

JUDICIAL BRANCH

of the

NAVAJO NATION



FISCAL YEAR 2018

Fourth Quarter Report

(July 1, 2018 — September 30, 2018)

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I. Message from the Chief Justice

Fiscal Year 2018 Fourth Quarter Message
by Chief Justice JoAnn B. Jayne to the
23rd Navajo Nation Council - 2018 Fall Session

Yá'át'ééh, Shí Díné Doo Shíghéí, Ado Nihíí Nahatajii Nataani Honorable Navajo Nation Council Delegates, Doo Aláájí Hózhóojí Nahat'á Russell Begay, Doo Jonathan Nez Akádó Dájizdahyígí, Adóó Aláájí Naat'ájí Nahat'á Lorenzo Bates, Doo distinguished guests. I respectfully present you the Haskééjii Nahat'á (Judicial Branch) Fourth Quarterly Report for Fiscal Year 2018.

First of all, I would like to express my sincere condolences to the family, friends, colleagues and communities of the late Steven Begay, Navajo Nation Council Delegate for District 14. May you all find comfort in the legacy that he has left as a naat'áanii for our people as someone who embodied Diné sovereignty by using our own language, teachings and values in his leadership. Let us all honor his memory by doing the same in our homes and our workplaces.

As Haskééjii Nahat'á, we are committed to upholding the sovereignty of the Navajo Nation. To do so, it is imperative that the branch has a fully seated judiciary. The branch has consistently had vacancies for district court judges and one associate justice through the past eight years. As our caseloads increase due to lack of judges, the need for jurists also continues to rise and we are now at a crisis level. This challenge is not ours alone. Each of the branches of our Navajo Nation government is involved in the selection process through appointment and confirmation and each of us is affected by the lack of judges on the bench. I humbly ask each of you, shi naat'áanii, to join us in recruiting for more judges and an associate justice.

While our needs for judges are immediate, we must also address the long term issues. I urge our leadership to prioritize the education of our youth particularly in the legal field and in our Diné language and Diné Bi Beehaz'áanii so that our future jurists will have the knowledge to take on these critical roles for our people.

With the projected decline in our revenue stream, economic development is a priority for the entire Navajo Nation to replace the loss of revenue. Our great Diné scholars agree that for a strong economy, a tribal government requires a strong and independent judiciary. It will be to the benefit of the entire Navajo Nation's future to prioritize development of a strong Judicial Branch. This requires our full leadership to work together to ensure that the needs of our justice system are met to reach our full potential as a self-sustaining nation.

We must ensure that our justice system has the resources to accomplish our tasks. While there are many initiatives that our great leaders would like to accomplish, these are not possible without the resources. Our people who come through our justice system are often in need of services in the realms of behavioral and mental health, rehabilitation, prevention and intervention. These are not resources that are readily available.

The manifestations of our justice system through our court buildings must also convey the importance of justice within our nation and our communities. There is a very crucial need for our facilities to communicate that importance to our people. However, we continue to have problems with temporary buildings. Our Window Rock Judicial District Court is crowded into our Administrative Office of the Courts with hearings being held at the Supreme Court and our former Supreme Court office. In the meantime, the court waits for the repair of its temporary building for the safety of our employees and the public. Dził Yijiin Judicial District Court is still housed at the Pinon Chapter House and is awaiting completion of construction of a modular building. While we work hard to address the issues with the facilities, these solutions too are only temporary. Planning is ongoing for permanent facilities but funding for such facilities is not secured and costs to build only increase as time goes on. I urge our leaders to consider this dire need as planning and funding for facilities are considered.

The safety of our Nation is an issue that our people are crying for. It is the job of each of us as leaders of the nation to look forward 150 years, as our ancestors did when they signed the Naaltsoos Saní, the Treaty of 1868, safeguarding nihikeyah and ensuring our survival as a people. In 150 years, I envision that our sovereignty will still be upheld, that our language will still be spoken, and that our people will be self-sustaining. This vision obliges me to speak out at this critical juncture in time and to beseech of you to prioritize a strong and independent justice system for our people and our Nation.

Thank you.

II. Contact Person

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III. Vision, Mission and Strategic Goals

VISION

It is our vision that the present judicial system, consisting of an adversarial-style tribal court system modeled on Anglo courts, a peacemaking system modeled on Diné original dispute resolution methods, and Probation and Parole Services, will fully embody the values and processes of the Navajo People, including family and clan-centered Navajo values. Our justice system as a whole will truly reflect the heart and soul of the Diné. It will be one that the People can recognize as their own and fully participate in the spirit of nábináhaazláago.

MISSION

The Judicial Branch will provide stability in the Navajo Nation government by providing court, peacemaking, and probation and parole services, to adjudicate cases, resolve disputes, rehabilitate individuals and families, restore harmony, educate the public, agencies, services and other governments in Diné bi beenahaz' áanii, and protect persons and property pursuant to Navajo Nation laws, customs, traditions, and applicable federal laws. Pursuant to Diné bi beenahaz' áanii, the Judicial Branch will carefully develop a justice system that fully embodies the traditional values and processes of the Navajo People.

STRATEGIC GOALS

- One:* As the Navajo Nation court, peacemaking, and probation and parole system, we will ensure the continued provision of efficient, fair, and respectful judicial services.
- Two:* We will ensure access to the judicial system by the public.
- Three:* We will address the infrastructure needed to maximize partnerships across branches, agencies, and communities.
- Four:* We will develop a judicial system in accordance with Diné bi beenahaz' áanii that fully incorporates Navajo values and processes.
- Five:* We will address facilities needs.

IV. Judicial Branch Directory

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ALAMO / TO'HAIJILEE JUDICIAL DISTRICT

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Regina C. Begay-Roanhorse, Court Administrator

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V. Administrative Office of the Courts

A. Administration

AOC/Supreme Court Buildings. On June 19, 2018, the Navajo Nation Facilities Maintenance Department (FMD) informed the Navajo Nation Judicial Branch (NNJB) about upcoming paving projects in the Window Rock Administrative Area. FMD recommended that NNJB add paving of the AOC/Supreme Court parking lot onto its list of projects. NNJB responded and committed \$50,000 in available funds to participate in FMD's proposed paving projects. This project was approved and is currently in progress. It is anticipated that the AOC/Supreme Court parking lot will be paved by November 2018.

Pueblo Pintado Court Building

- In May 2018, evidence of mold was found inside the walls of the building while working on the last items on a punch list provided by Division of Community Development. Maintenance work was suspended. The final inspection and issuance of a Certificate of Occupancy by Division of Community Development was placed on hold. A Property Loss Report was filed with Navajo Nation Risk Management on June 7, 2018. On June 27, 2018, the roof of the building was examined for leaks or potential for leaks; a cursory inspection of interior of the building, no further problems identified, but mold is still evident. On August 20, 2018, Risk Management conducted an inspection and made recommendations to: (1) immediately address the settlement problems under the building; (2) secure the wood blocks at the footing bearers; (3) remove all siding and rebalance the building by a certified company; and (4) check the insulation under the building for moisture. Other minor deficiencies were noted that will need to be addressed, i.e., replace damaged sheetrock, repair cracks in the walls and ceiling, retest the water pressure to make sure there are no leaks in the plumbing system, and develop a preventive maintenance program for the building.
- On September 10, 2018, senior maintenance worker Virgil Burnside conducted an assessment for moisture in the insulation under the building and found no evidence of trapped moisture. The skirting was replaced with a mesh grill to allow for continued drying of the foundation soil. The Judicial Branch will need to evaluate the costs of addressing the latest recommendations by Navajo Nation Risk Management. To date, the Pueblo Pintado Court building still does not have a Certificate of Occupancy nor is it open for operations.

Dził Yijiin Court Building

- Approved utility plans and construction costs were received by AOC in July 2018. Site construction for site grading, foundation, and utility extensions/hook ups began on September 5, 2018. The building was delivered on September 10 and is now in place.
- In June 2018, the Division of Community Development requested additional funds in the amount of \$2,983 for utility planning and construction. The original budget of \$5,000 set aside for utilities was insufficient to meet the actual costs. Dził Yijiin Judicial District was able to cover these additional expenses.
- In July 2018, the Division of Community Development requested additional funds in the amount of \$22,877 for a grinder pump for sewer disposal and construction work on the exterior of the building. Dził Yijiin Judicial District and AOC provided the additional funds in September and executed a change order. Construction is ongoing with the installation of computer and communication wiring scheduled in October 2018. The completion date for the project is October 31, 2018.

Temporary Relocation of Window Rock Judicial District. From July 9 to September 30, 2018, the AOC building served as the temporary location for the Window Rock Judicial District operations and staff; the Navajo Nation Supreme Court building served as temporary location for arraignments and hearings; and, the old Navajo Nation Supreme Court hearing and deliberation room served as temporary office space for the Window Rock judges. This was necessary due to water damage and maintenance issues with the leased building where Window Rock Judicial District normally operates. The repair and maintenance issues are being addressed by the lessor, Navajo Nation Shopping Centers, Inc. The issues stemmed from leaking water from one of the HVAC units, which lead to discovery of more water intrusion from holes in the roof and the discovery of mold inside the exterior siding (south side of building). Various contractors were hired by NNSCI to repair the HVAC and roof issues. The building was assessed for mold and asbestos contamination by an additional contractor hired by NNSCI. Asbestos was not detected, but mold was, and an abatement and clean-up project were completed by September 14, 2018. The additional work by NNSCI contractors on the exterior of the building should be completed by October 5, 2018. The Judicial Branch is expecting the NNSCI to allow the Window Rock Judicial District to move back in by October 12, 2018.

Judicial Branch FY2019 Budget. From July 9 to August 31, 2018, the Administrative Office of the Courts (AOC) and Navajo Nation Supreme Court managers presented the proposed FY2019 budget for the Judicial Branch to the Law & Order Committee, the Budget & Finance Committee, the Naabik'i Yaati Committee, and the Navajo Nation Council. Over the two-month period of presentations, the revisits and responding to questions posed by the legislators, the Judicial Branch met all of its responsibilities to secure an FY2019 budget for all of its business units.

Bureau of Indian Affairs -Navajo Region

- September 18, 2018: The Judicial Branch participated in the annual program review conducted by the Bureau of Indian Affairs, Navajo Regional Office, on the P.L. 93-638 Tribal Courts contract. This year's review site was Tuba City Judicial District. There were no major discrepancies identified during the program review. A final report will be issued by the Bureau of Indian Affairs.
- September 28, 2018: AOC completed the annual funding agreement for FY2019 P.L. 93-638 funding and submitted it to the Bureau of Indian Affairs, Navajo Region.

Training

- July 12, 2018: AOC facilitated General Safety Training for AOC and Supreme Court personnel in Window Rock, Arizona. This training was a follow-up to the initial safety briefing that was provided by NN Safety/Loss Control in February 2018.
- July 23-24, 2018: AOC and Supreme Court personnel held a two-day staff development session that focused on teambuilding exercises, a review of the Judicial Branch Employee Policies and Procedures Manual, and the required annual training on sexual harassment.
- August 27, 2018: The administrative director and human resources director facilitated a management training for AOC and Supreme Court managers and supervisors in Ganado, Arizona. The one-day *Supervising Successfully with Confidence* training session offered by Sharing Knowledge Unlimited, LLC, focused on the differences between managing and leading.
- August 3, 2018: All AOC and Supreme Court personnel and management completed the *Beyond the Lockdown – Active Shooter* training in Crownpoint, New Mexico. Focus was on critical decision making that can occur in the event of an active shooter threat at the workplace. This training was mandatory for all Judicial Branch personnel and was held in Kayenta, Chinle and Crownpoint Judicial Districts.

- September 17-20, 2018: The AOC director completed modules for Common Foundations, Inquiry, Document Log, and External Users - Accounts Payable during the FMIS/6B Roll Out training at Twin Arrows Casino/Resort. Completion of External Users - Procurement is still needed to be fully certified.

Resignation of Human Resources Director. On September 24, 2018, the AOC Director received notice from Judicial Branch Human Resources director Ralph Roanhorse of his intent to resign his position effective October 12, 2018, 5:00 p.m. Pursuant to Judicial Branch Employee Policies and Procedures, the resignation notice was accepted. AOC is in the process of preparing vacancy announcements to recruit and hire a new director of human resources in FY2019.

B. Archiving

1. Accomplishments of objectives set the previous quarter

The information data technician prepared, organized, and scanned 11,284 documents/files, including:

- Dilkon Peacemaking Program: Inactive records from 2017 - Completed
- Office of the Chief Justice: Administrative Records of former Chief Justices

The information data technician assisted Window Rock, Tuba City, Shiprock, Chinle, and Crownpoint Judicial Districts with retrieval of archived microfilmed records. The Judicial Branch has only one machine at the Administrative Office of the Courts in Window Rock to view and print records. District personnel have to travel to or send films to Window Rock to retrieve and/or print records. 71 microfilmed cartridges were received from five judicial districts to print records requested by the public.

The information data technician:

- Assisted IT personnel with maintaining an inventory of computer equipment, i.e., laptops used as loaners or training, and completed/scanned/mailed travel requests for IT staff to judicial districts.
- Assisted IT personnel by receiving and processing IT service requests submitted by the judicial districts and programs.
- Assisted the court administrator with saving (backup) scanned court records onto DVDs for safe keeping at Window Rock Judicial District.
- Attended the 2018 annual staff development for the Administrative Office of the Courts, Supreme Court, Peacemaking Program, and Probation Services Administration.

2. Objectives to be accomplished in the next quarter

To complete scanning inactive administrative records of former chief justices.

To scan inactive 2010 records for the Navajo Nation Supreme Court.

To receive IT service requests from the judicial districts, Supreme Court, Office of the Chief Justice, Probation Services, Peacemaking Program, and Administrative Office of the Courts.

To provide assistance, as needed, to the Judicial Branch IT Section, Fiscal Services, Administrative Office of the Courts, Human Resources, and Office of the Chief Justice.

To perform other duties as assigned.

C. Grants Administration

Trainings

1. Beyond the Lockdown - Active Shooter Safety Training
2. Healing to Wellness Court
3. UNITY, Inc.
4. Journal Technologies Professional Conference

Coordination Efforts

1. Navajo Nation Grant Coordination. This group met on August 3, 2018, to discuss upcoming grant opportunities and current opportunities that the group can collaborate on toward the Diné Action Plan and Public Safety Summit goals and objectives.
2. Navajo Nation Youth Advisory Council. The NNYAC has been meeting monthly and the Judicial Branch has been acting in an advisory capacity as authorized by CAP-26-17. The branch assisted with the NNYAC Strategic Planning work session that was held September 14-15, 2018. A draft plan document was developed that will be finalized in November 2018.
3. Save Our Students. The SOS group has been meeting monthly since March 2018 and is assisting with the development of the Chinle Juvenile Healing to Wellness Court. The branch has been assisting with this community resource coordination effort.
4. OVC Tribal Set Aside Victim Assistance Program. The Judicial Branch assisted this Navajo Nation workgroup submit a grant application for solicitation. The workgroup seeks to decrease victimization by enhancing victim services.
5. Division of Behavioral and Mental Health Services. The Judicial Branch is working with the DBMHS on cross training and cross coordination efforts on improved service delivery to individuals with substance abuse issues and mental health, or a combination of both.
6. Tsehotsooi Medical Center Family Advocacy Center. The branch worked to connect the TMCFAC with criminal justice partners to improve victim services and victimization response. A sub-award was signed and awarded to TMCFAC for victim services and a payment in the amount of \$286,292 was made to TMCFAC from the Navajo Nation for victim services.
7. Navajo Nation Integrated Justice Information Sharing Project. The branch has been supporting the efforts of the NNIJISP project through grant funding and grant proposals for its criminal justice partners.

Grant Proposals Submitted

1. FY2018 OVC Tribal Set Aside Victim Assistance Program in the amount of \$14,814,658
2. FY2018 Justice Assistance Grant in the amount of \$109,539 to support court involved individuals with mental illness

Grant Awards Received

1. CTAS 2018 Purpose Area 3: \$750,000 for Navajo Wellness Courts
2. FY2018 Adult Reentry and Employment Strategic Planning Program: \$200,000 for one year of strategic planning to improve community supervision and increase employability of clients
3. FY2018 Justice Assistance Grant: \$109,539 to support court involved individuals with mental illness

D. Human Resources

During this quarter, the Judicial Branch Human Resources comprised of two regular status staff, the human resources director and human resources specialist, and two temporary document technicians, whose employment ended on September 28, 2018.

The following is a list of accomplishments completed by the Judicial Branch Human Resources office in FY2018 fourth quarter:

From July 2018 to September 2018, Judicial Branch Human Resources filled six positions: one district court clerk with Shiprock Judicial District; one court administrator with Aneth Judicial District Court; one custodian with Chinle Judicial District; one traditional program specialist with the Peacemaking Program; one HTWC resources coordinator with Chinle Judicial District; and one judicial administrative secretary with the Navajo Nation Supreme Court.

The Navajo Nation Judicial Branch employed 22 temporary workers from July 1, 2018, to September 28, 2018, to assist the judicial districts or programs with increased workload/cases at the districts in addition to other assignments. Personnel Action Forms (PAFs) were processed and brief orientations held on personnel policies and procedures. To ensure fairness and competitiveness, all temporary positions were advertised in the local media. The following temporary positions were filled: court bailiffs, carpenters, court clerks, office technicians, documents technicians, and an administrative service officer.

On September 17, 2018, director of human resources Ralph Roanhorse and human resources specialist Marquerita Lincoln successfully completed the Financial Management Information System (FMIS) training. Both employees are now certified in common foundations, FMIS inquiry, procurement (6B), and 164 review processes.

The Judicial Branch Human Resources hired two temporary document technicians to scan timesheets for fiscal years 2014, 2017, and 2018. They also scanned 254 active and inactive personnel files and 445 employment applications for advertised positions. They assisted with cleaning up office space as well as moving documents to digital format.

The Human Resources Director conducted training in *Judicial Branch Employee Policies and Procedures (JBEPP)* throughout the judicial districts and programs, i.e., Aneth; Tuba City; Ramah; Administrative Office of the Court; Crownpoint; Shiprock; Window Rock; Dził Yíjiiin; Chinle; Probation and Parole Services, and Peacemaking Program. Information regarding the grievance process as well as the complaint process was provided.

The Judicial Branch Human Resources assisted with the recruitment and selection of the judicial administrative secretary position with the Office of the Chief Justice. The human resources director administered typing tests to 13 potential candidates, developed in-tray exercise, and drafted interview questions. A selection was made based on the interviews, in-tray exercise, and employment reference check.

The Judicial Branch Human Resources made contacts with other tribal organizations for recruiting purposes and advertising vacant positions. Contacts were made with Laguna Pueblo, Sandia Pueblo, Taos Pueblo, and Hualapai Tribe. Through contacts with these various tribal organizations, information was obtained to advertise with the United States Military JAG for attorney positions.

The Judicial Branch Human Resources provided input and guidance to the Judicial Conduct Commission regarding evaluations of probationary judges/justices. The proposed resolution was approved by the Law and Order Committee with some recommended amendments, including having Judicial Branch Human Resources having responsibility for accepting applications for judge/justice positions as well as conducting initial screening of potential judge/justice candidates.

Director of human resources Ralph Roanhorse and human resources specialist Marquerita Lincoln attended various conferences and trainings throughout the quarter. Mr. Roanhorse attended training in *Labor Law and Labor Arbitration* on September 5 and 6, 2018. Training topics included sexual harassment, conducting investigations, due process, and other issues related to employee grievances. Ms. Lincoln attended the 2018 Human Resources Conference sponsored by the Navajo Nation Division of Human Resources on July 25 and 26, and the 26th Annual Four Corners Indian Country Conference on September 18, 19 and 20th.

E. Information Technology

1. Accomplishments of objectives set the previous quarter

Provided continual personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Crownpoint, Ramah, Alamo, To'hajiilee, Dilkon, Dził Yijiin, and Aneth courts. Personal computer support consisted of hardware/software support and software patches/updates for personal computers.

Provided continual support for JCG Technologies digital recording systems.

Provided continual support for WebCom archival scanning systems.

Provided continual support for video conferencing communications at AOC, Tuba City, Dilkon, Shiprock, Window Rock, Window Rock Detention, Supreme Court, Tuba City Detention, Kayenta, Aneth, Chinle and Crownpoint courts.

