7	2	5
CHINS	16	8	24	6	18
<b>Family Total</b>	<b>306</b>	<b>258</b>	<b>564</b>	<b>201</b>	<b>363</b>
<b>Quarter Caseload</b>	<b>1,651</b>	<b>797</b>	<b>2,448</b>	<b>861</b>	<b>1,587</b>

**RAMAH JUDICIAL DISTRICT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	39	1	40	3	37
Criminal	558	19	577	4	573
Civil Traffic	1,175	57	1,232	26	1,206
Criminal Traffic	79	0	79	6	73
<b>District Total</b>	<b>1,851</b>	<b>77</b>	<b>1,928</b>	<b>39</b>	<b>1,889</b>
Family Civil	47	1	48	2	46
Domestic Violence	31	9	40	0	40
Dependency	12	0	12	0	12
Delinquency	13	1	14	0	14
CHINS	5	0	5	0	5
<b>Family Total</b>	<b>108</b>	<b>11</b>	<b>119</b>	<b>2</b>	<b>117</b>
<b>Quarter Caseload</b>	<b>1,959</b>	<b>88</b>	<b>2,047</b>	<b>41</b>	<b>2,006</b>

**ALAMO COURT**

Case Type	Brought Forward	Filed	Caseload	Closed Cases	Pending
Civil	13	5	18	11	7
Criminal	54	15	69	9	60
Civil Traffic	18	16	34	14	20
Criminal Traffic	11	1	12	1	11
<b>District Total</b>	<b>96</b>	<b>37</b>	<b>133</b>	<b>35</b>	<b>98</b>
Family Civil	14	0	14	5	9
Domestic Violence	15	41	56	49	7
Dependency	6	0	6	0	6
Delinquency	2	0	2	2	0
CHINS	8	1	9	1	8
<b>Family Total</b>	<b>45</b>	<b>42</b>	<b>87</b>	<b>57</b>	<b>30</b>
<b>Quarter Caseload</b>	<b>141</b>	<b>79</b>	<b>220</b>	<b>92</b>	<b>128</b>

**TO'HAJIILEE COURT**

<b>Case Type</b>	<b>Brought Forward</b>	<b>Filed</b>	<b>Caseload</b>	<b>Closed Cases</b>	<b>Pending</b>
Civil	4	2	6	1	5
Criminal	301	40	341	40	301
Civil Traffic	34	11	45	12	33
Criminal Traffic	27	2	29	3	26
<b><i>District Total</i></b>	<b>366</b>	<b>55</b>	<b>421</b>	<b>56</b>	<b>365</b>
Family Civil	25	11	36	13	23
Domestic Violence	2	4	6	6	0
Dependency	8	0	8	2	6
Delinquency	23	0	23	10	13
CHINS	5	4	9	5	4
<b><i>Family Total</i></b>	<b>63</b>	<b>19</b>	<b>82</b>	<b>36</b>	<b>46</b>
<b>Quarter Caseload</b>	<b>429</b>	<b>74</b>	<b>503</b>	<b>92</b>	<b>411</b>

**PROBATION SERVICES**

<b>Case Type</b>	<b>Brought Forward</b>	<b>Filed</b>	<b>Caseload</b>	<b>Closed Cases</b>	<b>Pending</b>
Adult Probation	480	675	1,155	352	803
Adult Parole	14	3	17	5	12
Adult Short-Term Probation	872	710	1,582	310	1,272
<b><i>Adult Probation Total</i></b>	<b>1,366</b>	<b>1,388</b>	<b>2,754</b>	<b>667</b>	<b>2,087</b>
Juvenile Probation	9	5	14	5	9
Juvenile Short-Term Probation	7	3	10	5	5
<b><i>Juvenile Probation Total</i></b>	<b>16</b>	<b>8</b>	<b>24</b>	<b>10</b>	<b>14</b>
<b>Quarter Caseload</b>	<b>1,382</b>	<b>1,396</b>	<b>2,778</b>	<b>677</b>	<b>2,101</b>

## IX. JUDICIAL BRANCH BUDGETS AND EXPENDITURES

The Judicial Branch receives operating funds from two main sources of continual appropriations to provide court services within the Navajo Nation.

