

CHIEF JUSTICE OF THE NAVAJO NATION

IN THE MATTER OF REPORTING :
CRIMINAL CASE DISPOSITIONS :
TO THE DIVISION OF PUBLIC :
SAFETY :

ADMINISTRATIVE ORDER

The Division of Public Safety is responsible for the compilation of the arrest, conviction and acquittal records of persons charged with crime. It is necessary for the Division to have accurate records of criminal case dispositions in order to protect the privacy rights of individuals and in order to accurately reflect the criminal histories of others.

It is essential for the privacy rights of Navajo individuals that accurate records be maintained of the disposition of charges against them. It is also in the interests of the Courts of the Navajo Nation that proper disposition information be given to the Division of Public Safety in order to assist probation officers in compiling presentence reports and other documents which require an accurate conviction record.

Based upon these considerations, the CLERKS OF THE DISTRICT COURTS OF THE NAVAJO NATION are hereby ORDERED as follows:

1. A copy of any and all dispositions of the court in criminal matters, including traffic matters, shall be sent to Navajo Division of Public Safety, (Headquarters), the Records and Identification Section, Drawer J, Window Rock, Navajo Nation (Arizona 86515).

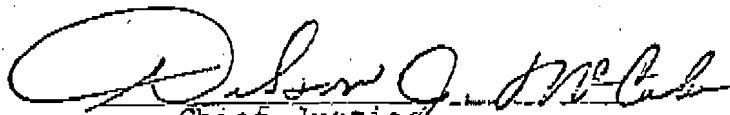
2. The copy of the disposition record shall be sent to the Records and Identification Section immediately upon the final disposition of the case.

3. "Disposition records" shall include judgment and mittimus forms, order dismissing complaint forms, jury verdict forms, orders of acquittal, any written opinion of the court rendering judgments of conviction, acquittal or dismissal and any other written document showing the final disposition of a criminal matter, including traffic matters.

4. It shall be the responsibility of the Clerk of Court to make a designation of some person on the court staff whose responsibility it shall be to transmit final disposition copies each day, and the name of the person so designated shall be communicated to the records manager of the Records and Identification Center.

5. Any violation of this order shall be the subject of adverse personnel action.

DATED: June 9, 1932.


Chief Justice