Provided system administration support for the Journal Technologies Justware computer software application for:

- Navajo Nation Supreme Court;
- Shiprock Judicial District, including Probation Services and Office of the Prosecutor;
- Dilkon Judicial District, including Probation Services, Peacemaking, and Office of the Prosecutor;
- Chinle Judicial District, including Probation Services, Peacemaking, and Office of the Prosecutor;
- Aneth Judicial District, including Probation Services and Peacemaking;
- Kayenta Judicial District, including Probation Services, Peacemaking, and Office of the Prosecutor;
- Tuba City Judicial District, including Probation Services and Peacemaking;
- Window Rock Judicial District, including Probation Services, Peacemaking, and Office of the Prosecutor;
- Crownpoint Judicial District, including Probation Services, Peacemaking, and Office of the Prosecutor;
- Dził Yijiin Judicial District;
- To'hajiilee Court, Probation Services, Peacemaking, and Office of the Prosecutor;

- Alamo Court, Probation Services, Peacemaking, and Office of the Prosecutor;
- Ramah Court, Probation Services, Peacemaking, and Office of the Prosecutor.

Provided general information technology support for the Judicial Branch and Navajo Nation Integrated Justice Information Sharing Project (NNIJISP) partners.

Epayments for all Navajo Nation Judicial Branch Judicial Districts (except Pueblo Pintado court) are implemented and receiving ePayments for traffic civil citations. The website <https://www.justiceweb.navajo-nsn.gov> was updated to reflect the updated PaymentPortal API to accept credit card swipe payments and to accept online payments.

Journal Technologies installed JustWare API in a testing environment to begin development of data exchange between the NNIJISP partners and participants.

Provided an introduction and review of the JustWare application for personnel of the Navajo Nation Supreme Court.

Attended the NN Judicial Branch case management committee meeting in Chinle, Arizona. The meeting was for the continual development of the Judicial Branch Case Management Policy.

Provided installation and training on Ingenico TriPos credit card readers for Tuba City, Crownpoint, Dilkon, Dził Yijiin, Supreme Court, Window Rock, Ramah, Alamo/To'hajiilee Judicial Districts. Credit card payments are in production at all judicial districts.

Training

- Judicial Branch Employee Policies and Procedures training plus employee development in Albuquerque, New Mexico
- Supervisor training in Ganado, Arizona
- Active Shooter training in Chinle, Arizona. The training covered what to do in case of an active shooter situation, being aware of one's environment, and how to react during an incident.

2. Other significant accomplishments

Continued teleconference meetings with NDT/Journal Technologies personnel to continue JusticeWeb implementation and configuration for e-file, e-view, e-payment and e-discovery in JusticeWeb.

Continue setup/configuration of digital recorder computers to replace current computers at the districts.

Attended NNIJISP meetings.

Attended Navajo Nation CyberTeam meetings.

Conducted Justware work sessions with district SMEs to cover upcoming projects, new reports, JDAs, JTI 2018 Professionals Training Conference, and other Justware issues.

Conducted Justware work sessions with probation services SMEs to update their user guide.

3. Objectives to be accomplished in the next quarter

To maintain personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Ramah, Pueblo Pintado, Alamo, To'hajiilee, Dilkon, Aneth and Dził Yijiin courts.

To continue limited support for the digital recorders and document archival computer systems.

To provide configuration/maintenance support to the NNIJISP Project at the Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Dilkon, To'hajiilee, Aneth, Alamo, and Dził Yijiin courts, probation offices, peacemaking offices.

To have the Navajo Nation prosecutors utilize video conferencing with the courts for arraignments at all judicial districts.

To provide limited configuration/maintenance support to the NNIJISP Project at Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Dilkon, To'hajiilee, Alamo prosecutor offices.

To replace digital recording PCs and hardware (microphones, sound boards, etc.)

To provide support and training for NDT's Justware application for all Navajo Nation courts, prosecutors, peacemaking, probation services, and public defender staff.

To provide continual support for video conferencing equipment at all Navajo Nation Judicial Districts.

To install and configure computer network switches and cabling for the new Dził Yijiin Judicial District court building. The WAN network link will also be re-located from the chapter house to the new building.

To continue the install, development, and configuration of JustWare API to begin implementing data exchange with other applications (Navajo Department of Law Enforcement CODY, Division of Social Services JustWare, etc.)

To continue development and maintenance of the NN Judicial Branch's JusticeWeb website for ePayments and client access.

To maintain JusticeWeb client access requests.

To begin development of JusticeWeb to allow ePayments for other types of fines and fees other than only traffic civil fines.

To complete installation of desktop document scanners for Judicial Branch employees.

To complete installation of computers, printers, and desktop personal scanners for Judicial Branch Probation Services personnel.

F. Navajo Nation Integrated Justice Information Sharing Project (NNIJISP)

1. Accomplishments

Monitored approved FY2018 NNIJISP \$484K and \$232K carryover funds, totaling \$717K. In July, NNIJISP systems and programming manager Michelle Yazzie reported that the balance of about \$127K after requests from NNIJISP partners funding requests. In September the ending balance was \$34,189.66, this is contingent on receiving and closing out all purchase orders by September 21, 2018. Overall, we were able to spend 90% of our budget or roughly \$683,000 of FY 2018 NNIJISP budget.

Monthly NNIJISP meetings were held in June, July, August, and September 2018. Task list work sessions were held in July and August.

The NNIJISP systems and programming manager coordinated plans with Journal Technologies, Inc., in registering 45 staff from the Navajo Nation Judicial Branch and other Navajo Nation partners to attend the JTI 2018 Professionals Training Conference in Park City, UT. Registration totaling \$17,975 was paid using the NNIJISP business unit. The NNIJISP systems and programming manager, administrative director, and grants staff are working on getting an outstanding invoice for lodging paid for Navajo Nation participants.

The FY2019 NNIJISP budget was compiled and presented to the Budget and Finance Committee (BFC). BFC approved communications and utilities, repairs and maintenance, and special transactions; however, supplies, lease and rental were disapproved. The total amount approved by the Budget and Finance Committee was \$350,000. An FY2019 Unmet Needs Budget in the amount of \$134,160 was also submitted.

2. Activities by NNIJISP Systems and Programming Manager

- Completed 27 work orders, which included travel to Aneth and Shiprock Judicial Districts.
- Provided information on NNIJISP to partners.
- Facilitated NNIJISP meetings and task list work sessions.
- Reviewed budget balances for the NNIJISP business unit using the Navajo Nation FMIS.
- Participated in Navajo Nation Fair activities, i.e., Kids Day, decorating the Judicial Branch float for the parade.
- Created Justware custom reports for Navajo Nation Supreme Court and Law and Order Committee.
- Assisted with copying, binding, and creating graphs and charts to include in the Judicial Branch's FY2019 Budget binders.
- Attended the AOC staff development training on the Judicial Branch Employee Policies and Procedures Manual in Albuquerque, New Mexico.
- Created inventory lists for the Liberty court recorders and Fujitsu document scanners.
- Met with Navajo Nation Contract Accounting to discuss payment of an outstanding Journal Technologies, Inc., lodging invoice in the amount of \$14,788. Accounts Payable supervisor Janice Haskie suggested that sole source procurement be used as justification for payment. If payment is not made in FY2018, administrative director Stephen B. Etsitty stated that payment can be made using FY2019 funds. As of September 31, 2018, payment has not been made.

- Compiled quotes for purchase of computer equipment, printers, laptops, scanners, monitors, and software for NNIJISP partners.
- Participated in Administrative Office of the Courts managers meetings.
- Completed minutes for NNIJISP meetings.
- Completed NNIJISP quarterly narrative and program performance criteria reports.
- Presented NNIJISP budget to the Law and Order and Budget and Finance Committees.
- Attended Journal Technologies, Inc., 2018 Professionals Training Conference in Park City, Utah, from June 11-15, 2018. Provided feedback on conference at debriefing meeting with administrative director Stephen B. Etsitty.
- Provided continual IT support of hardware and software for Judicial Branch.

3. Objectives to be accomplished in the next quarter

To complete written minutes from NNIJISP meetings and distribute accordingly.

To attend training on system reports.

To coordinate dates for NNIJISP meetings and prepare agenda and schedule.

To participate in the Navajo Nation Department of Information Technology Application Programming Interface (API) team project.

To provide information technology support of hardware and software to Judicial Branch districts and programs, as requested.

To complete the NNIJISP quarterly narrative and program performance criteria reports.

VI. Navajo Nation Peacemaking Program

A. Accomplishments of objectives set the previous quarter

Peacemaking delivered on our core programs by providing direct services and supporting the work of community-based peacemakers and exceeding all of our performance goals.

Work on the Peacemaking Youth Education and Apprentice Program (PYEAP) was a particular focus this quarter. A strategic plan was completed and approved by U.S. DOJ. This approval allowed the Program to take the first of four annual draws against the grant. The strategic plan was a collaborative effort among the Judicial Branch and other participants. It identifies core activities, persons responsible to lead and participate in them, goals and measurements, and deadlines for completion of incremental steps. The plan uses the SMART planning methodology recently adopted by the Judicial Branch. Staff were pleased to have the plan approved by DOJ with only a few minor clarifying editorial recommendations. The plan is a strong roadmap for the program's success. It highlights the importance of preserving and utilizing traditional, culturally-relevant methods in conflict resolution, policy formation, and cultural events.

During this quarter, the Program started implementation of the plan by completing revisions to the Memorandum of Understanding between the Peacemaking Program and participating schools and making presentations to school boards and other officials to get MOUs signed and the program in place. The goal is to work with at least 40 schools involved in the PYEAP activities.

The Peacemaking Program continued to fulfill its responsibilities of providing services to other agencies, branches of government, and the Navajo Nation through policy engagement, work with schools, presentations to chapters, and participation in community and cultural events. Traditional program specialists (TPS) attended chapter and community meetings and presented cultural and peacemaking information to hundreds of Diné in various settings.

Other outreach activities have also been successful. During this quarter, peacemaking staff attended three meetings with the Judicial Conduct Commission. The program coordinator was asked by USDOJ to present information about peacemaking in a Webinar, and to work on a continuing basis to improve the knowledge of other grant recipients about peacemaking and Navajo Nation programs.

Work with school districts, in schools, and with youth continued. TPS met with officials from several schools and offered peacemaking and educational services, maintaining focus on the programs with school administrators.

1. Use community-based peacemakers. Community-based peacemakers are being engaged to handle more peacemaking sessions and counseling. During the fourth quarter, community-based peacemakers were used in several judicial districts for peacemaking sessions, as well as Life Value Engagements. The focus continues to be strengthening the family and maintaining family unity when possible. Some community based peacemakers had difficulty with transportation and communication, causing some sessions to not be completed.
2. Conduct most work at or near Peacemaking facilities. Lack of available Judicial Branch vehicles continued to impede the Program's ability to do work, particularly in some of the more remote chapters. In such cases, TPS use their own vehicles without reimbursement, when necessary. Peacemaking services are scheduled near district offices or in schools or other facilities that are relatively easy for everyone to access.
3. Focus on youth. With the completion of the Strategic Plan for PYEAP, implementation means that TPS are reinvigorating their engagements with youth in the communities and schools. Various judicial districts are not consistent about referrals—some use peacemaking services for family- and youth-related issues, but several districts have sporadic or rare referrals and limited collaboration. Meetings have been held with individual judges and district administrators that show opportunities for greater collaboration, trying to resolve communication, and other problems to create more harmonious efforts. Presentations of MOUs to schools is raising awareness among leaders and administrators about the PYEAP and opportunities for youth.
4. Maintain our professionalism. Bi-culture training specialist Elaine Henderson continued to work on improved reporting, case management, and other performance improvements. A few instances of early resistance to her new role and higher focus on performance standards have been resolved favorably. The Peacemaking Program staff worked through this transition to become a more cohesive team. Performance expectations are consistently applied, through coaching and process correction when necessary.
5. Advance our mission. Completing the strategic plan provided an important opportunity to connect with stakeholders, partners, and one another. This process helped articulate a common vision of our goals and the steps necessary to achieve them, with specific outcomes, timeframes, and individual responsibilities made clear to everyone. Achieving consensus at

this specific, explicit level for our key initiative is highly developmental for the Peacemaking Program staff as a team.

Bi-culture training specialist Elaine Henderson has been involved in many mission-advancing activities, and continued to work on improvements to professionalism and efficiency. She provided training for new Peacemaking Program staff, filling in during absences with services, and working closely with other agencies to coordinate a pilot project that would result in the Peacemaking Program assisting with direct referrals from the Division of Social Services. She focused on improving consistency and accuracy in reporting and case management. Examples of her activities included:

- A resource meeting in Tuba City Judicial District to discuss and implement a truancy flow of referrals and what issues need to be resolved to make it more workable.
- The Peacemaking Program held its PYEAP II stakeholders meeting in Chinle, Arizona. This was a successful meeting attended by local peacemakers who gave guidance on compiling the strategic plan.
- Attending the Holbrook Unified School District's board meeting to answer questions on a proposed Memorandum of Understanding for the PYEAP II grant. The board was fully supportive and commended the program for its efforts to have an alternative to assist students experiencing truancy issues.
- Attended a meeting at Tuba City Judicial District to be a part of addressing the work flow of students referred for truancy from the schools. In attendance were the district prosecutor, Tuba City court staff, TPS, social services, and other stakeholders. Mrs. Henderson presented a brief overview of the mission/vision of the Peacemaking Program and discussed the flowcharts in the Plan of Operation. It was agreed that a better workability needs to be addressed with the school's referral system since mostly all cases in the previous school year were made during the last month of the school year.

B. The Peacemaking Program prioritized work based on the goals set by the Navajo Nation Council and the Judicial Branch. These are examples from some of the judicial districts:

Alamo Court. The TPS focused on youth services and provided assistance with truancy, delinquency, substance abuse, and other issues for youth and families, including a young person in a treatment center. Engagement with schools and community members is a high priority.

Aneth. The TPS is particularly active in prevention and community education services. A talking circle hosted in the hogan provides opportunities for youth to discuss their concerns and issues with caring adults and receive encouragement. Presentations to community groups and in schools reached over 120 people this quarter. Domestic violence cases are dropping in this district.

Dził Yijiin. Services for this area are being performed from the Hardrock Chapter because there is no other available facility. This situation, and the lack of tribal vehicles and adequate communication equipment, severely hampers the ability of the TPS to provide services for families who were part of the Navajo-Hopi relocation process. These families face greater issues with family disharmony, substance abuse, depression, and similar problems than the Navajo Nation population in general. Improved availability of traditional, culturally-based services is important for this area and will be a focus in the future. The TPS worked with the school district to have the PYEAP MOU approved in October 2018.

Kayenta. The Kayenta Court's workload was reduced by peacemaking counseling, including use of community-based peacemakers. Seven cases referred by the court were resolved in

peacemaking with community-based peacemakers. Topics included marriage counseling, substance abuse, domestic violence, and traditional values in family relationships. 27 counseling sessions were provided by the TPS, including 9 referrals from probation and parole services. Presentations at high schools gave students and administrators opportunity to learn more about Navajo traditions and peacemaking. Dennehotso School will start using PYEAP and peacemaking services.

Ramah. Referrals from the Ramah District Court improved which resulted in peacemaking sessions being scheduled with community-based peacemakers. The TPS was brought in by the school district to assist with curriculum for family listening sessions. A youth apprentice was assigned to work with youth during breakout sessions of this curriculum, which allowed for outreach to parents and young people on a peer-to-peer basis.

Tóhajiilee Court. The TPS helped a family resolve conflict issues that the prosecutor intended to refer to federal authorities for charges. The successful peacemaking process brought about family reunification and avoided federal law enforcement involvement. The individual who avoided charges will work with the TPS for traditional counseling in family relationships and anger management.

Tuba City. Peacemaking cases in Tuba City have had similar positive outcomes. Referred by the Tuba City District Court, Naalchidi entered a plea agreement and part of that was for him to have a peacemaking session with his wife. The case was assigned to peacemaker Sally Johnson of Kaibeto, Arizona. Peacemaker Johnson provided traditional teachings including roles and responsibilities of husband and wife, positive communication, domestic violence and its affects, and alcohol abuse. At the conclusion of the session, Naalchidi said he would like to begin attending AA to help himself. His wife said she would like to have a Beauty Way ceremony conducted for her and her family so they can live in harmony.

C. Objectives to be accomplished in the next quarter

- Work with Chief Justice and others to advance Peacemaking as a separate branch of government
- Complete the required strategic plan, and complete the detailed work plan, performance measurements, budget tracking and other steps necessary to implement the new grant.
- Implement and further refine training for conformity and protocols for case management practices.
- Address issues that constrain productivity due to current budget authority.
- Improve relationships with judges, educators, and service providers in order to better utilize Peacemaking services.
- Continue to provide education regarding Fundamental Law and traditional education.
- Continue to coordinate trainings for Peacemakers, such as the Peacemaker Orientation, and for Judicial Branch employees and community members.
- Continue services such as Peacemaking Sessions, Individual Life Value Engagement (ILVE), Group Life Value Engagement (GLVE), and Diné Family Group Conferences (DFGC)

VII. Navajo Nation Probation Services

A. Accomplishments of objectives set the previous quarter

Five districts were proactive in providing educational forums and sessions to clients: Kayenta, Chinle, Dilkon, Crownpoint, and Alamo/Tóhajiilee. These districts scheduled sessions for clients to attend in terms of well-being, education, life skills, and other valuable information that would direct thoughts to make better decisions about the future. In addition, Navajo Nation Probation Services is still in the planning stages of extending MRT sessions nationwide with the intent that once all probation officers are certified, MRT sessions will begin in calendar year 2019.

The chief probation officer worked with the Judicial Branch Human Resources on filling the vacant senior probation officer position.

The Navajo Nation Probation Services staff successfully completed the Train-the-Trainer Seminar during the last week of August 2018. The week-long training was informative with outstanding presentations by Navajo Nation internal counter partners, i.e., prosecution, courts, and other resources. Follow ups will occur during the PPS quarterly meeting to ensure consistency and provide clarifications as needed.

The Navajo Nation Probation Services business unit has been undergoing the year-end closeout process for the FY2018 General Funds budget period. Fourth quarter purchases for supplies and equipment were completed, and outstanding TTRF from all personnel were submitted to ensure that the encumbered amounts have been expended. Initiatives and training identified in 2018 have been met in regards to adequate training for probation officers. New initiatives will be carried over into FY2019, since they are just now in the planning stages.

B. Other significant accomplishments

During the month of July 2018, the chief probation officer's primary focus was on preparation of the proposed FY2019 General Funds budget for the probation services business unit. As the business unit program manager, the chief probation officer had to ensure that a complete, thorough comprehensive budget was submitted.

The CPO participated in a supervisory training on July 27, 2018, along with other AOC administrative managers. The CPO reported that the training was informative, and she will take the ideas, suggestions and perspectives from the training and incorporate it into her knowledge and skills to improve her leadership skills as chief probation officer.

All Navajo Nation Judicial Branch staff, including probation services staff, attended the *Beyond the Lockdown - Active Shooter* safety training at Kayenta, Chinle, or Crownpoint Judicial Districts. This informative training was recommended to ensure that employees are somewhat informed of signs and awareness that an active shooter situation may occur anytime or anywhere and that staff should be able to be aware of all indications.

Staff moved out of NNSC Pad 21 due to mold and other issues that could endanger the well-being of staff. With support from peacemaking coordinator Roman Bitsuie, the staff relocated to the Peacemaking Program building, which once served as office space for Window Rock Probation Services. The Peacemaking Program staff had to make room for six additional staff in their small building. It is often difficult to meet with clients due to that fact that there is no privacy for

client's probation officer report-ins or discuss plans and/or other issues pertaining to clients. To date, it is not known when staff will be able to move back into NNSC Pad 21. Due to inadequate office space, the chief probation officer is working from the Kayenta Probation Services conference room and/or AOC conference, upon availability.

A number of probation services staff attended the 26th Annual Four Corners Indian Country Conference in Santa Fe, New Mexico. The two-day conference focused on victims of crime on Indian Country. Participants grouped to identify challenges and barriers to ensure that victims are heard and assisted. The conference was a good resource for probation officers who walked away with information that can be applied and used towards their caseload and daily interaction with clients.

During the last week of September 2018, the probation services management team interviewed six applicants for the vacant probation officer position at Chinle and one applicant for the vacant senior probation officer position. A selection will be made in the first quarter of the new fiscal year.

In the last quarter, Ms. Jammie Billiman was hired as temporary office technician to help inventory equipment, develop a log for equipment and supplies, and update the statistical forms for the new fiscal year. Her temporary employment ended on September 29, 2018. She was of great help and her services are appreciated.