- A. **Navajo Nation General Fund.** The 22<sup>nd</sup> Navajo Nation Council approved Resolution CS-44-12 for the Fiscal Year 2013 Comprehensive Budget from October 1, 2012, to September 30, 2013. This resulted in a budget allocation of \$13,840,940.00 for the Judicial Branch's FY2013 general funds operating budgets which are separated by 17 business units as follows:

**(1) Business Unit 102001 - Administrative Office of the Courts**

Object Code	Description	Revised Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
1992	IDC Recovery	\$ 113,470.00				\$ 113,470.00	
2000	Personnel Services	\$ 1,261,954.00	\$ 268,066.23	\$ -	\$ 268,066.23	\$ 993,887.77	21.2%
3000-7000	Operating Expenses	\$ 76,690.00	19,246.47	0.00	\$ 19,246.47	\$ 57,443.53	25.1%
	Carry Over Over	\$ 61,055.43		61,055.43	\$ 61,055.43	\$ -	100.00%
9000	Capital Outlay	\$ 4,399.00		4,399.00	\$ 4,399.00	\$ -	100.00%
	IDC Recovery	\$ (113,470.00)	-	0.00		\$ (113,470.00)	0%
	<b>Grand Total</b>	<b>\$ 1,404,098.43</b>	<b>\$ 287,312.70</b>	<b>65,454.43</b>	<b>\$ 352,767.13</b>	<b>\$ 1,051,331.30</b>	<b>25.1%</b>

**(2) Business Unit 102002 – Chinle Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 836,419.00	\$ 208,112.07		\$ 208,112.07	\$ 628,306.93	24.9%
3000-7000	Operating Expenses	91,673.00	12,454.30	-	12,454.30	79,218.70	13.6%
	<b>Grand Total</b>	<b>\$ 928,092.00</b>	<b>\$ 220,566.37</b>	<b>\$ -</b>	<b>\$ 220,566.37</b>	<b>\$ 707,525.63</b>	<b>24%</b>

**(3) Business Unit 102003 – Crownpoint Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 975,835.00	\$ 193,991.78	\$ -	\$ 193,991.78	\$ 781,843.22	19.9%
3000-7000	Operating Expenses	100,264.00	15,506.87	-	\$ 15,506.87	84,757.13	15.5%
9000	Capital Outlay	-	-	-	\$ -	-	
	<b>Grand Total</b>	<b>\$ 1,076,099.00</b>	<b>\$ 209,498.65</b>	<b>\$ -</b>	<b>\$ 209,498.65</b>	<b>\$ 866,600.35</b>	<b>19.5%</b>

**(4) Business Unit 102004 – Window Rock Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 1,105,937.00	\$ 262,180.28	\$ -	\$ 262,180.28	\$ 843,756.72	23.7%
3000-7000	Operating Expenses	86,063.00	36,978.11	-	36,978.11	49,084.89	43.0%
	<b>Grand Total</b>	<b>\$ 1,192,000.00</b>	<b>\$ 299,158.39</b>	<b>\$ -</b>	<b>\$ 299,158.39</b>	<b>\$ 892,841.61</b>	<b>25.1%</b>

**(5) Business Unit 102005 – Shiprock Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 871,227.00	\$ 199,529.53	\$ -	\$ 199,529.53	\$ 671,697.47	22.9%
3000-7000	Operating Expenses	78,599.00	14,564.97	-	14,564.97	64,034.03	18.5%
	<b>Grand Total</b>	<b>\$ 949,826.00</b>	<b>\$ 214,094.50</b>	<b>\$ -</b>	<b>\$ 214,094.50</b>	<b>\$ 735,731.50</b>	<b>22.5%</b>