For years, the Navajo Nation Probation Services has been involved in the development and implementation process of the Title IV-E initiative in the Ramah District in terms of juvenile processes and supervision. Mr. Thomas Cody, through the Casey Foundation, has been revisiting the initiative and has been scheduling meetings for stakeholders. Navajo Nation Probation Services, by recommendation from the Office of the Chief Justice, attended the quarterly Title IV-E meeting on July 9, 2018, in Seattle, Washington. Senior probation officer JoAnn Holyan-Terry represented the chief probation officer who was on extended sick leave during this time. A summary and updates of the meeting have been shared.

Senior probation officers JoAnn Holyan-Terry and Harmon Mason are doing good jobs handling and assisting probation officers in their respective districts. They worked diligently on completing district case audits, even though completing audits can be a tedious, lengthy process, especially when there are other initiatives (development), personnel and supervision issues, and technical support that also need attention. In the next quarter, focus will be on completing annual performance evaluations of staff and submitting them to the Judicial Branch Human Resources.

C. District Reports

Aneth Probation Services

- Judge Irene Black, by administrative order, delegated probation officer Bettina Norton as acting court administrator until a permanent court administrator was hired for the district. Officer Norton performed court administrator duties in addition to her own duties as probation officer.
- Officer Norton, as the district subject matter expert (SME), took part in work sessions in creating a Justware User Guide for use by probation services staff. The user guide was introduced and discussed during the Train-the-Trainer seminar in Albuquerque, New Mexico.
- Officer Norton reported that most of the cases going through her office are community court cases rather than court-adjudicated probation cases.

Alamo Probation Services

- Officer Lauren Billy was invited to give a presentation on school truancy at a Magdalena School Johnson O'Malley meeting at the Alamo Chapter. She presented on how probation services and the local prosecutor are working together to combat truancy issues. She also provided information on the JV process and how probation works with the courts, prosecution, and local resources to assist clients, parents, and children.
- Alamo/Tóhajiilee Probation Services began referring probation clients to the Peacemaking Program traditional program specialist for Life Value Engagement sessions.
- By order of the Alamo/Tóhajiilee judge, the court bailiff and probation officer transported minor children to treatment facilities in Sacaton, Arizona, and/or Thoreau, New Mexico.

Chinle Probation Services

- Chinle Probation Services worked with clients with manpower of two probation officers. A third probation officer position became vacant in the last quarter, so the existing caseload was divided between the two officers. A new probation officer should be hired within the next few weeks. Interviews for the vacant position were held September 27 and 18, 2018.
- Officer Bernita Dalton is involved with development of a Chinle Juvenile Healing to Wellness Court (JHTWC) being spearheaded by Judicial Branch grants administrator Raquel Chee and stakeholders from local resources and the community. Meetings are ongoing to further strategize and plan for the implementation of the JHTWC in the near future. This initiative will positively benefit the children of the Chinle and surrounding communities.
- Chinle Probation Services actively promoted good health and diabetes prevention and awareness by having Ms. Margilene Barney with the Chinle Special Diabetes Prevention Program provide classes to probation clients on a monthly basis. Her classes focused on the ill-starred effects on internal organs by alcohol and substance abuse. She gave demonstrations on eating a well-balanced meal and shared recipes with clients. Overall, these life skills sessions are good for clients.
- Chinle Probation Services collaborated with Iina' Counseling Services from Chinle Comprehensive Health Care Facility in providing suicide awareness and prevention sessions. The first session was held on July 17, 2018; classes will be ongoing.
- Officer Victoria Joe referred three clients to the Tsin-Nan-Tee Prevention and Awareness in Nazlini, Arizona, to learn about diabetes/nutrition, colorectal cancer awareness, and elder care. She also referred one client to the Grandparents Baa Akohwiidizin Trail Ride and Health Fair sponsored by Tachiinii Nursing Services, Inc.

Crownpoint Probation Services

- The Crownpoint probation officers reported that they are continually busy with scheduled client report-ins, engagement, and ongoing PSR report writing.
- Officer Sharon Willie worked with a 26-year old female client who was in a dysfunctional family environment involving alcohol and physical abuse all her life. With Officer Willie's encouragement, the client enrolled at San Juan College and is pursuing a certified nursing assistant degree. After completing outpatient counseling, the client made a decision to leave home and start making positive changes for her future. She is now looking for a home of her own.
- Officer Willie referred two clients for traditional ceremonies utilizing the peacemaking hogan. She attended the ceremonies to support her clients and kept the fire lit throughout the ceremonies. The ceremonies were positive and beneficial for both clients.
- Officer Marshall Benally, with assistance by local resources, referred six clients to residential treatment programs. Of the six referrals, four successfully completed their treatment programs.

- Officer Benally worked with Crownpoint Mental Health Services to identify a treatment source for an inmate client who was in need of mental health services. Unfortunately, due to ongoing litigations, the inmate could not be placed in a facility. The client was eventually released to the parent and fortunately was able to receive services through another source.
- Crownpoint Probation Services worked with the Crownpoint Indian Health Services HDDP and local resources by permitting use of the hogan for purposes of providing educational services by local resources and to meet in a suitable environment for weekly parenting classes.
- Crownpoint Probation Services continued to work with the district court by ensuring that all court orders and reports are met in an efficient, prompt manner.

Dził Yijiin Probation Services. Officer Arlene Begay provided continual services to probation clients, and made referrals to treatment center as needed. Due to inadequate office space, it has been challenging for Officer Begay to conduct educational forums and/or sessions. This should change once the new modular building is set up and opened to the public.

Dilkon Probation Services. Officer Dominique LaFontaine mentored juveniles under his supervision by encouraging them to take part in the Tour de Sih Hasiin 300-mile Bike Challenge across the Navajo Nation. The bike tour began in Window Rock, Arizona, on July 9, 2018, and ended July 15, 2018, at the Twin Arrows Navajo Resort and Casino, Arizona. Officer LaFontaine's effort to support his juvenile clients was co-sponsored by Officer Terry John with the Window Rock Police Department.

Kayenta Probation Services

- Kayenta Probation Services received a total of 224 new cases this quarter as a result of the backlogged cases filed by the Office of the Prosecutor. These cases involve counseling, pre-trial, deferred prosecution, court request, application for legal counsel, and presentence reports. As a result of the increased caseload, demand for submission of PSRs have been less than one month, which allows less time to work other tasks and outreach with the communities.
- Kayenta Probation Service teamed up with the local farm board by having community service workers work off outstanding fines by picking up trash in the community. This allows the community to focus on other projects, i.e., establishment of community gardens, community beautification.
- Kayenta Probation Services is awaiting relocation to the building that was formerly occupied by the Kayenta Criminal Investigations (CI). CI moved into their new building and signed over the building to Kayenta Probation Services. The building is currently being renovated. The issue of who is responsible for removing the wrecked vehicles behind the building that were held for investigative purposes needs to be resolved before probation services and peacemaking staff can move in.

Ramah Probation Services

- Officer Brendolyn Natan collaborated with Peacemaking Program traditional program specialist Ruby Frank about implementing Life Value Engagement sessions for probation clients.
- With sadness, the Ramah Judicial District reported the passing of office technician Linda Lee, who lost her battle with her illness, on September 14, 2018. Our heartfelt condolences is extended to the family of Linda Lee, she will be missed.

Shiprock Probation Services

- Shiprock Probation Services worked closely with the Shiprock Peacemaking Program by referring clients to traditional program specialist Sarah Whitehorse. Ms. Whitehorse provided clients with rehabilitative counseling using Diné Hozho teachings focusing on the emergence of life, self-care, and living a sober lifestyle. The probation officers received positive feedback from clients who seem to have gained a more positive outlook and attitude about themselves.
- The Shiprock probation officers worked with Tuba City and Kayenta Department of Corrections to assist clients in regards to physical examinations, community work hours, and other assistance needed by the NDOC staff. This collaborative effort is working well between Shiprock Probation Services and Navajo Department of Corrections staff.
- The probation officers made time to schedule community outreach sessions at local chapters and schools. The purpose of outreach is to provide awareness of consequences if laws are breached and not complied with. The outreach effort has been positive.
- Officer Calvin Silas worked with a juvenile client who is also attending outpatient services with Shiprock Department of Behavioral Health Services. The minor child was found to be abusing methamphetamine. With counseling and consistent drug testing, she is beginning to show progress and drug testing now show results of negative meth usage. The juvenile is complying with conditions and demonstrating a positive outlook on her future.
- Officer Silas has been assigning perspective thinking tasks to clients on probation and obtaining feedback from them during exit interviews. Perspective thinking allows clients to talk about and provide a self-analysis about their own perspective of being on probation and how they made a difference or made improvements towards a happier, healthier lifestyle. The purpose of this task is to restore a healthy outlook of oneself physically, mentally, and emotionally.
- Officer Lucy Yesslith used frequent field visits as a tool to ensure client accountability and compliance. She worked with a Shiprock High School special needs student who threatened to conduct a school shooting. Officer Yesslith made frequent home visits to obtain a better understanding of the student's home environment and how the family is helping her and her challenged needs. Frequent visits were also made to the school to ensure that the threats were not carried out and even went to the extreme of checking the student's backpack as a precautionary measure. The response from school officials has been positive.

Tuba City Probation Services. The Tuba City probation officers are conducting ongoing, routine report-in with clients, making proper referrals, and attending staff and criminal justice summit meetings at the invitation of the court.

Window Rock Probation Services

- Probation officers Marcellus Morgan and Alberta Smith-Jumbo assisted two clients in getting into a 90-day residential treatment program in Phoenix, Arizona. Both clients are pending a 90-day evaluation before being discharged.
- Officer Morgan lost two clients to stabbing fatalities and is in the process of closing out the cases. A debriefing was advised by his supervisor.
- Window Rock Probation Services is currently located in a small office which is occupied by three probation officers, an office technician, and a senior probation officer. This situation makes it difficult for report-in, especially when clients need to speak to a probation officer in private. These circumstances should change soon when staff reoccupy the NNSC Pad 21 building.

D. Objectives to be accomplished in the next quarter

To work on and finalize the SOP revisions.

To start planning the MRT certification for probation staff.

To identify new projects, outreach, and/or initiatives as a means of public education for clients served.

To orientate and introduce newly hired probation services staff, i.e., Chinle probation officer and senior probation officer.

To schedule a quarterly meeting for Navajo Nation Probation Services.

VIII. Courts of the Navajo Nation

A. Supreme Court of the Navajo Nation

1. Caseload Statistics

a. Civil

	July	Aug	Sept	Total
(1) Cases Filed	4	6	3	13
-Certified Question				0
-Child Support				0
-Contract				0
-Decedent Estate				0
-Domestic Relations.....				2
-Elections				2
-Employment/Labor.....				1
-Ethics				0
-Grazing				1
-Tort				3
-Writs				4
-Reconsiderations				2
(2) Cases Completed	13	9	1	23
(3) Hearing(s) Held	0	1	2	3
(4) Total Decisions this Quarter:				
(a) Memorandum Decisions	0	0	0	0
(b) Orders	15	17	9	41
(c) Opinions	0	0	1	1

b. Criminal

	July	Aug	Sept	Total
(1) Cases Filed	0	0	0	0
(2) Cases Completed	4	0	0	4
(3) Hearing(s) Held	0	0	0	0
(4) Total Decisions this Quarter:				
(a) Memorandum Decisions	0	0	0	0
(b) Orders	4	0	0	4
(c) Opinions	0	0	0	0

c. Navajo Nation Bar Association

	July	Aug	Sept	Total
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	0	0
(3) Hearing(s) Held	0	0	0	0
(4) Total Decisions this Quarter:				
(a) Memorandum Decisions	0	0	0	0
(b) Orders	0	0	0	0
(c) Opinions	0	0	0	0

d. Special Proceedings

	July	Aug	Sept	Total
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	0	0
(3) Hearing(s) Held	0	0	0	0
(4) Total Decisions this Quarter:				
(a) Memorandum Decisions	0	0	0	0
(b) Orders	0	0	1	1
(c) Opinions	0	0	0	0

e. Summary of all cases on appeal

(1) Brought Forward	:	119
(2) Filed	:	13
(3) Reconsiderations	:	3
(4) Closed	:	28
(5) Pending	:	110

Pending Cases	2011	2012	2013	2014	2015	2016	2017	2018	Total
Civil	1	5	9	9	17	16	28	18	103
Criminal	0	0	0	0	0	3	0	0	3
NNBA	0	0	0	0	0	0	1	1	2
Special Proceedings	0	0	1	0	0	0	0	1	2
Total	1	5	10	9	17	19	29	20	110

2. Motions Reviewed and Decided

July	Aug	Sept	Total
5	12	0	17

3. Oral Arguments/Hearings Held: 3

4. Pro Bono and ProHac Vice Appointments

	July	Aug	Sept	Total
Tuba City/Kayenta	2	3	4	9
Window Rock/Chinle	6	12	8	26
Crownpoint/Shiprock	10	8	9	27
Ramah/Alamo/To'hajiilee	2	4	0	6
Total	20	27	21	68

5. Sales of the *Navajo Reporter*

	July	Aug	Sept	Total
Volume 1 & 2	0	0	0	0
Volume 3	0	0	0	0
Volume 4	0	0	0	0
Volume 6	0	0	0	0
Volume 7	0	0	0	0
Volume 8	0	0	0	0
Volume 9	0	0	0	0
Totals	0	0	0	0

6. Accounting of Fees and Miscellaneous Funds

	July	Aug	Sept	Total
Fines	\$0	\$0	\$0	\$0
Photocopying	\$0	\$0	\$0	\$0
Certifications	\$0	\$0	\$0	\$0
Filing Fees	\$180.00	\$360.00	\$180.00	\$720.00
Postage	\$0	\$0	\$0	\$0
Other: Passport/Fees	\$735.00	\$210.00	\$105.00	\$1,050.00
Totals	\$915.00	\$570.00	\$285.00	\$1,770.00

7. Passport applications accepted by Navajo Nation Passport Acceptance Office

	July	Aug	Sept	Total
Michael V. Smith	21	6	3	30

8. Accomplishments by Supreme Court Justice JoAnn B. Jayne, Associate Justice Eleanor Shirley and the Supreme Court Staff

Justice and Judge Vacancies. There are currently seven judicial district judge and one associate justice positions that are vacant.

Oaths of Office. On September 20, 2018, Chief Justice JoAnn Jayne administered the oath of office to Nathaniel Silvers, Navajo Nation of Public Safety Department of Corrections.

Branch Meetings, Trainings, and Judicial Conferences

- Government Relations Officer Karen Francis participated in the planning for Staff Development for the Administrative Office of the Courts and the Supreme Court. The Staff Development activities took place July 23-24, 2018, and included mandatory training on the Judicial Branch Employee Policies and Procedures. Staff also participated in motivational, problem-solving and leadership exercises led by Human Resources Director Ralph Roanhorse. Finally, staff heard updates on the Judicial Branch strategic plan draft and heard a presentation on the Navajo Nation Integrated Information Sharing Project.
- Government Relations Officer Karen Francis attended the Navajo Nation Human Resources Summit on July 25-26, 2018. She attended the general session where Perfelia Fowler, Navajo Technical University Human Resources Director, spoke on

the core values of customer service and Vice President Jonathan Nez spoke about how the monsters of our society affect our customer services. Ms. Francis also attended breakout sessions on Healthy Families, Navajo Social and Professional Roles, Improving Customer Service Through Diné Language and Teachings, Navajo Women in Leadership, Kinship Starts with You, Health and Wellness, and Personality IQ. During the evening banquet, Dr. Chenoah Stilwell-Jensen spoke about Navajo concepts related to customer service and historical trauma affecting delivery of service. Dr. Stilwell-Jensen advocated for more peacemaking in the workplace and a return to traditional practices. The key takeaway from the summit was that as employees, we must take care of ourselves and our families and that will help us to improve our service at work and that we must utilize k'é in our workplaces.

- On July 27, 2018, Chief Justice Jayne attended training for, “Supervising Successfully with Confidence,” in Ganado, Arizona, to learn supervisory skills in a healthy work environment. Several other supervisors gathered to improve achievement and success with goals and objectives of the Judicial Branch. The Chief Justice saw the opportunity for the Branch to develop SMART goals which are specific, measurable, achievable, relevant, and realistic with specific time frames.
- On August 1, 2018, by invitation of the Northern Agency Hozhooji Na'taani Organization, Chief Justice Jayne attended the 15th Annual Iina Ba Nitsekees, “Thoughts of Life Youth/Community Conference 2018,” in Shiprock, N.M., as special speaker. The purpose of this conference is to promote and provide a non-adversarial forum for resolving disputes through open dialogue amongst all parties resulting in a practical solution that will end the dispute or conflict through the peacemaking process.
- On August 3, 2018, Chief Justice attended the Navajo Nation Judicial Branch Active Shooter Training. Associate Justice Eleanor Shirley, Karen Francis, Michael Smith and LaVerne Garnenez also completed this training. The training was required of all Judicial Branch employees to provide a uniform security system for the safety and protection of Judicial Branch employees and the courts.
- On August 16-17, 2018, Government Relations Officer Karen Francis and Law Clerk LaVerne Garnenez attended the Judicial Conduct Commission work session and meeting at Twin Arrows, Arizona. The Commission heard reports on implementing changes to the status of members to employees for tax purposes only and discussed plans for the upcoming fiscal year.
- On August 24, 2018, Supreme Court Clerk Michael Smith attended the strategic planning work session for case management in Chinle, Arizona.
- On September 11, 2018, Chief Justice Jayne visited Aneth Judicial District Court and Shiprock Judicial District Court. The Chief Justice has visited all district courts during this fiscal year because she views it as an integral part of district court development. There is no interference with the lower district courts but since district courts are funded through the budget process, it is imperative that the financial needs of the districts are shared with the Chief Justice.
- On September 13, 2018, Chief Justice Jayne visited Ramah Judicial District Court and met with the judge. No discussions are conducted on specific cases.
- On September 17-19, 2018, Chief Justice attended the Financial Information Management System (FMIS) training at Twin Arrows, Arizona. Supreme Court Clerk Michael Smith completed FMIS training during this quarter. The Judicial Branch is in the process of transferring its fiscal management transactions for greater efficiency and accountability with FMIS.

- On September 19, 2018, Government Relations Officer Karen Francis attended the Employee Benefits presentation for Navajo Nation employees at the Navajo Nation Museum. The presentation focused on proposed changes being offered by the Insurance Commission which would decrease some benefits and possibly increase costs for medical/dental/vision insurance.
- On September 21, 2018, Chief Justice met with the Navajo Shopping Center Enterprise to determine if the Window Rock Judicial District Court building is safe for court staff to re-occupy. A second asbestos and mold analysis had been done and the shopping center needs to do additional work to repair the building. Work is ongoing.
- On September 24, 2018, Chief Justice traveled to Crownpoint and Pueblo Pintado Courts. She reviewed the status of the building at Pueblo Pintado. The Pueblo Pintado court building is nearing its occupancy certification after many years. It is the goal of the Branch to obtain court services for the surrounding communities since they now travel to Crownpoint District Court.
- On September 25, 2018, Chief Justice attended the Retirement Plan Administration Committee meeting as the Judicial Branch representative. The Chief Justice has a seat on this committee which determines retirement, fringe rates, and other employee benefits for the Navajo Nation employees.
- On September 27, 2018, Chief Justice visited Dził Yijiin Judicial District Court in Pinon, Arizona, to assess the situation with the facilities. A new modular building is currently being constructed northwest of Pinon Chapter. The project manager is Navajo Nation Division of Community Development.
- On September 28, 2018, Chief Justice visited the To'hajiilee Court in To'hajiilee, N.M. This district court lies in the eastern most part of the Dine'tah. Visits to and on-site evaluations of court buildings is an integral part of safety.

Throughout the quarter, Chief Justice met with executive staff and staff attorneys to discuss issues related to Judicial Branch operations. The Chief Justice made recommendations for improvements or additions with assignments in updating Court Security Operating Procedures (2008); case management; budget revisions; inventories of district court caseloads.

Throughout the quarter, Chief Justice Jayne and Associate Justice Eleanor Shirley met with the Associate Justices by designation, Supreme Court law clerk, and staff attorneys on Supreme Court cases.

Legislative Meetings

- On July 9, 2018, Chief Justice Jayne attended the Law and Order Committee meeting to present the proposed Fiscal Year 2019 Judicial Branch budget for the oversight budget hearing. She and Judicial Branch staff presented proposed budgets for 18 business units including each court, Office of Probation and Parole Services, Peacemaking Program and the Judicial Conduct Commission.
- On July 11, 2018, Chief Justice Jayne and Stephen Etsitty, Administrative Director of the Courts, presented the proposed FY 2019 Navajo Nation Integrated Justice Information Sharing Project (NNIJISP) budget as part of the Fixed Costs budget to the Budget and Finance Committee.
- On July 13, 2018, Chief Justice Jayne, GRO Karen Francis and Judicial Branch staff attended the Law and Order Committee revisits of the proposed FY 2019 budget.

- On July 16, 2018, Chief Justice Jayne delivered her quarterly report to the Navajo Nation Council at the Summer Session and answered questions from the Council Delegates.
- On July 19, 2018, Chief Justice Jayne presented legislation along with sponsor Council Delegate Tuchoney Slim to confirm the two-year appointment of Rachel Felix to the Commission on Navajo Government Development as the Judicial Branch representative. Ms. Felix was appointed by Chief Justice Jayne and is an associate attorney at Sacks Tiernay P.A. in Scottsdale, Arizona. The legislation was approved 16-0.
- On July 20, 2018, Chief Justice Jayne and GRO Karen Francis attended the Law and Order Committee meeting where the committee voted to approve and recommend to the Budget and Finance Committee the proposed Fiscal Year 2019 budget of the Navajo Nation Judicial Branch.
- On August 13, 2018, Chief Justice Jayne presented a report on Judicial Branch activities to the Law and Order Committee, including an update on facilities issues.
- On August 20, 2018, Government Relations Officer Karen Francis attended the Law and Order Committee meeting in Shiprock, N.M. A report was given to the committee by Delores Greyeyes, Department of Corrections Director, and Ethel Laughing, Court Administrator, on the status of planning for a Shiprock justice center.
- On September 10, 2018, Government Relations Officer Karen Francis attended the Law and Order Committee meeting in To'hajiilee, N.M. At this meeting, the committee asked Division of Public Safety Director Jesse Delmar to meet with the Chief Justice on the judicial/public safety priority list.
- On September 17, 2018, Government Relations Officer Karen Francis attended the Law and Order Committee meeting where the Committee approved amendments to the Judicial Conduct Commission plan of operations and delegated its authority to screen and recommend applicants for judges and justices.
- On September 24, 2018, Government Relations Officer attended the Law and Order Committee meeting where reports were made by Chief of Police Phillip Francisco and Chief Prosecutor Gertrude Lee.
- On September 28, 2018, Government Relations Office attended the Navajo Nation Council meeting where the Bureau of Indian Affairs Regional Director Bartholomew Stevens was introduced to the Council. Several issues related to the Judicial Branch were brought up to Mr. Stevens by delegates including the 638 contract funding and need for judicial/public safety facilities.

Inter-branch Meetings

- On July 5, 2018, Chief Justice Jayne, Peacemaking Program Coordinator Roman Bitsuie and Government Relations Officer Karen Francis attended a meeting with President Russell Begaye, his staff, and the Navajo Nation Department of Justice to discuss moving forward with the Diné Action Plan as a way to address the challenges of suicide, violence and substance abuse on the Navajo Nation.
- On July 19, 2018, Government Relations Officer Karen Francis attended a meeting with the Department of Justice and other service providers on a federal grant application for domestic violence victims. The branch had a proposal to fund process servers.
- On September 12, 2018, Chief Justice Jayne, Associate Justice Eleanor Shirley, AOC Director Stephen Etsitty, and GRO Karen Francis met with Council Delegate Leonard Pete and legislative district assistant Sharon Yazzie on the judicial/public

safety priority list in reference to the Navajo Division of Public Safety Regional Training Academy project proposed for Chinle, Arizona.

- On September 24, 2018, Government Relations Officer Karen Francis participated in a conference call with Council Delegate Amber Crotty, Legislative Branch Public Information Officer Jolene Holgate, Attorney General Ethel Branch, Chief Prosecutor Gertrude Lee and Division of Social Services. The discussion was related to the Violence Against Women Act as Ms. Crotty was preparing for a Senate panel she was invited to speak on to the issue of VAWA.
- On September 26, 2018, Government Relations Officer Karen Francis, Grants Administrator Raquel Chee and Peacemaking Program Coordinator Roman Bitsuie met with Office of Diné Youth and Department of Behavioral and Mental Health Services on collaboration opportunities, particularly in relation to Navajo Nation Youth Advisory Council.

Navajo Nation Fair

- On September 5, 2018, Chief Justice Jayne and GRO Karen Francis attended the opening ceremony for the 72nd Annual Navajo Nation Fair. The theme for the fair was, “Honoring the Diné Way of Life.”
- On September 6, 2018, Government Relations Officer Karen Francis and staff from the Administrative Office of the Courts including Sandra Dalgai, Raquel Chee, Quanah Yazzie, Michelle Yazzie, Marquerita Lincoln and Linda Williams, and Dawnell Begay of the Peacemaking Program provided education and activities for approximately 3,000 youth at the Navajo Nation Fair Ashkii Happy Kids Day. The staff participated in the March to Protect Diné Children and had a booth with brochures, coloring station, photo board, and face painting.
- On September 7, 2018, Chief Justice Jayne attended the traditional skills and talent competition of the Miss Navajo Nation Pageant.
- On September 8, 2018, Chief Justice Jayne and GRO Karen Francis participated in the Navajo Nation Fair Parade with other Judicial Branch employees. The Judicial Branch’s float entry won second place in the tribal division or program category.

Public Education

- On July 24, 2018, by invitation of the Navajo Nation Department of Justice, Chief Justice Jayne welcomed the Minister of Justice and Attorney General of Canada the Honorable Jody Wilson-Raybould to the Navajo Nation. The Minister of Justice visited the Supreme Court and attended a Window Rock District Court hearing with the Chief Justice.
- On July 28, 2018, Government Relations Officer Karen Francis assisted with the Veterans Justice Outreach project from the To’hajiilee/Alamo Judicial District registration and survey intake at the Operation Veterans Wellness event at the Rio West Mall, Gallup, N.M.
- On August 6, 2018, Chief Justice Jayne spoke with students and teachers from Georgetown Day School of Washington D.C. to educate them about the Navajo Nation Judicial Branch.

Collaborations

- On September 12, 2018, Chief Justice Jayne met on the Public Safety Fund Management Plan with various stakeholders regarding when and how the funds are to be used. This is an ongoing initiative.
- On September 20, 2018, Government Relations Officer Karen Francis attended the Save Our Schools: Chinle Juvenile Healing to Wellness Courts resource meeting led

by Judge Cynthia Thompson and Grants Administrator Raquel Chee. The resources discussed what they can do to support the ten key components of a tribal healing to wellness court in implementing the one proposed for Chinle Judicial District.

- On September 22, 2018, Government Relations Officer Karen Francis attended the Socorro County Recovery Powwow by invitation. She toured the Socorro County Community Alternatives Program and met County Commissioner Martha Salas and County Sheriff William Armijo. The powwow was a community event to celebrate sobriety.
- On September 27, 2018, the Government Relations Officer attended the Crownpoint Judicial District resource meeting. Discussion was made on re-starting the Teen Court and about referring CHINS cases to Peacemaking for life value engagement sessions. Probation also talked about their training needs and how the Department of Corrections and Navajo Technical University can assist.

Personnel

- On September 4, 2018, Justin Mariano began employment as the judicial administrative secretary.
- Margie Tsosie ended temporary employment with the Supreme Court as an administrative services officer on September 14, 2018. Derrina Wauneka ended temporary employment as an office technician on September 28, 2018.

Employee Housing Committee. Law Clerk LaVerne Garnenez and Government Relations Officer Karen Francis are the Judicial Branch representatives on the Employee Housing Committee. They attended Employee Housing Committee meetings on August 7, 2018, and September 11, 2018.

Motor Vehicle Review Board. Supreme Court Clerk Michael Smith and Financial Technician Sandra Dalgai are the Judicial Branch representatives on the Motor Vehicle Review Board. Mr. Smith attended the MVRB meetings on July 11, August 8, and September 5, 2018. He also attended a work session on the Motor Vehicle Handbook on September 24-25, 2018.

B. Tuba City Judicial District

1. Accomplishments of objectives set the previous quarter

General Staff Meeting. Three general staff meetings were held during this reporting period. Judge Victoria Yazzie and court administrator Alice Huskie gave updates on court operations and shared with staff information on planned activities for the upcoming months.

Pro Se Training. Three pro se trainings were held this quarter: two by Judge Victoria Yazzie and the other by Kayenta staff attorney Letitia Stover. Training topics included validation of common law marriage, recognition of traditional marriage, dissolution of marriage, paternity, child support, custody of visitation, modifications, name change, correction of record, declaration of a name, probate, and how to answer a petition. Individuals who represent themselves are required to attend pro se training so he/she is aware of what the law requires and his/her duties and responsibilities in court prior to filing their packets with the court. The total number of attendees during this reporting period was 32 participants.

Criminal Justice Summit (CJS). The Tuba City Judicial District judge, court administrator, and office technician hosted a CJS meeting on August 24, 2018. Groups in attendance included Department of Law Enforcement, Department of Corrections, NN Probation/Parole Services, Peacemaking Program, Division of Social Services, the courts, and other local service providers that have an interest in delivery of services by the justice system. With collaborative efforts, the group hopes to continue work on identifying ways to share and streamline existing processes to better serve the community.

Clerk Training. Judge Victoria Yazzie and court administrator Alice Huskie held trainings on court procedures and processes on district and family court cases for the clerks on a regular basis. On occasion one-on-one meetings are held to provide clarification on topics relating to a specific case matter.

Fiscal Year 2019. Court administrator Alice Huskie participated in meetings and work sessions held during this reporting period for Fiscal Year 2019 planning purposes. Court administrators and key staff from the Administrative Office of the Courts and Office of the Chief Justice met to address internal and governmental budget matters. Chief Justice JoAnn Jayne, Administrative Director of the Courts Stephen Etsitty, and Financial Manager Yvonne Gorman facilitated the meetings.

Archiving/Scanning. On August 21, 2018, information data technician Teresa Chee provided hands-on training for new employees Danielle Butler and Brannon Huskie on how to scan closed court cases and using the archiving/scanning equipment.

Staff Development. On September 13-14, 2018, court administrator Alice Huskie attended a two-day training on PowerPoint offered by the Navajo Nation Staff Development Training Program. Day 1 focused on introductory level instructions. Day 2 was more advanced level of instructions. Each activity was challenging and had scenarios where students were given instructions to perform the tasks using the different functions of PowerPoint. Mr. Lionel Patterson provided the training.

Judicial Branch Employee Policies and Procedures (JB EPP). On July 20, 2018, human resources director Ralph Roanhorse reviewed the JB EPP manual with the staff, provided clarifications in specific areas of the manual, and answered questions raised by the staff.

2018 Navajo Nation Human Resource Summit. On July 25-26, 2018, court clerks Kandi Robbins and Geraldine Sakiestewa and court bailiff Carl Nez participated in the 2018 Navajo Nation Human Resources Summit in Albuquerque, New Mexico. Participants attended breakout sessions and gained valuable information in customer service, communication, health and wellness, ethics in the workplace, and Navajo language.

Supervising Successfully with Confidence. On July 27, 2018, court administrator Alice Huskie attended *Supervising Successfully with Confidence* training in Ganado, Arizona. Refresher topics included learning to manage and lead proactively, importance of documentation, effective delegation, communication and motivation, and leadership styles. Other Judicial Branch program managers and management attended the training. Ms. Ann Crossman was the instructor.

Collaboration with Other Navajo Nation Programs/Departments. Throughout the quarter, the Tuba City Judicial District collaborated with and performed outreach with other

programs and/or departments in the Tuba City area. Based on availability, the court shares use of the courtrooms for important meetings, work sessions, etc. The following meetings and or work sessions were held in the court building.

- On August 29-30, 2018, Lisa Sloan, elder adult caseworker with the Department of Family Services, and 40 social workers and key personnel from across the Navajo Nation met to review the DORIS Act of 2012, made recommendations for changes, and completed business mapping.
- On September 11-12, 2018, Elsie Elthie, foster home licensing specialist with Department of Family Services, provided foster parent training to 20 potential candidates. The group covered Title 4E, drug and alcohol awareness, reasonable and prudent parenting, and the Foster Parent Handbook. The training went well, and the group expressed appreciation for utilizing the facility.
- The Navajo Nation Child Support Enforcement (CSE) held administrative hearings for clients on July 16, 2018, August 13, 2018 and September 10, 2018. Of the 111 cases scheduled, 20 cases were continued and 10 cases were dismissed. The CSE holds administrative hearings at the court where it is more structured and secure for their clients. The court and CSE collaborated information in hopes of locating and serving absent parents.

Oaths of Office. Judge Victoria Yazzie administered oaths of office as follows:

- Kenny Welch, grazing committee, Leupp Chapter
- Lula Neztosie, farm board, Bodaway, Cameron, Coalmine, and Tuba City
- Carmelita Homer, health board, San Juan Southern Paiute Tribe
- Christopher Curley, health board, Tonalea Chapter
- Dolly Lane, health board, Bodaway Chapter
- Justice M. Beard, health board, Tuba City Chapter

2. Other significant accomplishments

Daily Visitor Sign-in and Metal Detector Count for July, August, September 2018

MONTH	Court Hearing	Protection Order	Pay Fine/Cash Bond	Filing Documents	Obtain Information	Check Mail	Attend Training	Background Check	Oath of Office	Maintenance of Building	Attend Meeting	Other Hearings	Other	Total Clients Served	Metal Detector Reading
Jul 2018	586	52	34	201	379	68	23	23	1	0	10	56	136	1,569	2,047
Aug 2018	733	80	51	183	498	90	24	5	6	1	126	111	111	2,019	2,764
Sept 2018	417	40	20	115	274	50	87	12	12	0	5	39	87	1,158	1,555
Total	1,736	172	105	499	1,151	208	134	40	19	1	206	0	334	4,746	6,366

Requests for court documents for July, August, September 2018

	July 2018	August 2018	September 2018	Total
Total court document requests	26	34	21	81
Completed document requests	18	29	16	63
Pending document requests	8	5	5	18

Requests for audio recordings for July, August, September 2018

	July 2018	August 2018	September 2018	Total
Total audio requests	3	5	1	9
Completed audio requests	3	5	1	9
Pending audio requests	0	0	0	0

2. Other significant accomplishments

Flagstaff Justice Court and Flagstaff Municipal Court. On August 10, 2018, Judge Howard Grodman with the Flagstaff Justice Court and Judge Gerald McCafferty with the Flagstaff Municipal Court held court proceedings at the Tuba City court building for individuals with open criminal or traffic cases including outstanding warrants. Defendants also review their cases with the judges without fear of being arrested. This effort was made possible by the Flagstaff Justice Court, Flagstaff Municipal Court, Coconino County District 5 Supervisor Lena Fowler, and the Tuba City Judicial District.

Active Shooter Training. On August 1, 2018, in Kayenta and on August 2, 2018, in Chinle, the Tuba City court staff attended the *Beyond the Lockdown - Active Shooter* safety training provided by Joe Deedon with Tac*One Consulting of Denver, Colorado. The training consisted of classroom instruction, actual individual and reality-based simulations within a court building setting, and empowering staff to learn the physical skills necessary to act quickly under critical stress situations. Chief Justice JoAnn Jayne mandated the training for all Judicial Branch employees.

Epayment Training. On August 17, 2018, the Tuba City Judicial District went live with accepting credit/debit card payments electronically. This initiative has been in the works for some time and finally it is possible for customers to make on-line payments. Information technology manager Ben Mariano and program support specialist Melanie Price provided training on the card reader for the court staff.

Financial Management Information System (FMIS). On September 17-19, 2018, Judge Victoria Yazzie attended the FMIS 6B Rollout training at Twin Arrows Casino/Resort. Implementation of the FMIS 6B purchasing and procurement rollout is a requirement by the Navajo Nation Office of the Controller. The 6B rollout is to eliminate the paperwork process and automate the purchasing and travel processes. The government programs and departments are required to begin entering information in FMIS beginning October 1, 2018. Some staff will continue to work on completing the required modules and will receive their certification when all modules are completed.

BIA Site Visit. On September 18, 2018, Jeanette Quintero and Cheryl Curley reviewed files and toured the file rooms during the annual tribal courts monitoring site visit at the Tuba City Judicial District. Ms. Quintero and Ms. Curley asked questions regarding the court's operations under the BIA grant. Court administrator Alice Huskie, senior budget analyst Robert Sam, and bi-culture training specialist Elaine Henderson responded to the questions. All went well.

Truancy Work Sessions. On July 3, 2018, and September 21, 2018, Judge Victoria Yazzie and court administrator Alice Huskie of the Tuba City Judicial District facilitated

work sessions to complete the truancy work flow chart for local schools. From prior Criminal Justice Summit meetings, local school officials expressed the need to address truancy issues and convey the issues to the involved parties. The primary message is educating parents about the importance of having their children being in school every day. Other programs/departments in attendance were the Office of the Prosecutor, Navajo Nation Probation Services, and the Navajo Nation Peacemaking Program.

3. Objectives to be accomplished in the next quarter

To review court operations and processes to become more efficient, and to eliminate duplications of services for the court.

To close adjudicated cases.

To provide in-service training for the court staff.

C. Kayenta Judicial District

1. Accomplishments of objectives set the previous quarter

Court clerk Valentina Smith completed a 20-week Southwest Center for Law and Policy intensive online study and coursework entitled, “Tribal Court Legal Advocacy Course.” Ms. Smith attained her certification upon completing a final one week in-person, interactive, skill building session at the University of Wisconsin Law School in Madison, Wisconsin, on July 9-13, 2018. She will be utilizing her certification and court clerk experience to challenge the Navajo Nation Bar Association bar examination in the near future.

Office technicians Regina Jones and Thomasine James learned effective communication skills, customer service, ethics in the workplace, health and wellness, team planning and project management during the *2018 Navajo Nation Human Resources Summit* on July 25-26, 2018, in Albuquerque, New Mexico.

Court administrator Lavonne K. Yazzie and bailiff Brandyn Benallie coordinated a *Beyond the Lockdown - Active Shooter* safety training for all Judicial Branch employees on August 1-3, 2018. Three on-site trainings provided staff an understanding of active shooter incidents, mainstream practices and shortfalls, and action plan to increase chances of survival.

The Kayenta Judicial District facilitated a Kayenta District Criminal Justice Summit in Kayenta, Arizona. Local court, law enforcement, prosecutor, public defender, corrections, criminal investigations, and probation representatives meet on collaborative efforts to share and streamline existing processes to better serve the communities.

Court administrator Lavonne K. Yazzie participated in a National Center for State Courts training entitled, “Accountability and Court Performance,” on September 11-13, 2018, in Sparks, Nevada. The training provided valuable tools to analyze court performance, implement improvements, and achieve performance goals. The information gathered will be used locally to write an action plan for court improvements.

Court clerk Valentina Smith participated in the 26th Annual Four Corners Indian Country Conference sponsored by the United States Attorneys' Office in Santa Fe, New Mexico, on September 18-20, 2018. The conference focused on learning new and important skills that can be applied to working with victims of violent crimes. It also provided an opportunity to network with colleagues to share best practices and address issues of concern in Indian Country in the states of Colorado, Arizona, Utah, and New Mexico.

Court clerks Michelle Dennison and Linda M. James completed the *How to Manage Conflict and Confrontation* training on September 21, 2018, in Flagstaff, Arizona. The training was beneficial in learning efficient ways to deal and manage crisis communication with positive outcomes.

In efforts to complete the Navajo Nation Office of the Controller initiated Expense Management Project to all Legislative and Judicial Branch employees, Judge Tina Tsinigine participated in the *Navajo Nation FMIS Common Foundations and 6B Agency Rollout of Procurement* training on September 18-19, 2018, in Twin Arrows, Arizona. The goal of the project is to eliminate duplications of services, time, and travel costs by using technology in the Nation's procurement process.

Court administrator Lavonne K. Yazzie participated in several strategic budget planning meetings and presented the district's proposed FY2019 General Fund Budget before the Navajo Nation Council Law & Order Committee. The Committee was supportive of the district's proposed portion of the Judicial Branch's overall budget despite a shortfall in funding.