**(6) Business Unit 102006 – Tuba City Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 790,639.00	\$ 180,608.13	\$ -	\$ 180,608.13	\$ 610,030.87	22.8%
3000-7000	Operating Expenses	76,413.00	11,444.10	-	11,444.10	64,968.90	15.0%
	<b>Grand Total</b>	<b>\$ 867,052.00</b>	<b>\$ 192,052.23</b>	<b>\$ -</b>	<b>\$ 192,052.23</b>	<b>\$ 674,999.77</b>	<b>22.2%</b>

**(7) Business Unit 102007 – Ramah Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 547,651.00	\$ 130,480.35	\$ -	\$ 130,480.35	\$ 417,170.65	23.8%
3000-7000	Operating Expenses	59,334.00	15,857.96		15,857.96	43,476.04	26.7%
	<b>Grand Total</b>	<b>\$ 606,985.00</b>	<b>\$ 146,338.31</b>	<b>\$ -</b>	<b>\$ 146,338.31</b>	<b>\$ 460,646.69</b>	<b>24.1%</b>

**(8) Business Unit 102008 – Navajo Nation Supreme Court**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 840,324.00	\$ 169,835.78	\$ -	\$ 169,835.78	\$ 670,488.22	20.2%
3000-7000	Operating Expenses	88,132.00	11,081.16	20,000.00	31,081.16	57,050.84	35.3%
	<b>Grand Total</b>	<b>\$ 928,456.00</b>	<b>\$ 180,916.94</b>	<b>\$ 20,000.00</b>	<b>\$ 200,916.94</b>	<b>\$ 727,539.06</b>	<b>21.6%</b>

**(9) Business Unit 102009 – Peacemaking Program**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 918,088.00	\$ 226,164.21	\$ -	\$ 226,164.21	\$ 691,923.79	24.6%
3000-7000	Operating Expenses	76,619.00	17,433.27	-	17,433.27	59,185.73	22.8%
	<b>Grand Total</b>	<b>\$ 994,707.00</b>	<b>\$ 243,597.48</b>	<b>\$ -</b>	<b>\$ 243,597.48</b>	<b>\$ 751,109.52</b>	<b>24.5%</b>

**(10) Business Unit 102010 – Kayenta Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 830,128.00	\$ 181,231.38	\$ -	\$ 181,231.38	\$ 648,896.62	21.8%
3000-7000	Operating Expenses	79,926.00	13,133.16	-	13,133.16	66,792.84	16.4%
	<b>Grand Total</b>	<b>\$ 910,054.00</b>	<b>\$ 194,364.54</b>	<b>\$ -</b>	<b>\$ 194,364.54</b>	<b>\$ 715,689.46</b>	<b>21.4%</b>

**(11) Business Unit 102011 – Dilkon Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 602,227.00	\$ 134,161.74	\$ -	\$ 134,161.74	\$ 468,065.26	22.3%
3000-7000	Operating Expenses	87,639.00	18,268.97	-	18,268.97	69,370.03	20.8%
	<b>Grand Total</b>	<b>\$ 689,866.00</b>	<b>\$ 152,430.71</b>	<b>\$ -</b>	<b>\$ 152,430.71</b>	<b>\$ 537,435.29</b>	<b>22.1%</b>

**(12) Business Unit 102012 – Aneth Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 489,340.00	\$ 120,418.16	\$ -	\$ 120,418.16	\$ 368,921.84	24.6%
3000-7000	Operating Expenses	68,959.00	12,580.89	-	12,580.89	56,378.11	18.2%
	<b>Grand Total</b>	<b>\$ 558,299.00</b>	<b>\$ 132,999.05</b>	<b>\$ -</b>	<b>\$ 132,999.05</b>	<b>\$ 425,299.95</b>	<b>23.8%</b>

**(13) Business Unit 102013 – To'hajiilee Court**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 481,885.00	\$ 116,767.94	\$ -	\$ 116,767.94	\$ 365,117.06	24.2%
3000-7000	Operating Expenses	75,389.00	10,992.10	-	10,992.10	64,396.90	14.6%
	<b>Grand Total</b>	<b>\$ 557,274.00</b>	<b>\$ 127,760.04</b>	<b>\$ -</b>	<b>\$ 127,760.04</b>	<b>\$ 429,513.96</b>	<b>22.9%</b>