2. Other significant accomplishments

Staff attorney Letitia Stover and court administrator Lavonne K. Yazzie participated in the Kayenta Township-hosted community stakeholders meeting on July 27, 2018, in Kayenta, Arizona. The meeting of public safety agencies, tribal/state/federal community programs, local schools, merchants, churches, and community members focused on concerns regarding public safety, impact of crime, capacity building and housing. Quarterly work plan development updates were established to address concerns by examining current public safety measures and identifying improvements.

By invitation, Judge Tina Tsinigine rendered an Oath of Office to new Navajo Nation Department of Correction officers on August 22, 2018, in Kayenta, Arizona.

In efforts to address a Navajo Nation Judicial Branch Strategic Plan goal, court administrator Lavonne K. Yazzie facilitated a Case Management Committee work session on August 24, 2018, in Chinle, Arizona. The initial work session provided opportunity to evaluate the court's use of technology to best serve the public and the Navajo Nation.

Staff attorney Letitia Stover and court administrator Lavonne K. Yazzie provided an orientation on *Navajo Nation Court Practices* to Kayenta District Navajo Nation Department of Corrections staff on September 26, 2018, in Kayenta, Arizona. The orientation provided valuable information on the role of the Navajo Nation courts and procedures and forms/orders used by the courts.

Bailiffs Brandyn Benallie and Chaston Yazzie participated in a work session to review recommendations to the Judicial Branch Court Security Policy revision on September 28, 2018, in Window Rock, Arizona.

In addition to facilitating two service provider meetings, staff attorney Letitia Stover conducted three district Pro Se Legal Clinics for 62 individuals. The clinics were held for individuals who wished to represent themselves and file Pro Se packets with the court. In addition to its own district clientele, the district was delighted to receive participation from Forrest Lake, Tuba City, Tonalea, Rough Rock, LeChee, and Kaibeto chapter members.

3. Objectives to be accomplished in the next quarter

To implement the district bi-annual cross training rotation of the court clerks.

To complete an annual district and family court caseload accounting.

To conduct three in-service trainings for the district staff.

To facilitate three free legal clinics and provide mobile court services to two Navajo chapters.

To promote positive and more effective working relationships with the community, local law enforcement and other public service organizations through monthly service provider meetings.

D. Aneth Judicial District

1. Accomplishments of objectives set the previous quarter

New court administrator Bryan Parrish was hired on September 10, 2018. Probation officer Bettina Norton, staff attorney Glen Renner, and Judge Irene Black have been providing brief orientations on Aneth Judicial District with Mr. Parrish. Mr. Parrish is coming from the Executive Branch where he has been in management for 10+ years.

Temporary court clerk T.J. Redhouse was hired on September 10, 2018, to enter data of court records into Justware. Mr. Redhouse's last day of employment was September 28, 2018.

On July 9, 2018, Judge Irene Black presented the proposed Aneth Judicial District's FY2019 General Funds budget to the Law and Order Committee in Window Rock, Arizona. The committee accepted and approved the FY2019 budget.

2. Other significant accomplishments

Judge Irene S. Black continued to be temporarily assigned to assist Shiprock Judicial District due to shortage of district judges. The temporary assignment began on December 1, 2014, by then Chief Justice Herb Yazzie who issued Administrative Order 68-2014. Judge Black conducted hearings for Shiprock Judicial Districts on Mondays via tele-hearings and traveled to Shiprock on Thursdays and Fridays. This leaves Aneth Judicial District to pack all Aneth cases on Tuesdays and Wednesdays. This on-going assignment

has been a demanding assignment of Judge Black for four years now. Judge Black travels over 260 miles between Shiprock and Aneth Judicial Districts weekly.

Probation officer Bettina Norton delegation of acting court administrator for Aneth Judicial District ended on September 7, 2018.

Staff attorney Glen Renner completed one pro se clinic at the Aneth Judicial District Court on August 10, 2018, for seven attendees. Ms. Renner also provided court-related information to 20 individuals.

Staff attorney Glen Renner and traditional program specialist Stanley Nez presented on filing probate and quiet title actions pro se in Navajo Nation courts for 35 permittees from the Cove/Red Valley Chapter on July 26, 2018, and 51 permittees from the Toadlena/Two Grey Hills Chapter on August 22, 2018

Staff attorney Glen Renner assisted Judge Irene Black with advice, research and drafting orders for the Aneth Judicial District, Chinle District Court, Window Rock Family Court, Navajo Nation Supreme Court, and the Special Division of the Window Rock District Court. Ms. Renner assisted other Navajo Nation judges, staff attorneys, court administrators, and program managers upon request.

Staff attorney Glen Renner represented the Window Rock Family Court in two writ proceedings before the Navajo Nation Supreme Court in July 2018; assisted the Chinle District Court with a motion hearing on July 24, 2018; assisted the Kayenta District Court with several motion hearings on August 30, 2018; and assisted Window Rock Family Court, Dilkon District Court, Crownpoint Family Court, Tuba City District Court, and several probation officers with guidance and drafting orders upon request.

Aneth Judicial District court employees completed the *Beyond the Lockdown - Active Shooter* training in Kayenta, Arizona, on August 1, 2018.

Aneth Judicial District employees attended *Employee Policies and Procedures* training in Aneth, Utah, on July 2, 2018. The training was provided by Judicial Branch Human Resources Director Ralph Roanhorse.

The United States District Court Tribal Reentry Court (TCRC) for the District of Utah held three hearings on July 12, August 3, and September 6, 2018, in Aneth, Utah. The TCRC holds monthly review hearings for participants who are released from federal incarceration to assist them with re-entry into the Aneth Judicial District communities.

Planning continued for Aneth Judicial District Bench Warrant Amnesty Day. The September 27 and 28, 2018, planned event was canceled because the Navajo Nation Office of the Prosecutor needed additional time to plan.

This quarter, Aneth Judicial District held three staff meetings to update staff on budget, upcoming trainings, and events in the district.

Judge Irene Black and court clerk Darlena Mustache attended the 2018 Four Corners Indian Country Conference from September 18-20, 2018, in Santa Fe, New Mexico. The conference focused on working with victim of crimes and identifying appropriate resources.

Acting court administrator Bettina Norton and Judge Irene Black attended FY2019 budget planning work sessions during the quarter and prepared the FY2019 for Aneth Judicial District.

3. Objectives to be accomplished in the next quarter

To plan and meet with resource providers informing them of judicial service to the communities under the Aneth Judicial District.

To have the Navajo Nation Safety Loss Control Program conduct an eight-hour safety training for district staff.

To have the staff attend a 10-hour OSHA General Industry training and receive certification cards.

To provide at least four hours of staff development for the Aneth Judicial District staff to enhance their employment skills.

E. Chinle Judicial District

1. Accomplishments of objectives set the previous quarter

Juvenile Healing to Wellness Court. Mr. Brian Joe was hired as resource coordinator for the newly implemented Chinle Juvenile Healing to Wellness Court. Mr. Joe, Judge Cynthia Thompson, grants administrator Raquel Chee, court administrator Vanessa Mescal, and other key personnel will be involved in implementing the components of the grant. Meetings with stakeholders have occurred, and their input has been invaluable. Surveys were completed by the youth using Survey Monkey (online survey). Information obtained from the survey will help determine the needs of the youth. The resource coordinator attended the Navajo Nation Youth Advisory Council work session at the Twin Arrows Resort and obtained valuable input from the youth who were in attendance. Work with the Chinle Juvenile Healing to Wellness Court is continuing.

Judicial Hearing Officer. Judicial hearing officer Victor Clyde assisted the Chinle Judicial District by hearing domestic violence cases on Monday of each week. He also assisted with drafting proposed orders for the presiding judge to review and sign. His services have been valuable to meet the needs of the people.

Resource Meeting. Judge Rudy Bedonie assigned staff attorney Chris Benally to facilitate monthly resource meetings. Resource meetings benefit and help the courts and local service providers address issues of mutual concern. Participating departments and/or programs are allotted time to present their needs and issues, and, if necessary, recommend ways to resolve the issue(s) if it involves another department/program. Lately, it has been difficult to get key people involved with the meeting. Prosecutors and Law Enforcement seldom attend the meetings.

Pro Se Clinic. The district staff attorney facilitated pro se clinics on Wednesdays for community education. He provided basic information on court processes in general and answered questions from attendees. These weekly pro se clinics have been helpful to pro se petitioners.

FMIS 6-B Rollout. The court administrator, office technician, and one court clerk completed the FMIS 6B Agency Rollout of Procurement and Accounts Payable training and obtained certification. The district completed two purchase orders using the 6B process. Some issues with the process include receiving the OR from Financial Services, too much time delay from the time documents are submitted to the time information and/or documents are received from Financial Services, and paying the vendors as soon as possible. The turnaround time seems to be about two to three weeks. The district recommends keeping p-card purchases as an option.

Temporary Employees. The Chinle Judicial District benefited greatly from four temporary employees: two court clerks, one document technician, and one bailiff. The court clerks assisted with updating and entering information in Justware, filing court documents into case files, preparing court documents (notice of hearings, criminal summons, etc.), and helping with customer service. The document technician prepared and filed archived cases and scanned final orders in family court cases into Justware. The bailiff helped with security in the courtroom and around the court premises, and covered the security station while other bailiffs covered other areas of the court. The Chinle Judicial District appreciates the services and dedication these temporary employees provided to the Navajo Nation Judicial Branch.

Administrative Assignment. Judge Rudy Bedonie continued to assist the Dził Yijiin Judicial District. He presided over and reviewed cases in the Dził Yijiin Judicial District on Wednesdays and Thursdays of each week. The court administrators worked together to coordinate Judge Bedonie's schedule.

2. Objectives to be accomplished in the next quarter

The Chinle Judicial District judge and court administrator will participate in meetings with service providers and the Office of the Chief Justice.

The Chinle Judicial District will work toward meeting its performance criteria goals.

The court administrator will provide technical assistance to the court clerks, bailiffs, office technicians, and custodian.

The Chinle Judicial District will support the goals and objectives of the Navajo Nation Probation Services.

The Chinle Judicial District will work with the goals and objectives of the Peacemaking Program.

F. Dził Yijiin Judicial District

1. Accomplishments of objectives set the previous quarter

The Dził Yijiin Judicial District provided court services and coordinated meetings with local resource providers within the Dził Yijiin region.

Court administrator Arlene Lee presented the Dził Yijiin Judicial District's proposed FY2019 General Funds budget to the Navajo Nation Council's Law and Order

Committee on July 9, 2018. The committee supported the proposed budget with a recommendation to submit a proposed FY2019 unmet needs budget.

Court administrator Arlene Lee has been actively involved in the procurement of a modular building to serve as the Dził Yijiin Judicial District court building. On August 10, 2018, a teleconference was held with the general contractor and NTUA to obtain updates on delivery and set up of the modular units and the right-of-way agreement approvals for the utilities. On September 11, 2018, she met with civil engineer Jerry Silago at the project site to conduct an infrastructure inspection so excavation for waterline installation can begin. On September 19, 2018, Ms. Lee and Judge Rudy Bedonie attended an on-site construction meeting with CPMD project manager Andy Thomas. At this meeting, general contractor Stephen Scarcello and NTUA representatives from the water and electrical sections coordinated plans to complete the excavations for the utilities tap and connections by October 5, 2018. The modular units arrived onsite on September 10, 2018. The next meeting is scheduled for October 5, 2018, to discuss design, builders, and sub-contractors to complete the project infrastructure.

2. Other significant accomplishments

On July 12, 2018, Judge Rudy Bedonie and court administrator Arlene Lee gave an update on the modular court building during a Dził Yijiin Regional Council meeting at Pinon Chapter. Judge Bedonie reported on the court operations and answered questions on court processes.

Pro Se clinics were hosted by DNA Legal Services, Inc., on July 25, August 21, and September 25, 2018. The clinics offered legal advice and assistance to individuals seeking legal aide in family civil domestic proceedings, i.e., divorce, name change, correction of record, paternity/child support, guardianship of minor(s), and validation of marriage. The workshops were successful whereby individuals attending the clinics filed pro se packets with the court for further proceedings.

On July 18, 2018, the Dził Yijiin court administrator met with Andy Thomas, project manager with Capital Projects Management Department, regarding Modular Solution's change order and additional expenses to be incurred for construction of the modular building. Peacemaking coordinator Roman Bitsuie and bi-culture training specialist Elaine Henderson with the Navajo Nation Peacemaking Program also attended the meeting.

On August 1, 2018, Dził Yijiin Judicial District staff, Marita Lee, Myron Begay, Shelly Lee, Richard Claw, Savanna Benally, and Arlene Lee, participated in the *Beyond the Lockdown - Active Shooter* safety training at the Kayenta District Court in Kayenta, Arizona.

On August 24, 2018, court clerk Myron Begay participated in the case management work session at the Chinle District Court.

On August 28, 2018, the Dził Yijiin Judicial District personnel attended training on *Judicial Branch Employee Policies and Procedures* in Chinle, Arizona. The training was conducted by Judicial Branch human resources director Ralph Roanhorse.

On August 31, 2018, bailiff Richard Claw successfully completed an eight-hour defensive tactics course. He learned about pressure points, use of an expandable baton, and certification of using an oleoresin capsicum (pepper spray). The training was conducted by Sgt. Emmett Yazzie and Sgt. Stanley Ashley with the Chinle Navajo Department of Law Enforcement.

On September 6, 2018, IT manager Ben Mariano installed the credit card reader so the Dził Yijiin Judicial District can begin accepting online payments for traffic citations.

On September 20 and 21, 2018, bailiff Richard Claw and court clerks Myron T. Begay and Marita Lee attended an orientation on proposed premium rates and benefit changes for employee medical/dental/vision insurance for Plan Year 2019 sponsored by the Navajo Nation Benefits Department in Window Rock, Arizona.

In the fourth quarter, court administrator Arlene Lee participated in numerous meetings and/or work sessions on behalf of the Dził Yijiin Judicial District:

- On July 9, 2018, presented the Dził Yijiin Judicial District's proposed FY2019 General Fund budget to the Navajo Nation Council's Law and Order Committee during the oversight budget hearings.
- On July 10, 2018, attended the FY2019 budget work session to prepare an unmet needs budget for the Dził Yijiin Judicial District.
- On July 13, 2018, participated in a meeting on the FY2019 General Funds unmet needs budget.
- On July 30 and 31, 2018, participated in a work session with administrative director of the courts Stephen B. Etsitty, Chief Justice JoAnn Jayne, and chief probation officer Lucinda Yellowhair regarding revisions of Budget Form 2 – Program Performance Measures for Dził Yijiin Judicial District to include meaningful outcomes and results of court cases. The group also discussed development of a Repeat Offender Tracking Pilot Project.
- On August 15, 2018, attended a court administrator/program managers meeting at Chinle District Court hosted by Chinle court administrator Vanessa Mescal.

3. Objectives to be accomplished in the next quarter

To work persistently to achieve the program performance criteria goals set for FY2019.

To complete the modular building infrastructure and obtain a certificate of occupancy to house court services and district court personnel.

To plan a group in-service training for the district staff.

G. Dilkon Judicial District

1. Accomplishments of objectives set the previous quarter

Dilkon Court conducted monthly resource meetings every third Friday of the month. These meetings are held with local resources/departments to discuss and address interoffice concerns. Recent meetings have been successful and participation by local resources/departments have improved. Resource meetings were held on July 20, August 17, and September 21, 2018.

Two staff in-service trainings were conducted this quarter to help staff be more productive and effective in the workplace and to better serve the community:

- August 23, 2018, nCourt Credit Card Reader by Judicial Branch IT manager Ben Mariano and program support specialist Melanie Price.
- September 13 2018, 401K and retirement information by Navajo Nation Retirement Office.

To provide education to the public, Louise Grant with DNA People's Legal Services and staff attorney Jordan Hale with the Dilkon Judicial District conducted pro se classes the last two days of each month. These sessions have been very informative to the public, and more and more people are interested in attending the classes.

Throughout the quarter, the Dilkon Judicial District management attended all budget-related meetings and work sessions with the Navajo Nation Office of Management and Budget and the Navajo Nation Judicial Branch. The proposed FY2019 General Funds budget was successfully presented to and accepted by the Navajo Nation Council Law and Order Committee.

2. Other significant accomplishments

Staff of the Dilkon Judicial District and Dilkon Peacemaking Services participated in the Southwest Navajo Intergenerational Conference on July 11, 2018, at Indian Wells School. The conference theme was *Generations of Wisdom, Generations of Strength* and featured presentations by NASA mechanical engineer Aaron Yazzie, Cpl. Justin C. Ahasteen (2017 USMC of the Year), Ravis Henry on traditional/modern Diné culture, Raymond Long on family relationships, Miss Navajo Nation Crystal Littleben, traditional program specialist Elaine Henderson with the Navajo Nation Peacemaking Program, and keynote speaker Tom Chee.

On July 19, 2018, the Dilkon Judicial District went live with ePayment for court data system and Justware processing of payments by credit/debit cards. Staff received training on the card reader.

All court staff attended the mandatory *Beyond the Lockdown - Active Shooter* safety training on August 1-3, 2018. It was a good training.

The Dilkon Court staff were certified in the FMIS 6B rollout scheduled for October 2018. This effort was a challenge and a good learning experience for staff.

3. Objectives to be accomplished in the next quarter

To facilitate the Dilkon Judicial District resource meetings to network and collaborate with local resources to improve services to the public.

To conduct two in-service trainings for the district staff.

To conduct training and education to the public on pro se representation.

H. Window Rock Judicial District

1. Accomplishments of objectives set the previous quarter

Due to building safety issues, the staff of Window Rock Judicial District and Window Rock Probation Services were relocated to the Administrative Office of the Court's conference room. Judge Cynthia Thompson, court administrator Verlena Hale, and acting court administrator Kendra Dale are actively involved in ongoing meetings with Navajo Nation Shopping Centers, Inc., regarding repairs.

Aneth Judicial District staff attorney Glen Renner assisted Judges Perry and Thompson with legal research, represented the Window Rock Family Court on a Writ under docket SC-CV-27-18, and assisted the court administrator with legal questions concerning employment or JBEPP matters. She also assisted the staff and the public regarding legal issues and questions.

Two Adult Guardianship Pro Se Clinics were conducted by DNA Legal Services during this quarter; a total of 14 families attended.

Court administrator Verlena Hale and Judge Cynthia Thompson worked on and presented the Window Rock Judicial District's proposed FY2019 general funds budget to the Navajo Nation Law and Order Committee. The FY2019 Comprehensive Budget was passed by the Navajo Nation Council with a vote of 21-0 with 25 amendments.

Court administrator Verlena Hale attended a court administrator/program managers' meeting in Chinle, Arizona.

Court administrator Verlena Hale, court clerk Kendra Dale, and bailiff Pedro Tsosie participated in a case management committee meeting at the Chinle Judicial District.

Court administrator Verlena Hale served on an interview panel to fill the vacant traditional program specialist position for the Window Rock Peacemaking Program. Mr. Jimmy Burbank was the successful applicant.

The district appreciates services provided by four temporary employees hired to assist the judicial district this quarter: bailiffs Gary Lewis and Dennison Willie, court clerk LaDera Storer, and office technician Noreen Sloan.

The district worked on filling two vacant positions: staff attorney and office technician.

The nCourt credit card reader was installed for the Window Rock Judicial District to begin accepting payments by debit/credit cards.

To'hajiilee Judge William Platero assisted the Window Rock Judicial District with arraignments.

Kayenta Judge Malcolm Begay assisted the Window Rock Judicial District with criminal pre-trial conferences and sentencing hearings.

Accomplishments by Judge Carol Perry

- Administered oaths of office to six personnel with the Navajo Department of Law Enforcement and four corrections officers in Window Rock, Arizona.

Accomplishments by Judge Cynthia Thompson

- Worked on the Juvenile Justice Grant in the Chinle Judicial District on Thursdays.
- Presided over cases at the Dilkon and Chinle Judicial Districts.
- Gave a presentation on Diné Bibee Haz aanii relating to Diné everyday lives to students of Chinle High School, Navajo 1 & 2 classes.
- Presented on Elder Protection Act during the July 2018 Elder Abuse Awareness Conference in Kayenta, Arizona.

Accomplishments by Judicial Hearing Officer Victor Clyde

- Handled domestic violence cases and assisted other district as requested.
- Administered oaths of office to 40 corrections officers in Chinle, Arizona.