**(14) Business Unit 102014 – Alamo Court**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
	Personnel Services	\$ 73,805.00	\$ 18,621.13	\$ -	\$ 18,621.13	\$ 55,183.87	25.2%
	Operating Expenses	63,832.00	6,590.75	-	6,590.75	57,241.25	10.3%
	<b>Grand Total</b>	<b>\$ 137,637.00</b>	<b>\$ 25,211.88</b>	<b>\$ -</b>	<b>\$ 25,211.88</b>	<b>\$ 112,425.12</b>	<b>18.3%</b>



**(15) Business Unit 102015 – Dzil Yijiin Judicial District**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 242,988.00	\$ 46,583.27		\$ 46,583.27	\$ 196,404.73	19%
3000-7000	Operating Expenses	55,437.00	2,471.28		\$ 2,471.28	\$ 52,965.72	4%
9000	Capital Outlay	\$ -			\$ -	\$ -	
	<b>Grand Total</b>	<b>\$ 298,425.00</b>	<b>\$ 49,054.55</b>	<b>\$ -</b>	<b>\$ 49,054.55</b>	<b>\$ 249,370.45</b>	<b>16%</b>

**(16) Business Unit 102017 – Pueblo Pintado Circuit Court**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 138,897.00	\$ 33,427.67		\$ 33,427.67	\$ 105,469.33	24%
3000-7000	Operating Expenses	18,724.00	194.46		\$ 194.46	\$ 18,529.54	1%
9000	Capital Outlay	\$ -			\$ -	\$ -	
	<b>Grand Total</b>	<b>\$ 157,621.00</b>	<b>\$ 33,622.13</b>	<b>\$ -</b>	<b>\$ 33,622.13</b>	<b>\$ 123,998.87</b>	<b>21%</b>

**(17) Business Unit 102018 – Probation Services**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 1,525,881.00	\$ 366,929.46		\$ 366,929.46	\$ 1,158,951.54	24%
3000-7000	Operating Expenses	124,022.00	8,022.75		\$ 8,022.75	\$ 115,999.25	6%
9000	Capital Outlay	\$ -			\$ -	\$ -	
	<b>Grand Total</b>	<b>\$ 1,649,903.00</b>	<b>\$ 374,952.21</b>	<b>\$ -</b>	<b>\$ 374,952.21</b>	<b>\$ 1,274,950.79</b>	<b>23%</b>

**(18) Business Unit 118019–Navajo Nation Integrated Justice Information System (Fixed Cost)**

Object Code	Description	Original Budget	1st Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 47,250.00	\$ 8,848.71		\$ 8,848.71	\$ 38,401.29	18.73%
3000-7000	Operating Expenses	\$ 436,085.92	\$ 56,188.49	\$ 51,852.46	\$ 108,040.95	\$ 328,044.97	24.78%
6500	Contractual Services	\$ 192,300.65	26,938.88	130,741.76	\$ 157,680.64	\$ 34,620.01	82.00%
	Capital Outlay	51,000.00	-		\$ -	\$ 51,000.00	
	<b>Grand Total</b>	<b>\$ 726,636.57</b>	<b>\$ 91,976.08</b>	<b>\$ 182,594.22</b>	<b>\$ 274,570.30</b>	<b>\$ 452,066.27</b>	<b>37.79%</b>

**B. Federal Funds.**

**(1) Business Unit K060733 – Bureau of Indian Affairs.** Through Public Law 93-638 (Indian Self-Determination Act), the Bureau of Indian Affairs approved a multi-year contract so that court services can be provided in calendar years 2006, 2007, 2008, 2009, 2010, and 2011. The fourth quarter expenditures report is from January 1, 2011, to December 31, 2012. The contract term has been extended from December 31, 2011, to December 31, 2012, at no additional cost to allow the Judicial Branch to expend the unobligated funds under the contract.