2. Other significant accomplishments

Training

- All staff attended training in Ké in the Workplace, NNJB Employee Policies and Procedures, Customer Service, and Active Shooter - Beyond the Lockdown.
- Office technician Patricia Mariano and court clerks Patricia Joe, Kendra Dale, Louise Weaver, Corina Begay, Sherilyn Skeet, Doris Tsosie, and Joann Plummer attended the 2018 Human Resource Summit in Albuquerque, New Mexico.
- Court administrator Verlena Hale attended training in Supervising Successfully in Ganado, Arizona.
- Court administrator Verlena Hale and court clerk Kendra Dale completed training in Advance Court Management for Tribal Judges and Personnel at the National Judicial College in Reno, Nevada.
- Court clerks Doris Tsosie, Sherilyn Skeet, and Louise Weaver participated in the 26th Annual Four Corners Indian Country Conference in Santa Fe, New Mexico.
- Court clerk Corina Begay attended the FMIS training in Flagstaff, Arizona.
- Judge Cynthia Thompson attended the 8th Annual Healing to Wellness Court Enhancement training in Albuquerque, New Mexico.
- As a part of its staff development initiative, the Window Rock Judicial District staff heard a presentation on Team Building by Mathias Milford with the Indian Health Services in Wheatfield, Arizona.
- Court bailiff Elaine Johnson completed the First Aid/CPR and AED Program in Gallup, New Mexico, and was certified in administering first aid and CPR.
- Judge Victor Clyde attended the Arizona Justice of the Peace Annual Conference in Prescott, Arizona.
- Peacemaking Program traditional program specialist Jimmie Burbank provided a Life Value Engagement workshop in the Window Rock District Courtroom.

Daily Visitor Sign-in for July, August, September 2018

	July 2018	Aug 2018	Sept 2018	Total
Total number of individuals served for court hearings, information or other court-related services	1,186	1,012	8,97	3,095
<i>Note: Additional services were provided to individuals calling the court; however, a log was not kept regarding this public service.</i>				

Family and District Court hearings held in July, August, September 2018

	July 2018	Aug 2018	Sept 2018	Total
Family Court Hearings	158	167	201	526
District Court Hearings	366	532	217	1,115
Total	524	699	418	1,641

Requests for court documents for July, August, September 2018

	July 2018	Aug 2018	Sept 2018	Total
Total court document requests	62	59	23	144
Completed document requests	21	15	16	52
<i>Note: While the completed requests were limited, it can be attributed to the fact that most records are archived and need to be researched which is time consuming for the limited number of court staff assigned to the Window Rock Judicial District.</i>				

3. Objectives to be accomplished in the next quarter

The Window Rock Judicial District judges will conduct presentations as requested by other tribal departments and entities.

The Window Rock Judicial District will work toward meeting its program performance criteria goals.

The probation officers will work with the court in conducting field visits ordered by the judges, complete field studies, and complete reports on behalf of clients.

The probation officers will work with the court in seeking services for clients from service providers within the Fort Defiance Agency.

The court will work with the traditional program specialist in conducting presentations on Life Value Engagement.

I. Shiprock Judicial District

1. Accomplishments of objectives set the previous quarter

The Northern Justice and Public Safety Complex Project planning committee worked closely with project manager Tom Bielecki and Dr. Delores Greyeyes, director of NDOC. The project stakeholders successfully completed review and evaluation of proposals to hire an architect firm and construction manager. The group conducted interviews and made a selection.

- On June 28, 2018, an evaluation meeting was held regarding the architectural and engineering consultant proposals and scheduling interviews and evaluation of five firms, Encompass Architects, Indigenous Design Studio, LAM Corporation, Arrington Watkins, and Dyron Murphy.
- An interview criteria feedback and interview schedule meeting was held.
- On July 3, 2018, an A&E interview criteria meeting occurred.
- On July 27, 2018, interviews were conducted for architectural and engineering firms. Proposals were received from Encompass Architects PC, Indigenous Design Studio + Architecture, LAM Corporation, Arrington Watkins Architects LLC, and Dyron Murphy Architects PC. Indigenous Design Studio + Architecture was selected to provide architectural services.
- On August 20, 2018, the Navajo Nation Law & Order Committee met at the Shiprock Chapter for updates on the project.
- On August 31, 2018, the project committee reviewed proposals and evaluations for a construction manager.
- On September 21, 2018, the project committee held interviews and evaluations for a construction manager.
- In August 2018, the Arrington Watkins Architects, Peter Sangiorgio, conducted a building assessment of the current court facility and collected data. The Arrington Watkins Architects was contracted to update the 2007 Navajo Nation Master Plan.
- All contract negotiations are being handled by Dr. Delores Greyeyes. The forecast for building construction is at \$45 million and projected into a \$51 million project budget.

The Shiprock Judicial District management projected budget closeout for FY2018 averaged percentage spent at approximately 95% of the \$945,248 budget allocation.

The Shiprock Judicial District's FY2019 proposed budget was \$1,050,159. The budget was presented to the Law and Order Committee on July 9, 2018. Judicial Branch budget work sessions and/or meetings were held throughout the budget development process.

The restroom and floor renovation is completed. No further renovation is planned on the current facility. The Shiprock Judicial District management will focus on planning the new criminal justice facility.

2. Other significant accomplishments

The Shiprock Judicial District hired three temporary employees—two document technicians and one court clerk. Document technicians Marla Lansing and Bioncha Benally started their six-week temporary employment on August 20, 2018, and ended on September 28, 2018. Court clerk Meredith Benally started employment on August 27, 2018, and ended on September 28, 2018, for a total of five weeks. Projects included

preparation of 2010 and 2011 traffic civil and criminal cases, and inventory of 2010, 2011, 2012, 2013, 2014 traffic civil/criminal and criminal bench warrants. All three employees were of great assistance in performing preservation of court records and conducting case inventory.

On September 17-20, 2018, office technician Nicole Atcitty attended the FMIS training at Twin Arrows Casino and Resort in Flagstaff, Arizona. Upon completion of this training, Ms. Atcitty successfully completed all modules and assessments, and is now FMIS certified.

On August 1-3, 2018, all Navajo Nation Judicial Branch employees, including Shiprock Judicial District personnel, participated in the *Beyond the Lockdown - Active Shooter* safety training provided by TAC*ONE Consulting. Staff gained a better understanding of an active shooter, identifying active shooter incidents and trends, understanding basic firearms and ballistics, being familiar with the new aggressive action plan: evacuate/ barricade/ fight, determining the best plan of action, and how to increase chances of survival. At the end of the training, staff left with a better mindset and skills necessary to respond effectively to an active shooter incident or situation.

The Shiprock daily visitor registry for this quarter was 10,728. The breakdown for purpose of visit is summarized below:

MONTH	District Court Hearing	Questions	Citation/Pay Fine	Paperwork	Witness	Family Court Hearing	Questions	Pay Fine	Protection Order	Paperwork	Witness	VIP Class	DWI Class	Probation Services	Others	TOTAL CLIENTS	METAL DETECTOR READINGS
July 2018	166	102	54	51	1	204	151	2	62	259	0	0	0	0	272	1,323	3,670
Aug 2018	192	127	75	48	8	236	152	10	70	343	11	7	7	0	315	1,601	4,059
Sept 2018	109	88	68	31	2	191	105	5	55	204	3	11	10	4	218	1,104	2,999
TOTAL	467	317	197	130	11	631	408	17	187	806	14	18	17	4	805	4,028	10,728

A total of 4,132 court documents were filed with the Shiprock District Court in July, August, and September 2018.

COURT DOCUMENTS FILED WITH DISTRICT COURT	Application for Legal Counsel/Indigency Assessment	Request for Extension	Certificate of VIP	Certificate of DWI	AA Sheet	Motion/Order	Apology Letter	Screening/Assessment/Treatment	Education Course	Request for Record	Request for Background Check	Request to Convert Fine to CSW	Request to Convert CSW back to Fine	New CR Complaint	New TRCR Complaint	New TRCV Complaint	New Small Claims Form	New District Civil Petition (ANIMAL CITATIONS)	CSW Report - PPO	Status Report - PPO	Presentence Report - PPO	Probation Condition Agreement - PPO	CSW Work Agreement	Statement of Compliance	Subpoenas	Minute Order	Executed Bench Warrants	Court Request Form	Memos on LVES & Certificates	Recommendation for Closure	Request Inmate from Detention	Summons	Affidavit of Service	Other	TOTAL
Jul-18	0	9	4	9	0	76	4	0	10	9	3	1	176	55	100	3	1	37	26	20	18	40	49	57	6	77	9	5	0	14	89	19	210	1133	
Aug-18	6	20	9	0	6	51	7	3	6	24	8	10	2	355	42	250	10	6	57	61	21	55	76	48	196	0	132	12	19	10	4	79	48	408	2084
Sep-18	5	4	13	12	1	47	1	1	0	9	9	0	0	118	20	78	0	1	36	16	0	0	31	3	95	0	39	2	6	0	0	108	17	171	915
TOTAL	11	33	26	21	7	174	12	4	6	43	26	13	3	649	117	428	13	8	130	103	41	73	147	100	348	6	248	23	30	10	18	276	84	789	4132

J. Crownpoint Judicial District

1. Accomplishments of objectives set the previous quarter

To schedule local in-service training(s) for staff using local or internal resource(s).

This objective was met. In-service trainings were held for staff:

- Judicial Branch human resources director Ralph Roanhorse reviewed the Judicial Branch Employee Policies & Procedures Manual and answered questions from staff.
- Judicial Branch IT manager Ben Mariano & computer support specialist Melanie Price provided training on the newly-implemented on-line credit/debit card payments for traffic citations, how to process e-payments at the front window using the credit card reader, and reporting process of payments.
- Court staff learned about judicial conduct inside/outside of the court and financial processing of training/travel requests.

To hire a Staff Attorney for the Crownpoint/Pueblo Pintado Judicial District. This objective was met. Interviews for the vacant staff attorney were conducted in July 2018. Mr. Shawn Attakai was selected. Mr. Attakai accepted the position and will begin work on October 1, 2018.

To conduct spring cleaning of all office equipment, furniture and return old inoperable items to Navajo Nation Property Management Department. This objective was met. Spring cleaning consisted of returning 11 disassembled desks, right returns, one assembled desk, worn/torn chairs, five four-drawer filing cabinets, and an operable laser jet printer to the Navajo Nation Property Management Department. Removal of these items allowed space for other court use. A few more items are being readied for pick up.

2. Other significant accomplishments

Judge Leonard Livingston continued to preside over cases at Crownpoint and Pueblo Pintado courts. He was also designated associate justice on three Navajo Nation Supreme Court cases on appeal.

Court administrator Rena Thompson successfully presented the Crownpoint and Pueblo Pintado Judicial District budgets to the Navajo Nation Council Law & Order Committee oversight budget hearings in July 2018.

A safety inspection was held on the Pueblo Pintado court building to determine if the mold removal from a couple of years ago was successful. Mr. Richard Bates with the Navajo Nation Safety & Loss Program tested the air and site and found that the building is not secured and appears to be shifting which could create problems in the future. It was decided to continue with completion of punch list items and move toward a final inspection to obtain a certificate of occupancy.

A meeting was held on September 27, 2018, with local resources from the Crownpoint, New Mexico, area. Updates included development of a training committee to address training topics and defining roles of law enforcement and probation services personnel; defensive tactics for bailiffs, Child Protective Services workers, and Department of Behavioral Health Services staff. Also up for discussions were hosting a district amnesty day and federal prosecutions for children offenses.

Ms. Thelma Johnson ended her temporary employment as document technician on September 14, 2018. Ms. Johnson truly helped the judicial district with the backlog of cases for archiving. She prepared, scanned, and archived a total of 8,887 closed court case files, in which most cases contained numerous documents with multiple pages. In this quarter, the district also had assistance from an administrative office specialist intern, two workforce employees to help with clerical duties, and a maintenance technician.

Training

- All staff attended training on *Beyond the Lockdown - Active Shooter* held by Tac*One. The training enlightened staff on the importance of reacting to an active gunman on the premises and what to possibly do during the time.
- Court administrator Rena Thompson completed training in “Accountability and Court Performance” in Sparks, Nevada. The training enlightened participants on the purpose of courts as well as data collection, graphing information, and how “courtools” can help in planning court operations.
- Court clerks Rhiannon Guerro and Louise Thompson and bailiff Darrin Clyde participated in the *2018 Navajo Nation Human Resource Summit* in Albuquerque, New Mexico. Participants were provided information on improving customer service through Diné language and teachings, Navajo Preference in Employment Act, Ethics in Navajo Nation Government, Navajo women in leadership, wellness and stress management.
- Court clerks Rhiannon Guerro and Vita Begay attended the *26th Annual Four Corners Indian Country Conference* in Santa Fe, New Mexico. The training emphasized the importance of recognizing vicarious trauma with young children and victims of spousal abuse, and using the forensic experiential trauma interview technique to unlock trauma in victims.
- Court bailiff Kevin C. Jeff is taking educational leave to attend the University of New Mexico in Albuquerque, New Mexico.

3. Objectives to be accomplished in the next quarter

To schedule in-service training for staff using local or internal resources.

To address any backlog of cases by addressing, reviewing the cases and correcting any misinformation in just ware court software.

To renovate the judge’s bench in courtroom two of the Crownpoint Judicial District building.

K. Ramah Judicial District

1. Accomplishments of objectives set the previous quarter

Ramah Judicial District provided services and coordinated plans with Ramah Navajo Chapter and service providers within the community.

The Ramah Judicial District held its staff development on August 30-31, 2018, in Albuquerque, New Mexico. Judicial Branch human resources director Ralph Roanhorse provided refresher training on the Employee Policies and Procedures, and staff attorney William Morris gave an overview of forms used in filing pro se petitions. The court staff obtained a lot of valuable information which can be used daily in the workplace. The

training was held at the New Mexico State Bar Conference Room, in Albuquerque, New Mexico.

A total of 3,338 closed court cases were scanned and archived.

The Ramah Judicial District promoted positive and effective working relationships with the community, local law enforcement, and other public service organizations through monthly service provider meeting.

2. Other significant accomplishments

Approximately 434 people signed in for court services, received/made 603 telephone calls, and received/sent 885 faxes.

During its daily operations, court staff:

- Maintained contact with the general public and local service population, i.e., service providers, prosecutor, attorneys, legal services, social services, police officers.
- Maintained a daily log of incoming/outgoing mail for police officers, social services, and prosecutor.
- Maintained mail, telephone, and fax logs and sign-in sheets for parties coming before the court.
- Updated the bench warrant list on a monthly basis with Ramah Navajo Department of Law Enforcement.
- Made bank deposits (fines, fees, and cash bond) in Gallup, New Mexico.

Court administrator Esther Jose and Judge Rhonda Tuni hosted one resource meeting this quarter. Resource meetings were held to promote effective working relationships with the community and local service providers, i.e., law enforcement, prosecutor, social services, behavioral health services, schools, and Pine Hill Clinic. Resource meetings also serve as an important mechanism for interagency planning and coordination at the service delivery level, as well as help define a clearer vision for strategies to coordinate future services, programs, and initiatives. At the conclusion of the meeting, a comment and question period was held, and lunch served to the participants.

On July 12, 2018, Judge Ronda Tuni and staff attorney William Morris assisted with reviewing case files for the Navajo Nation Supreme Court.

In July 2018, Judge Rhonda Tuni, staff attorney William Morris, and court administrator Esther Jose participated in FY2019 budget planning meetings and/or work sessions. Chief Justice JoAnn B. Jayne presented the Judicial Branch's proposed FY2019 General Funds budget to the Law and Order Committee. The Committee was supportive of and accepted the Ramah Judicial District's proposed FY2019 budget. The court administrator also developed and submitted an unmet needs budget package.

On July 30-August 3, 2018, bailiff Roy Henry, Sr., completed training in *Advanced Law Enforcement Readiness* in Las Vegas, Nevada. Training topics included courtroom security, screening check points, judicial threat management, jury security, non-verbal communication, threats to the judiciary, high threat trials, etc.

On August 3, 2018, the Ramah Judicial District court staff attended the *Beyond the Lockdown – Active Shooter* safety training in Crownpoint, New Mexico. Attendees

learned about determining the best plan of action when in an active shooter situation, basic understanding of firearms and ballistics, evacuate/barricade/fight, increasing chances for survival for self and others, etc. At the end of the training, participants had a better understanding and knowledge on how to effectively respond to an active shooter incident in various environments.

On August 15, 2018, court administrator Esther Jose participated in a court administrator meeting in Chinle, Arizona. The group discussed Judicial Branch-related projects and events, according to a set agenda.

On September 4, 2018, court administrator Esther Jose and staff attorney William Morris gave an overview of the Judicial Branch Case Management Policy (1999) to the court staff. For everyone's understanding, Mrs. Jose read the Case Management Policy out loud, while staff attorney William Morris explained and highlighted applicable areas of the policy.

On September 13, 2018, the court staff, traditional program specialist Ruby Frank, and office technician Linda Lee met with Chief Justice JoAnn Jayne to brief her about Ramah Judicial District's court cases, statistics, and court schedule. The staff attorney provided information about the caseload.

On September 17-21, 2018, Judge Rhonda Tuni and staff attorney William Morris attended FMIS training at the Twin Arrows Resort, in Flagstaff, Arizona.

Judge Rhonda Tuni's last day with the Ramah Judicial District was September 21, 2018.

Document technicians Arbre Jake and Latoya Yazzie's temporary employment ended September 28, 2018. The Ramah Judicial District is appreciative of Ms. Jake and Ms. Yazzie who did an excellent job scanning closed court case files.

3. Objectives to be accomplished in the next quarter

To prepare and submit the FY2018 Annual Report to the Administrative Office of the Courts.

To communicate budget constraints for FY2019 to all judicial district personnel.

To set measures and goals for district spending using general and P.L. 93-638 funds.

L. Alamo/To'hajiilee Judicial District

1. Accomplishments of objectives set the previous quarter

Worked with the New Mexico Tribal State Judicial Consortium on Juvenile Detention Alternatives Initiatives (JDAI).

2. Other significant accomplishments

Accountability and Court Performance. Court administrator Regina Begay-Roanhorse attended the National Center for State Courts Accountability and Court Performance training in Sparks, Nevada, from September 11-13, 2018. Participants were trained on

how to establish goals for effective court performance in five areas: access to justice; expedition & timeliness; equality, fairness, and integrity; independence and accountability; and public trust and confidence. There are CourTools that courts can utilize to measure data to improve how a court is conducting its business. It enables courts to collect and present evidence of their success in meeting the needs and expectations of customers. These tools are designed to demonstrate quality of service delivery.

FY2018 CTAS Award Announced for Navajo Nation. The USDOJ announced its FY2018 Coordinated Tribal Assistance Solicitation Awards during the 26th Annual Four Corners Indian Country Conference held at Buffalo Thunder Resort, September 18-20, 2018. In early 2018, court administrator Regina Begay-Roanhorse, with assistance from Judicial Branch grants administrator Raquel Chee, had submitted an application for \$750,000 for a Healing to Wellness Court Peer Support/Veterans Project along with funding the Navajo Nation Integrated Justice Information Sharing Project by hiring data entry clerks for the Navajo Nation Office of the Prosecutor. Purpose Area 3, Bureau of Justice Systems and Alcohol and Substance Abuse, was the only one funded. This is the fourth successful grant awarded to the Alamo/To'hajiilee Judicial District, with \$750,000 being the largest awarded to the district.

Budget Presentations to Oversight Committee. Court administrator Regina Begay-Roanhorse presented budgets for Alamo and To'hajiilee at two Law and Order Committee meetings on July 9 and July 13, 2018. The district did not receive adequate funding for both courts and has had unmet needs which has been the case for over five years. Each year, the district's budget gets cut because of the caseload statistics. Upon request, Ms. Roanhorse gave the committee information on the grants, Healing to Wellness Court, and Veterans Justice Outreach project.

Four Corners Indian Country Conference. Court administrator Regina Begay-Roanhorse and Veterans Justice Outreach coordinator Dorothy Waisanen attended the 26th Annual Four Corners Indian Country Conference held from September 18-20, 2018. The training provided important information on victim services, vicarious trauma on providers, assessments in Indian Country of intimate partners, active shooters, and the breakout sessions to discuss matters directly with the respective state U.S. Attorney and his staff. It's important to monitor new best practices and trends in Indian Country or changes in the laws concerning federal prosecution of violent crimes.