Object Code	Description	FY2006-FY2011 Ext. the Contract Revised Budget	4th Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 5,630,933.28	\$ 5,630,933.28		\$ 5,630,933.28	\$ -	100%
3000-7000	Operating Expenses	1,859,097.45	1,731,835.17	70,294.94	\$ 1,802,130.11	\$ 56,967.34	97%
9000	Capital Outlay	\$ 614,697.27	\$ 292,315.74	\$ 10,180.00	\$ 302,495.74	\$ 312,201.53	49%
	<b>Grand Total</b>	<b>\$ 8,104,728.00</b>	<b>\$ 7,655,084.19</b>	<b>\$ 80,474.94</b>	<b>\$ 7,735,559.13</b>	<b>\$ 369,168.87</b>	<b>95%</b>

**(2) Business Unit K120725 – Bureau of Indian Affairs.** Through Public Law 93-638 (Indian Self-Determination Act), the Bureau of Indian Affairs approved a multi-year contract so that court services can be provided in calendar years 2012, 2013, 2014, 2015, and 2016. The fourth quarter expenditures report is from January 1, 2012, to December 31, 2012.

Object Code	Description	Calendar Year 01/01/12 to 12/31/12		4th Quarter Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
		Original Budget						
2000	Personnel Services	\$ 984,043.00	\$ 745,070.19			\$ 745,070.19	\$ 238,972.81	76%
3000-7000	Operating Expenses	240,017.75	174,775.41		43,832.65	\$ 218,608.06	\$ 21,409.69	91%
9000	Capital Outlay	\$ 125,598.25	\$ -	\$ -	\$ -	\$ -	\$ 125,598.25	0%
	<b>Grand Total</b>	<b>\$ 1,349,659.00</b>	<b>\$ 919,845.60</b>		<b>\$ 43,832.65</b>	<b>\$ 963,678.25</b>	<b>\$ 385,980.75</b>	<b>71%</b>

**(3) Business Unit K070814 – Navajo Nation Integrated Justice Information Sharing Project – Project Period 10/1/2007 to 3/31/2013**

Object Code	Description	Revised Budget	Year-To-Date Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 42,417.60	\$ 42,417.60	\$ -	\$ 42,417.60	\$ -	100.0%
3000-7000	Operating Expenses	257,582.40	223,996.73	2,614.00	226,610.73	30,971.67	88.0%
	<b>Grand Total</b>	<b>\$ 300,000.00</b>	<b>\$ 266,414.33</b>	<b>\$ 2,614.00</b>	<b>\$ 269,028.33</b>	<b>\$ 30,971.67</b>	<b>89.7%</b>

**(4) Business Unit K104007 – Utah JAG ARRA – Project Period 1/1/2010 to 12/31/2012**

Object Code	Description	Revised Budget	Year-To-Date Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 169,803.13	\$ 169,957.48	\$ -	\$ 169,957.48	\$ (154.35)	100.1%
3000-7000	Operating Expenses	7,219.87	7,219.87	-	7,219.87	-	100.00%
9000	Capital Outlay	-	-	-	-	-	-
	<b>Grand Total</b>	<b>\$ 177,023.00</b>	<b>\$ 177,177.35</b>	<b>\$ -</b>	<b>\$ 177,177.35</b>	<b>\$ (154.35)</b>	<b>100.1%</b>

**(5) Business Unit K100802 – Services to Juveniles in Detention Centers – Project Period 9/1/2009 to 8/31/2011**

Object Code	Description	Revised Budget	Year-To-Date Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
	Personnel Services	\$ 1,276,469.85	\$ 1,276,428.70	\$ -	\$ 1,276,428.70	\$ 41.15	100.0%
	Operating Expenses	86,436.15	86,397.43	-	86,397.43	38.72	100.0%
	<b>Grand Total</b>	<b>\$ 1,362,906.00</b>	<b>\$ 1,362,826.13</b>	<b>\$ -</b>	<b>\$ 1,362,826.13</b>	<b>\$ 79.87</b>	<b>100.0%</b>