Healing to Wellness Enhancement Training. HTWC Veterans Justice Outreach coordinator Dorothy Waisanen and court administrator Regina Begay-Roanhorse learned about the special needs of veterans with substance use disorders, how to use restorative justice in tribal wellness courts, addiction as disease, role of advocates, evaluation, treatment and rehabilitation during the 8th Annual Healing to Wellness Court Enhancement training sponsored by the Tribal Law and Policy Institute. The HTWC in Maine for tribal people was a stand out. The judge talked about changes in the court room and how the community embraced the wellness courts, often referred to as specialty drug courts. They are named wellness courts because of the stigma the phrase "drug courts" can denote.

Healing to Wellness Courts: Veteran Justice Outreach. The FY2012 Coordinated Tribal Assistance Solicitation (CTAS) will be closed out on September 28, 2018. Veterans Justice Outreach Coordinator (VJOC) Dorothy Waisanen will not be working past

September 2018 as funds were not secured to sustain the position. Nevertheless, the VJOC continued to work on key components to develop future Veterans courts for Navajos through interagency collaboration and coordination of services. The district is moving forward with publishing and showing its successes and barriers without the evaluation component.

The Alamo/To'hajiilee Judicial District received grant funding through the Bureau of Justice Assistance (USDOJ) in 2011 to support development of a Healing to Wellness Court in Alamo and To'hajiilee. The 2011 CTAS funding was expended. The 2012 CTAS grant was awarded as an extension of the 2011 CTAS grant and includes a Veterans Justice Outreach Project to develop treatment courts and strengthen access points for veterans who have benefits at the Veterans Affairs (VA) and Indian Health Services (IHS) systems of care.

The community steering committees are comprised of veteran organizations at local chapters. There are 110 chapters on the Navajo Nation; however, the VJOC worked mainly with the 31 Eastern Navajo chapter veteran organizations. The VJOC attended monthly meetings to facilitate drafting strategic plans for the organizations. The plan is to have completed strategic plans in place by the end of FY2018. Two components of the strategic plan are development of peer supports and access to mental health services to address PTSD. In the future, Navajo tribal courts will have a roadmap and partnerships with individual chapter organizations and their veterans to work with justice-involved Navajo or Native American veterans towards rehabilitation and treatment, one of the 10 key components of a drug court program.

Through the Navajo Veterans Act which was passed, the VJOC is working with the Navajo Nation Veterans Department in getting veterans signed up for benefits, particularly if they are returning combat veterans who are also justice involved. Many veterans chose not to apply for their benefits or when they apply, they are rejected and do not fight for their benefits. The fact that the Navajo Nation has Indian Health Services, a federal health delivery system, and the VA, a federal health and benefits delivery system, is unique to Indian Country. The existing MOU between these two federal agencies permits I.H.S. programs to bill VA for services provided to service-connected disabled veterans. However, in order to get service connected disability status, there is a need for all veterans to apply for benefits. Navajo chapter veteran organizations work with their local chapters to get funding through the Navajo Nation to support their needs. They are not tribal programs.

The VJOC met with Diné veterans and their families during monthly meetings to provide education about available resources and service providers to enhance their quality of life.

The VJOC planned and assisted at various events during the year, i.e., Operation Veterans Wellness and Resource Fair, Gallup Veterans Summit and Stand Down, 3rd Annual Navajo Nation Veterans Summit, and ongoing resource/job fairs with local partners and providers to veterans. Further, the VJOC assisted at court events by including local veterans by posting of colors and providing educational information for veterans and their families.

The VJOC attended:

- Alamo resource (Naasgo Hozho Whindzin) meetings: 8/31/18, 9/14/18
- Albuquerque Veterans Resource Day, Albuquerque, NM: 9/4/18
- Crownpoint resource meeting: 8/3/18
- CTAS evaluation meetings: 7/16/18, 7/30/18, 8/13/18, 8/17/18, 9/24/18
- Eastern Navajo Veterans Organization meetings: 7/12/18, 9/13/18
- First Nations resource meetings: 7/24/18, 8/7/18, 9/25/18
- Fort Defiance Agency 2nd Annual Navajo Women Veteran Conference: 7/20/18
- Fort Defiance veterans meeting: 8/9/18
- Four Corners Indian Country Conference, Santa Fe, NM: 9/18-20/18
- Gallup resource meeting: 9/27/18
- Law and Order Committee: 9/10/18
- Gallup Stand Down and Summit planning meetings: 8/23/18, 9/20/18
- Operation Veteran Wellness planning meetings: 7/6/18, 7/13/18, 7/20/18
- Operation Veteran Wellness, Gallup, NM: 7/28/18
- To'hajiilee Red Ribbon Anti-Drug Event: 9/5/18
- To'hajiilee resource meeting: 9/21/18

Other events and meetings the VJOC participated in include the Alamo/To'hajiilee resource meetings, New Mexico State Tribal Judicial Consortium, local collaborative meetings, and other off/on reservation tribal wellness court resource meetings or events. The VJOC partnered with the Navajo Nation Veterans Department and federal partners, particularly Veterans Affairs, including their Veterans Justice Outreach Program. Last, but not least, the VJOC is working on establishing the Peer Support Project and training for veterans.

The most notable event this quarter was the Operation Veterans Wellness where over 500 veterans and their families attended a benefits fair, basketball tournament, and a gourd dance. The event was covered in the Judicial Branch quarterly newsletter.

3. Objectives to be accomplished in the next quarter

Evaluation of the Total Community Approach – Complete Two Objectives in the Management Tool

Summit and Stand Down with Veterans

IX. Judicial Conduct Commission

Karen Francis presented the proposed budget of the Judicial Conduct Commission to the Law and Order Committee on July 9, 2018. She informed the committee of the unmet need for personnel including an executive director and office technician. On July 13, 2018, Ms. Francis attended the budget revisits of the Law and Order Committee and on July 20, 2018, she attended the Law and Order Committee meeting where the proposed budget was passed to recommend to the Budget and Finance Committee.

Ms. Francis attended the meeting of the Health, Education and Human Services Committee of the Navajo Nation Council to hear an update report by Department of Justice Attorney Mel Rodis on the status of reclassifying commission members as employees for tax purposes only. Mr. Rodis's recommendation is to create a new classification of employees to be included in the employee policies and procedures.

The Judicial Conduct Commission met in a work session and meeting on August 16-17, 2018, at Twin Arrows, Arizona. The work session was to inform the Commission on the changes to their status as employees for tax purposes and to fill out the necessary paperwork. The Commission also discussed future plans including conducting a radio program in the first quarter of FY 2019.

Judicial Conduct Commission Chairman Robert Yazzie and Vice Chairman Manley Begay attended the Labor Law and Labor Arbitration Conference September 5-6, 2018. Topics included Investigation, Evidentiary Issues, Due Process, Discipline and Discharge, Sexual Harassment, Safety, Should this Case be Settled, Direct and Cross Examination Techniques, Difficult Cases on Insubordination, Contract Interpretation, and Labor-Management Relationship. Ralph Roanhorse, Judicial Branch Human Resources Director, also attended this conference.

Judicial Conduct Commission member Judy Apachee participated in the Judicial Branch's float entry for the 72nd Annual Navajo Nation Fair Parade on September 8, 2018.

On September 17, 2018, the Law and Order Committee approved legislation to delegate its authority in screening and recommending applicants for judge and justice positions to the Judicial Conduct Commission. The legislation was sponsored by Council Delegate Otto Tso.

Office Technician Linda H. Williams attended the 26th Annual Four Corners Indian Country Conference sponsored by the U.S. Attorney's Office on September 18-20, 2018. The conference gave Ms. Williams the opportunity to learn about the latest issues in Indian Country in Arizona, New Mexico, Utah and Colorado and to network with other professionals in the region.

Work is ongoing to update the design of the Judicial Conduct Commission webpage with Sandstone Public Relations. Quanah Yazzie, a temporary office technician with Administrative Office of the Courts, was assisting with the effort but his employment ended as of the end of the fiscal year.

X. Judicial Branch Statistical Caseload Reports

FY2018 FOURTH QUARTER OVERALL STATISTICS BY LOCATION

LOCATION	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Supreme Court	119	0.6%	15	0.2%	134	0.5%	24	0.3%	110	0.6%
Alamo	110	0.5%	38	0.5%	148	0.5%	37	0.4%	111	0.6%
Aneth	443	2.2%	178	2.2%	621	2.2%	215	2.4%	406	2.1%
Chinle	812	3.9%	491	6.1%	1,303	4.6%	644	7.2%	659	3.4%
Crownpoint	1,276	6.2%	646	8.1%	1,922	6.7%	462	5.1%	1,460	7.5%
Dilkon	698	3.4%	284	3.6%	982	3.4%	332	3.7%	650	3.3%
Dzif Yijiin	446	2.2%	330	4.1%	776	2.7%	230	2.6%	546	2.8%
Kayenta	1,966	9.6%	781	9.8%	2,747	9.6%	821	9.1%	1,926	9.8%
Pueblo Pintado	146	0.7%	59	0.7%	205	0.7%	53	0.6%	152	0.8%
Ramah	2,539	12.3%	259	3.2%	2,798	9.8%	1,219	13.6%	1,579	8.1%
Shiprock	2,906	14.1%	1,208	15.1%	4,114	14.4%	1,309	14.6%	2,805	14.3%
To'hajiilee	285	1.4%	86	1.1%	371	1.3%	47	0.5%	324	1.7%
Tuba City	1,409	6.9%	829	10.4%	2,238	7.8%	681	7.6%	1,557	7.9%
Window Rock	4,223	20.5%	872	10.9%	5,095	17.8%	1,100	12.2%	3,995	20.4%
Probation Services	2,883	14.0%	1,737	21.7%	4,620	16.2%	1,514	16.9%	3,106	15.9%
Peacemaking	308	1.5%	187	2.3%	495	1.7%	296	3.3%	199	1.0%
TOTAL	20,569	100.0%	8,000	100.0%	28,569	100.0%	8,984	100.0%	19,585	100.0%

FY2018 FOURTH QUARTER OVERALL STATISTICS BY CASE TYPE

CASE TYPE	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	1,495	7.3%	197	2.5%	1,692	5.9%	291	3.2%	1,401	7.2%
Criminal	6,601	32.1%	2,133	26.7%	8,734	30.6%	2,023	22.5%	6,711	34.3%
Civil Traffic	4,370	21.2%	1,794	22.4%	6,164	21.6%	2,804	31.2%	3,360	17.2%
Criminal Traffic	1,303	6.3%	327	4.1%	1,630	5.7%	459	5.1%	1,171	6.0%
Family Civil	1,991	9.7%	577	7.2%	2,568	9.0%	544	6.1%	2,024	10.3%
Domestic Violence	821	4.0%	899	11.2%	1,720	6.0%	934	10.4%	786	4.0%
Dependency	428	2.1%	82	1.0%	510	1.8%	42	0.5%	468	2.4%
Delinquency	167	0.8%	46	0.6%	213	0.7%	30	0.3%	183	0.9%
CHINS	83	0.4%	6	0.1%	89	0.3%	23	0.3%	66	0.3%
Supreme Court	119	0.6%	15	0.2%	134	0.5%	24	0.3%	110	0.6%
Probation/Parole	2,883	14.0%	1,737	21.7%	4,620	16.2%	1,514	16.9%	3,106	15.9%
Peacemaking	308	1.5%	187	2.3%	495	1.7%	296	3.3%	199	1.0%
TOTAL	20,569	100.0%	8,000	100.0%	28,569	100.0%	8,984	100.0%	19,585	100.0%

SUPREME COURT OF THE NAVAJO NATION

Case Type	Brought Forward		Filed		Reconsiderations		Caseload		Closed Cases		Pending	
Civil	111	93%	13	100%	2	100%	126	94%	23	96%	103	94%
Criminal	3	3%	0	0%	0	0%	3	2%	0	0%	3	3%
NNBA	3	3%	0	0%	0	0%	3	2%	1	4%	2	2%
Special Proceedings	2	2%	0	0%	0	0%	2	1%	0	0%	2	2%
Quarter Caseload	119	100%	13	100%	2	100%	134	100%	24	100%	110	100%

ALAMO COURT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	20	18.2%	1	2.6%	21	14.2%	2	5.4%	19	17.1%
Criminal	41	37.3%	7	18.4%	48	32.4%	4	10.8%	44	39.6%
Civil Traffic	1	0.9%	2	5.3%	3	2.0%	1	2.7%	2	1.8%
Criminal Traffic	3	2.7%	1	2.6%	4	2.7%	1	2.7%	3	2.7%
District Total	65		11		76		8		68	
Family Civil	24	21.8%	15	39.5%	39	26.4%	9	24.3%	30	27.0%
Domestic Violence	2	1.8%	9	23.7%	11	7.4%	8	21.6%	3	2.7%
Dependency	6	5.5%	3	7.9%	9	6.1%	3	8.1%	6	5.4%
Delinquency	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
CHINS	13	11.8%	0	0.0%	13	8.8%	9	24.3%	4	3.6%
Family Total	45		27		72		29		43	
Quarter Caseload	110	100.0%	38	100.0%	148	100.0%	37	100.0%	111	100.0%

ANETH JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	25	5.6%	6	3.4%	31	5.0%	6	2.8%	25	6.2%
Criminal	214	48.3%	39	21.9%	253	40.7%	45	20.9%	208	51.2%
Civil Traffic	56	12.6%	86	48.3%	142	22.9%	102	47.4%	40	9.9%
Criminal Traffic	61	13.8%	6	3.4%	67	10.8%	18	8.4%	49	12.1%
District Total	356		137		493		171		322	
Family Civil	67	15.1%	18	10.1%	85	13.7%	25	11.6%	60	14.8%
Domestic Violence	9	2.0%	22	12.4%	31	5.0%	17	7.9%	14	3.4%
Dependency	6	1.4%	1	0.6%	7	1.1%	1	0.5%	6	1.5%
Delinquency	5	1.1%	0	0.0%	5	0.8%	1	0.5%	4	1.0%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Family Total	87		41		128		44		84	
Quarter Caseload	443	100.0%	178	100.0%	621	100.0%	215	100.0%	406	100.0%

CHINLE JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	102	12.6%	37	7.5%	139	10.7%	57	8.9%	82	12.4%
Criminal	293	36.1%	231	47.0%	524	40.2%	338	52.5%	186	28.2%
Civil Traffic	77	9.5%	44	9.0%	121	9.3%	49	7.6%	72	10.9%
Criminal Traffic	68	8.4%	30	6.1%	98	7.5%	42	6.5%	56	8.5%
District Total	540		342		882		486		396	
Family Civil	103	12.7%	52	10.6%	155	11.9%	61	9.5%	94	14.3%
Domestic Violence	123	15.1%	77	15.7%	200	15.3%	82	12.7%	118	17.9%
Dependency	38	4.7%	9	1.8%	47	3.6%	12	1.9%	35	5.3%
Delinquency	7	0.9%	10	2.0%	17	1.3%	2	0.3%	15	2.3%
CHINS	1	0.1%	1	0.2%	2	0.2%	1	0.2%	1	0.2%
Family Total	272		149		421		158		263	
Quarter Caseload	812	100.0%	491	100.0%	1,303	100.0%	644	100.0%	659	100.0%

CROWNPOINT JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	67	5.3%	25	3.9%	92	4.8%	22	4.8%	70	4.8%
Criminal	811	63.6%	156	24.1%	967	50.3%	45	9.7%	922	63.2%
Civil Traffic	76	6.0%	241	37.3%	317	16.5%	255	55.2%	62	4.2%
Criminal Traffic	74	5.8%	14	2.2%	88	4.6%	4	0.9%	84	5.8%
District Total	1,028		436		1,464		326		1,138	
Family Civil	146	11.4%	82	12.7%	228	11.9%	41	8.9%	187	12.8%
Domestic Violence	51	4.0%	111	17.2%	162	8.4%	88	19.0%	74	5.1%
Dependency	45	3.5%	13	2.0%	58	3.0%	5	1.1%	53	3.6%
Delinquency	4	0.3%	4	0.6%	8	0.4%	2	0.4%	6	0.4%
CHINS	2	0.2%	0	0.0%	2	0.1%	0	0.0%	2	0.1%
Family Total	248		210		458		136		322	
Quarter Caseload	1,276	100.0%	646	100.0%	1,922	100.0%	462	100.0%	1,460	100.0%

DILKON JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	75	10.7%	7	2.5%	82	8.4%	15	4.5%	67	10.3%
Criminal	312	44.7%	100	35.2%	412	42.0%	172	51.8%	240	36.9%
Civil Traffic	36	5.2%	72	25.4%	108	11.0%	48	14.5%	60	9.2%
Criminal Traffic	66	9.5%	11	3.9%	77	7.8%	25	7.5%	52	8.0%
District Total	489		190		679		260		419	
Family Civil	156	22.3%	26	9.2%	182	18.5%	27	8.1%	155	23.8%
Domestic Violence	20	2.9%	61	21.5%	81	8.2%	41	12.3%	40	6.2%
Dependency	16	2.3%	7	2.5%	23	2.3%	3	0.9%	20	3.1%
Delinquency	17	2.4%	0	0.0%	17	1.7%	1	0.3%	16	2.5%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Family Total	209		94		303		72		231	
Quarter Caseload	698	100.0%	284	100.0%	982	100.0%	332	100.0%	650	100.0%

DZİŁ YIJIIN JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	18	4.0%	10	3.0%	28	3.6%	5	2.2%	23	4.2%
Criminal	229	51.3%	154	46.7%	383	49.4%	124	53.9%	259	47.4%
Civil Traffic	115	25.8%	44	13.3%	159	20.5%	14	6.1%	145	26.6%
Criminal Traffic	33	7.4%	27	8.2%	60	7.7%	9	3.9%	51	9.3%
District Total	395		235		630		152		478	
Family Civil	16	3.6%	48	14.5%	64	8.2%	31	13.5%	33	6.0%
Domestic Violence	18	4.0%	42	12.7%	60	7.7%	45	19.6%	15	2.7%
Dependency	14	3.1%	5	1.5%	19	2.4%	1	0.4%	18	3.3%
Delinquency	3	0.7%	0	0.0%	3	0.4%	1	0.4%	2	0.4%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Family Total	51		95		146		78		68	
Quarter Caseload	446	100.0%	330	100.0%	776	100.0%	230	100.0%	546	100.0%

KAYENTA JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	66	3.4%	25	3.2%	91	3.3%	40	4.9%	51	2.6%
Criminal	1,209	61.5%	300	38.4%	1,509	54.9%	201	24.5%	1,308	67.9%
Civil Traffic	164	8.3%	244	31.2%	408	14.9%	293	35.7%	115	6.0%
Criminal Traffic	268	13.6%	66	8.5%	334	12.2%	40	4.9%	294	15.3%
District Total	1,707		635		2,342		574		1,768	
Family Civil	95	4.8%	16	2.0%	111	4.0%	40	4.9%	71	3.7%
Domestic Violence	117	6.0%	118	15.1%	235	8.6%	200	24.4%	35	1.8%
Dependency	38	1.9%	10	1.3%	48	1.7%	3	0.4%	45	2.3%
Delinquency	9	0.5%	2	0.3%	11	0.4%	4	0.5%	7	0.4%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Family Total	259		146		405		247		158	
Quarter Caseload	1,966	100.0%	781	100.0%	2,747	100.0%	821	100.0%	1,926	100.0%

PUEBLO PINTADO COURT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	7	4.8%	4	6.8%	11	5.4%	5	9.4%	6	3.9%
Criminal	103	70.5%	11	18.6%	114	55.6%	6	11.3%	108	71.1%
Civil Traffic	1	0.7%	3	5.1%	4	2.0%	3	5.7%	1	0.7%
Criminal Traffic	2	1.4%	0	0.0%	2	1.0%	0	0.0%	2	1.3%
District Total	113		18		131		14		117	
Family Civil	14	9.6%	7	11.9%	21	10.2%	7	13.2%	14	9.2%
Domestic Violence	10	6.8%	33	55.9%	43	21.0%	32	60.4%	11	7.2%
Dependency	9	6.2%	1	1.7%	10	4.9%	0	0.0%	10	6.6%
Delinquency	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Family Total	33		41		74		39		35	
Quarter Caseload	146	100.0%	59	100.0%	205	100.0%	53	100.0%	152	100.0%