**(6) Business Unit K100803 – Peacemaker Youth Education Apprentice Program – Project Period 10/1/2009 to 9/30/2013**

Object Code	Description	Revised Budget	Year-To-Date Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services		\$ -		\$ -	\$ -	0%
3000-7000	Operating Expenses	450,000.00	192,765.42	15,889.87	208,655.29	241,344.71	46.37%
	<b>Grand Total</b>	<b>\$ 450,000.00</b>	<b>\$ 192,765.42</b>	<b>\$ 15,889.87</b>	<b>\$ 208,655.29</b>	<b>\$ 241,344.71</b>	<b>46.37%</b>

**(7) Business Unit K110801 – Navajo Nation Integrated Justice Information Sharing Project – Project Period 10/3/2010 to 9/30/2013**

Object Code	Description	Original Budget	Year-To-Date Expenditures	Encumbrances	Year-To-Date Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	
3000-7000	Operating Expenses	420,020.00	38,844.91	-	38,844.91	381,175.09	9%
9000	Capital Outlay	-	-	-	-	-	
9710	Indirect Cost (IDC)	75,812.00	6,144.05	-	6,144.05	69,667.95	8%
	<b>Grand Total</b>	<b>\$ 495,832.00</b>	<b>\$ 44,988.96</b>	<b>\$ -</b>	<b>\$ 44,988.96</b>	<b>\$ 450,843.04</b>	<b>9%</b>

**(8) Business Unit K120801 – Alamo/To’hajiilee Youth Court Substance Abuse Prevention Initiative – Project Period 10/1/2011 to 9/30/2014**

Object Code	Description	Revised Budget	Year-To-Date Expenditures	Encumbrances	Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 286,455.00	\$ -	\$ -	\$ -	\$ 286,455.00	
3000-7000	Operating Expenses	211,911.00	5,048.85	-	5,048.85	206,862.15	2%
9000	Capital Outlay	-	-	-	-	-	
9710	Indirect Cost (IDC)	-	-	-	-	-	
	<b>Grand Total</b>	<b>\$ 498,366.00</b>	<b>\$ 5,048.85</b>	<b>\$ -</b>	<b>\$ 5,048.85</b>	<b>\$ 493,317.15</b>	<b>1%</b>

**(9) Business Unit K120802 – Aneth/Alamo/To’hajiilee Community Wellness Courts – Project Period 10/1/2011 to 9/30/2014**

Object Code	Description	Original Budget	Year-To-Date Expenditures	Encumbrances	Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ 320,517.00	\$ -	\$ -	\$ -	\$ 320,517.00	
3000-7000	Operating Expenses	110,651.00	-	-	-	110,651.00	0%
9000	Capital Outlay	-	-	-	-	-	
9710	Indirect Cost (IDC)	67,130.00	-	-	-	67,130.00	0%
	<b>Grand Total</b>	<b>\$ 498,298.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 498,298.00</b>	<b>0%</b>

**(10) Business Unit K120810 – JAG Juvenile Peacemaking Project – Project Period 10/1/2011 to 9/30/2015**

Object Code	Description	Original Budget	Year-To-Date Expenditures	Encumbrances	Expenditures & Encumbrances	Fund Balance	% Spent
2000	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	
3000-7000	Operating Expenses	73,497.00	-	-	-	73,497.00	0%
9000	Capital Outlay	-	-	-	-	-	
9710	Indirect Cost (IDC)	-	-	-	-	-	
	<b>Grand Total</b>	<b>\$ 73,497.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,497.00</b>	<b>0%</b>

## X. FINES, FEES, AND CASH BOND REPORTS

### A. District Court Fines and Fees Collection

DISTRICT COURT		FY 2013 1st Qrt	FY 2013 2nd Qrt	FY 2013 3rd Qrt	FY 2013 4th Qrt	Total
TUBA CITY	Fines	\$ 630.55	\$ -	\$ -	\$ -	\$ 630.55
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 6,117.50	\$ -	\$ -	\$ -	\$ 6,117.50
KAYENTA	Fines	\$ 1,314.70	\$ -	\$ -	\$ -	\$ 1,314.70
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 5,123.50	\$ -	\$ -	\$ -	\$ 5,123.50
ANETH	Fines	\$ 780.90	\$ -	\$ -	\$ -	\$ 780.90
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 5,410.00	\$ -	\$ -	\$ -	\$ 5,410.00
CHINLE	Fines	\$ 2,933.95	\$ -	\$ -	\$ -	\$ 2,933.95
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 12,830.00	\$ -	\$ -	\$ -	\$ 12,830.00
DILKON	Fines	\$ 2,436.40	\$ -	\$ -	\$ -	\$ 2,436.40
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 2,520.00	\$ -	\$ -	\$ -	\$ 2,520.00
WINDOW ROCK	Fines	\$ 3,541.70	\$ -	\$ -	\$ -	\$ 3,541.70
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 10,622.50	\$ -	\$ -	\$ -	\$ 10,622.50
SHIPROCK	Fines	\$ 4,262.20	\$ -	\$ -	\$ -	\$ 4,262.20
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 18,594.75	\$ -	\$ -	\$ -	\$ 18,594.75
CROWNPOINT	Fines	\$ 4,295.10	\$ -	\$ -	\$ -	\$ 4,295.10
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 12,531.35	\$ -	\$ -	\$ -	\$ 12,531.35
RAMAH	Fines	\$ 288.85	\$ -	\$ -	\$ -	\$ 288.85
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 6,144.50	\$ -	\$ -	\$ -	\$ 6,144.50
TO'HAJILEE	Fines	\$ 503.60	\$ -	\$ -	\$ -	\$ 503.60
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 97.50	\$ -	\$ -	\$ -	\$ 97.50
DZIL YIJIIN (PINON)	Fines	\$ 777.00	\$ -	\$ -	\$ -	\$ 777.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
NN SUPREME COURT	Fines	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
ALAMO	Fines	\$ 111.60	\$ -	\$ -	\$ -	\$ 111.60
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ 833.50	\$ -	\$ -	\$ -	\$ 833.50
1672 - 04	Traffic	\$ 1,520.00	\$ -	\$ -	\$ -	\$ 1,520.00
TOTAL FINES		\$ 21,876.55	\$ -	\$ -	\$ -	\$ 21,876.55
TOTAL FEES		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRAFFIC		\$ 82,345.10	\$ -	\$ -	\$ -	\$ 22,079.50
TOTAL COLLECTION		\$ 105,055.15	\$ -	\$ -	\$ -	\$ 105,055.15

**B. Family Court Fines and Fees Collection**

FAMILY COURT		FY 2013 1st Qrt	FY 2013 2nd Qrt	FY 2013 3rd Qrt	FY 2013 4th Qrt	Total
TUBA CITY	Fines	\$ 895.00	\$ -	\$ -	\$ -	\$ 895.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
KAYENTA	Fines	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
ANETH	Fines	\$ 385.00	\$ -	\$ -	\$ -	\$ 385.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
CHINLE	Fines	\$ 940.00	\$ -	\$ -	\$ -	\$ 940.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
DILKON	Fines	\$ 1,225.00	\$ -	\$ -	\$ -	\$ 1,225.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
WINDOW ROCK	Fines	\$ 2,755.00	\$ -	\$ -	\$ -	\$ 2,755.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
SHIPROCK	Fines	\$ 845.00	\$ -	\$ -	\$ -	\$ 845.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
CROWNPOINT	Fines	\$ 1,952.50	\$ -	\$ -	\$ -	\$ 1,952.50
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
RAMAH	Fines	\$ 75.00	\$ -	\$ -	\$ -	\$ 75.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
ALAMO	Fines	\$ 35.00	\$ -	\$ -	\$ -	\$ 35.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
DZIL YIJIIN (PINON)	Fines	\$ 435.00	\$ -	\$ -	\$ -	\$ 435.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
TO'HAJIILEE	Fines	\$ 205.00	\$ -	\$ -	\$ -	\$ 205.00
	Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Traffic	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FINES	\$ 9,662.50	\$ -	\$ -	\$ -	\$ 9,662.50	
TOTAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL TRAFFIC	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL COLLECTION	\$ 10,097.50	\$ -	\$ -	\$ -	\$ 10,097.50	