RAMAH JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	32	1.3%	2	0.8%	34	1.2%	1	0.1%	33	2.1%
Criminal	578	22.8%	108	41.7%	686	24.5%	96	7.9%	590	37.4%
Civil Traffic	1,577	62.1%	74	28.6%	1,651	59.0%	1,066	87.4%	585	37.0%
Criminal Traffic	84	3.3%	24	9.3%	108	3.9%	10	0.8%	98	6.2%
District Total	2,271		208		2,479		1,173		1,306	
Family Civil	103	4.1%	11	4.2%	114	4.1%	4	0.3%	110	7.0%
Domestic Violence	109	4.3%	11	4.2%	120	4.3%	37	3.0%	83	5.3%
Dependency	22	0.9%	11	4.2%	33	1.2%	1	0.1%	32	2.0%
Delinquency	33	1.3%	17	6.6%	50	1.8%	4	0.3%	46	2.9%
CHINS	1	0.0%	1	0.4%	2	0.1%	0	0.0%	2	0.1%
Family Total	268		51		319		46		273	
Quarter Caseload	2,539	100.0%	259	100.0%	2,798	100.0%	1,219	100.0%	1,579	100.0%

SHIPROCK JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	167	5.7%	25	2.1%	192	4.7%	27	2.1%	165	5.9%
Criminal	1,083	37.3%	466	38.6%	1,549	37.7%	505	38.6%	1,044	37.2%
Civil Traffic	546	18.8%	357	29.6%	903	21.9%	272	20.8%	631	22.5%
Criminal Traffic	461	15.9%	93	7.7%	554	13.5%	237	18.1%	317	11.3%
District Total	2,257		941		3,198		1,041		2,157	
Family Civil	411	14.1%	125	10.3%	536	13.0%	118	9.0%	418	14.9%
Domestic Violence	194	6.7%	135	11.2%	329	8.0%	143	10.9%	186	6.6%
Dependency	10	0.3%	4	0.3%	14	0.3%	3	0.2%	11	0.4%
Delinquency	21	0.7%	3	0.2%	24	0.6%	3	0.2%	21	0.7%
CHINS	13	0.4%	0	0.0%	13	0.3%	1	0.1%	12	0.4%
Family Total	649		267		916		268		648	
Quarter Caseload	2,906	100.0%	1,208	100.0%	4,114	100.0%	1,309	100.0%	2,805	100.0%

TOHAJILEE COURT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	5	1.8%	2	2.3%	7	1.9%	3	6.4%	4	1.2%
Criminal	121	42.5%	59	68.6%	180	48.5%	19	40.4%	161	49.7%
Civil Traffic	80	28.1%	1	1.2%	81	21.8%	4	8.5%	77	23.8%
Criminal Traffic	17	6.0%	0	0.0%	17	4.6%	0	0.0%	17	5.2%
District Total	223		62		285		26		259	
Family Civil	36	12.6%	11	12.8%	47	12.7%	12	25.5%	35	10.8%
Domestic Violence	9	3.2%	7	8.1%	16	4.3%	6	12.8%	10	3.1%
Dependency	4	1.4%	1	1.2%	5	1.3%	1	2.1%	4	1.2%
Delinquency	2	0.7%	4	4.7%	6	1.6%	1	2.1%	5	1.5%
CHINS	11	3.9%	1	1.2%	12	3.2%	1	2.1%	11	3.4%
Family Total	62		24		86		21		65	
Quarter Caseload	285	100.0%	86	100.0%	371	100.0%	47	100.0%	324	100.0%

TUBA CITY JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	37	2.6%	21	2.5%	58	2.6%	14	2.1%	44	2.8%
Criminal	829	58.8%	268	32.3%	1,097	49.0%	259	38.0%	838	53.8%
Civil Traffic	232	16.5%	336	40.5%	568	25.4%	228	33.5%	340	21.8%
Criminal Traffic	63	4.5%	27	3.3%	90	4.0%	13	1.9%	77	4.9%
District Total	1,161		652		1,813		514		1,299	
Family Civil	133	9.4%	42	5.1%	175	7.8%	37	5.4%	138	8.9%
Domestic Violence	39	2.8%	121	14.6%	160	7.1%	113	16.6%	47	3.0%
Dependency	47	3.3%	11	1.3%	58	2.6%	4	0.6%	54	3.5%
Delinquency	14	1.0%	3	0.4%	17	0.8%	9	1.3%	8	0.5%
CHINS	15	1.1%	0	0.0%	15	0.7%	4	0.6%	11	0.7%
Family Total	248		177		425		167		258	
Quarter Caseload	1,409	100.0%	829	100.0%	2,238	100.0%	681	100.0%	1,557	100.0%

WINDOW ROCK JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	874	20.7%	32	3.7%	906	17.8%	94	8.5%	812	20.3%
Criminal	778	18.4%	234	26.8%	1,012	19.9%	209	19.0%	803	20.1%
Civil Traffic	1,409	33.4%	290	33.3%	1,699	33.3%	469	42.6%	1,230	30.8%
Criminal Traffic	103	2.4%	28	3.2%	131	2.6%	60	5.5%	71	1.8%
District Total	3,164		584		3,748		832		2,916	
Family Civil	687	16.3%	124	14.2%	811	15.9%	132	12.0%	679	17.0%
Domestic Violence	120	2.8%	152	17.4%	272	5.3%	122	11.1%	150	3.8%
Dependency	173	4.1%	6	0.7%	179	3.5%	5	0.5%	174	4.4%
Delinquency	52	1.2%	3	0.3%	55	1.1%	2	0.2%	53	1.3%
CHINS	27	0.6%	3	0.3%	30	0.6%	7	0.6%	23	0.6%
Family Total	1,059		288		1,347		268		1,079	
Quarter Caseload	4,223	100.0%	872	100.0%	5,095	100.0%	1,100	100.0%	3,995	100.0%

NAVAJO NATION PROBATION SERVICES

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Adult Probation	817	28.3%	342	19.7%	1,159	25.1%	229	15.1%	930	29.9%
Adult Parole	14	0.5%	17	1.0%	31	0.7%	15	1.0%	16	0.5%
Adult Short-Term Probation	1,913	66.4%	1,304	75.1%	3,217	69.6%	1,200	79.3%	2,017	64.9%
Adult Probation Total	2,744		1,663		4,407		1,444		2,963	
Juvenile Probation	34	1.2%	27	1.6%	61	1.3%	11	0.7%	50	1.6%
Juvenile Short-Term Probation	105	3.6%	47	2.7%	152	3.3%	59	3.9%	93	3.0%
Juvenile Probation Total	139		74		213		70		143	
Quarter Caseload	2,883	100.0%	1,737	100.0%	4,620	100.0%	1,514	100.0%	3,106	100.0%

NAVAJO NATION PEACEMAKING PROGRAM

District	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Alamo	12	3.9%	6	3.2%	18	3.6%	10	3.4%	8	4.0%
Aneth	31	10.1%	0	0.0%	31	6.3%	24	8.1%	7	3.5%
Chinle	12	3.9%	20	10.7%	32	6.5%	9	3.0%	23	11.6%
Crownpoint	35	11.4%	19	10.2%	54	10.9%	25	8.4%	29	14.6%
Dilkon	14	4.5%	12	6.4%	26	5.3%	15	5.1%	11	5.5%
Dzit' Yijiin	0	0.0%	1	0.5%	1	0.2%	1	0.3%	0	0.0%
Kayenta	32	10.4%	24	12.8%	56	11.3%	43	14.5%	13	6.5%
Shiprock	5	1.6%	37	19.8%	42	8.5%	29	9.8%	13	6.5%
Ramah	17	5.5%	10	5.3%	27	5.5%	17	5.7%	10	5.0%
To'hajiilee	4	1.3%	6	3.2%	10	2.0%	5	1.7%	5	2.5%
Tuba City	92	29.9%	25	13.4%	117	23.6%	103	34.8%	14	7.0%
Window Rock	54	17.5%	27	14.4%	81	16.4%	15	5.1%	66	33.2%
Quarter Caseload	308	100.0%	187	100.0%	495	100.0%	296	100.0%	199	100.0%

XI. Judicial Branch Budgets and Expenditures

The Judicial Branch receives operating funds from two main sources of continual appropriations to provide court services within the Navajo Nation.

A. Navajo Nation General Fund

The 23rd Navajo Nation Council and Navajo Nation President approved Resolution CS-53-17 on 9/30/17 for the NN Fiscal Year 2018 & Comprehensive Budget from October 01, 2017 to September 30, 2018. The Judicial Branch General Fund budget allocation was \$13,300,000 plus Indirect Cost Recovery of \$133,897 totaling \$13,433,897 (Original Budget). The General Fund Original Budget was revised to include \$39,982.99 in prior year encumbrance carryover on 10/1/17; \$152,700 in Prior Year IDC Carryover; \$221,341.55 in Prior Year Carryover on 1/31/18; and \$238,075 in FY 2018 GWA for a Grand Total of \$14,085,996.54 (Revised Budget). As of 9/30/18, the Judicial Branch's FY 2018 General Fund Budgets consists of eighteen (18) Business Units plus one (1) NN Integrated Justice - Fixed Cost Budget as follows:

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expensed of Total
1	102001	Admin Office of the Courts						
1942		Prior Year Carry Over	0.00	(197,683.54)	0.00	0.00	(197,683.54)	0.00%
1992		IDC Recovery	(133,897.00)	(133,897.00)	(154,186.43)	0.00	20,289.43	115.15%
1996		Allocation	(1,272,407.00)	(1,295,521.00)	0.00	0.00	(1,295,521.00)	0.00%
1000		Revenues	(1,406,304.00)	(1,627,101.54)	(154,186.43)	0.00	(1,472,915.11)	9.48%
2000		Personnel Expenses	1,329,939.00	1,353,053.00	1,387,452.14	0.00	(34,399.14)	102.54%
3000-7000		Operating Expenses	76,365.00	258,338.54	218,227.64	0.00	40,110.90	84.47%
9000		Capital Outlay	0.00	15,710.00	0.00	0.00	15,710.00	0.00%
2000		Expenses	1,406,304.00	1,627,101.54	1,605,679.78	0.00	21,421.76	98.68%
2	102002	Chinle Judicial District						
1942		Prior Year Carry Over	0.00	(15,494.00)	0.00	0.00	(15,494.00)	0.00%
1996		Allocation	(970,765.00)	(989,757.00)	0.00	0.00	(989,757.00)	0.00%
1000		Revenues	(970,765.00)	(1,005,251.00)	0.00	0.00	(1,005,251.00)	0.00%
2001		Personnel Expenses	902,448.00	921,440.00	938,325.66	0.00	(16,885.66)	101.83%
3000-7000		Operating Expenses	68,317.00	83,811.00	74,226.50	0.00	9,584.50	88.56%
2000		Expenses	970,765.00	1,005,251.00	1,012,552.16	0.00	(7,301.16)	100.73%
3	102003	Crownpoint Judicial District						
1942		Prior Year Carry Over	0.00	(13,280.00)	0.00	0.00	(13,280.00)	0.00%
1996		Allocation	(763,314.00)	(778,248.00)	0.00	0.00	(778,248.00)	0.00%
1000		Revenues	(763,314.00)	(791,528.00)	0.00	0.00	(791,528.00)	0.00%
2001		Personnel Expenses	717,432.00	732,366.00	698,205.42	0.00	34,160.58	95.34%
3000-7000		Operating Expenses	45,882.00	51,642.00	50,019.23	0.00	1,622.77	96.86%
9000		Capital Outlay	0.00	7,520.00	7,594.49	0.00	(74.49)	100.99%
2000		Expenses	763,314.00	791,528.00	755,819.14	0.00	35,708.86	95.49%
4	102004	Window Rock Judicial District						
1942		Prior Year Carry Over	0.00	(19,707.00)	0.00	0.00	(19,707.00)	0.00%
1996		Allocation	(1,016,547.00)	(1,035,667.00)	0.00	0.00	(1,035,667.00)	0.00%
1000		Revenues	(1,016,547.00)	(1,055,374.00)	0.00	0.00	(1,055,374.00)	0.00%
2001		Personnel Expenses	964,146.00	986,971.00	958,636.92	0.00	28,334.08	97.13%
3000-7000		Operating Expenses	52,401.00	68,403.00	53,887.22	0.00	14,515.78	78.78%
2000		Expenses	1,016,547.00	1,055,374.00	1,012,524.14	0.00	42,849.86	95.94%
5	102005	Shiprock Judicial District						
1942		Prior Year Carry Over	0.00	(15,494.00)	0.00	0.00	(15,494.00)	0.00%
1996		Allocation	(929,754.00)	(947,651.00)	0.00	0.00	(947,651.00)	0.00%
1000		Revenues	(929,754.00)	(963,145.00)	0.00	0.00	(963,145.00)	0.00%
2001		Personnel Expenses	861,095.00	878,992.00	816,227.41	0.00	62,764.59	92.86%
3000-7000		Operating Expenses	68,659.00	84,153.00	62,263.46	0.00	21,889.54	73.99%
2000		Expenses	929,754.00	963,145.00	878,490.87	0.00	84,654.13	91.21%

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
6	102006	Tuba City Judicial District						
1942		Prior Year Carry Over	0.00	(13,280.00)	0.00	0.00	(13,280.00)	0.00%
1996		Allocation	(822,389.00)	(837,484.00)	0.00	0.00	(837,484.00)	0.00%
1000		Revenues	(822,389.00)	(850,764.00)	0.00	0.00	(850,764.00)	0.00%
2001		Personnel Expenses	760,198.00	775,293.00	665,181.19	0.00	110,111.81	85.80%
3000-7000		Operating Expenses	62,191.00	68,971.00	62,782.46	0.00	6,188.54	91.03%
9000		Capital Outlay	0.00	6,500.00	6,298.96	0.00	201.04	96.91%
2000		Expenses	822,389.00	850,764.00	734,262.61	0.00	116,501.39	86.31%
7	102007	Ramah Judicial District						
1942		Prior Year Carry Over	0.00	(10,854.00)	0.00	0.00	(10,854.00)	0.00%
1996		Allocation	(572,766.00)	(582,565.00)	0.00	0.00	(582,565.00)	0.00%
1000		Revenues	(572,766.00)	(593,419.00)	0.00	0.00	(593,419.00)	0.00%
2001		Personnel Expenses	515,111.00	524,910.00	492,233.66	0.00	32,676.34	93.77%
3000-7000		Operating Expenses	57,655.00	68,509.00	60,562.99	0.00	7,946.01	88.40%
2000		Expenses	572,766.00	593,419.00	552,796.65	0.00	40,622.35	93.15%
8	102008	Supreme Court						
1942		Prior Year Carry Over	0.00	(8,280.00)	0.00	0.00	(8,280.00)	0.00%
1996		Allocation	(832,440.00)	(844,661.00)	0.00	0.00	(844,661.00)	0.00%
1000		Revenues	(832,440.00)	(852,941.00)	0.00	0.00	(852,941.00)	0.00%
2001		Personnel Expenses	781,491.00	795,436.00	717,839.98	0.00	77,596.02	90.24%
3000-7000		Operating Expenses	50,949.00	57,505.00	46,840.16	0.00	10,664.84	81.45%
2000		Expenses	832,440.00	852,941.00	764,680.14	0.00	88,260.86	89.65%
9	102009	Peacemaking Program						
1942		Prior Year Carry Over	0.00	(18,707.00)	0.00	0.00	(18,707.00)	0.00%
1996		Allocation	(1,074,035.00)	(1,093,253.00)	0.00	0.00	(1,093,253.00)	0.00%
1000		Revenues	(1,074,035.00)	(1,111,960.00)	0.00	0.00	(1,111,960.00)	0.00%
2001		Personnel Expenses	1,041,967.00	1,061,185.00	1,037,570.86	0.00	23,614.14	97.77%
3000-7000		Operating Expenses	32,068.00	50,775.00	45,712.81	0.00	5,062.19	90.03%
2000		Expenses	1,074,035.00	1,111,960.00	1,083,283.67	0.00	28,676.33	97.42%
10	102010	Kayenta Judicial District						
1942		Prior Year Carry Over	0.00	(15,494.00)	0.00	0.00	(15,494.00)	0.00%
1996		Allocation	(892,679.00)	(909,124.00)	0.00	0.00	(909,124.00)	0.00%
1000		Revenues	(892,679.00)	(924,618.00)	0.00	0.00	(924,618.00)	0.00%
2001		Personnel Expenses	836,689.00	853,257.84	763,546.07	0.00	89,711.77	89.49%
3000-7000		Operating Expenses	55,990.00	71,360.16	61,707.90	0.00	9,652.26	86.47%
2000		Expenses	892,679.00	924,618.00	825,253.97	0.00	99,364.03	89.25%
11	102011	Dilkon Judicial District						
1942		Prior Year Carry Over	0.00	(14,067.00)	0.00	0.00	(14,067.00)	0.00%
1996		Allocation	(683,422.00)	(696,049.00)	0.00	0.00	(696,049.00)	0.00%
1000		Revenues	(683,422.00)	(710,116.00)	0.00	0.00	(710,116.00)	0.00%
2001		Personnel Expenses	628,223.00	640,850.00	655,324.89	0.00	(14,474.89)	102.26%
3000-7000		Operating Expenses	55,199.00	69,266.00	63,466.54	0.00	5,799.46	91.63%
2000		Expenses	683,422.00	710,116.00	718,791.43	0.00	(8,675.43)	101.22%
12	102012	Aneth Judicial District						
1942		Prior Year Carry Over	0.00	(13,854.00)	0.00	0.00	(13,854.00)	0.00%
1996		Allocation	(566,692.00)	(576,491.00)	0.00	0.00	(576,491.00)	0.00%
1000		Revenues	(566,692.00)	(590,345.00)	0.00	0.00	(590,345.00)	0.00%
2001		Personnel Expenses	515,111.00	524,910.00	521,778.13	0.00	3,131.87	99.40%
3000-7000		Operating Expenses	51,581.00	65,435.00	47,074.08	0.00	18,360.92	71.94%
2000		Expenses	566,692.00	590,345.00	568,852.21	0.00	21,492.79	96.36%

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
13 102013 Tohajilee Judicial District								
1942		Prior Year Carry Over	0.00	(13,854.00)	0.00	0.00	(13,854.00)	0.00%
1996		Allocation	(567,254.00)	(577,053.00)	0.00	0.00	(577,053.00)	0.00%
1000		Revenues	(567,254.00)	(590,907.00)	0.00	0.00	(590,907.00)	0.00%
2001		Personnel Expenses	515,111.00	524,910.00	533,389.68	0.00	(8,479.68)	101.62%
3000-7000		Operating Expenses	52,143.00	65,997.00	60,389.31	0.00	5,607.69	91.50%
2000		Expenses	567,254.00	590,907.00	593,778.99	0.00	(2,871.99)	100.49%
14 102014 Alamo Judicial District								
1942		Prior Year Carry Over	0.00	(8,214.00)	0.00	0.00	(8,214.00)	0.00%
1996		Allocation	(165,343.00)	(168,576.00)	0.00	0.00	(168,576.00)	0.00%
1000		Revenues	(165,343.00)	(176,790.00)	0.00	0.00	(176,790.00)	0.00%
2001		Personnel Expenses	129,313.00	132,546.00	137,469.71	0.00	(4,923.71)	103.71%
3000-7000		Operating Expenses	36,030.00	44,244.00	41,462.63	0.00	2,781.37	93.71%
2000		Expenses	165,343.00	176,790.00	178,932.34	0.00	(2,142.34)	101.21%
15 102015 Dzil Yijin Judicial District								
1942		Prior Year Carry Over	0.00	(10,640.00)	0.00	0.00	(10,640.00)	0.00%
1996		Allocation	(391,328.00)	(398,165.00)	0.00	0.00	(398,165.00)	0.00%
1000		Revenues	(391,328.00)	(408,805.00)	0.00	0.00	(408,805.00)	0.00%
2001		Personnel Expenses	351,216.00	358,053.00	252,158.02	0.00	105,894.98	70.42%
3000-7000		Operating Expenses	40,112.00	43,585.09	33,165.97	0.00	10,419.12	76.09%
9000		Capital Outlay	0.00	7,166.91	0.00	0.00	7,166.91	0.00%
2000		Expenses	391,328.00	408,805.00	285,323.99	0.00	123,481.01	69.79%
16 102017 Pueblo Pintado Circuit Court								
1942		Prior Year Carry Over	0.00	(2,213.00)	0.00	0.00	(2,213.00)	0.00%
1996		Allocation	(171,605.00)	(174,855.00)	0.00	0.00	(174,855.00)	0.00%
1000		Revenues	(171,605.00)	(177,068.00)	0.00	0.00	(177,068.00)	0.00%
2001		Personnel Expenses	152,044.00	155,294.00	101,904.90	0.00	53,389.10	65.62%
3000-7000		Operating Expenses	19,561.00	21,774.00	10,920.20	0.00	10,853.80	50.15%
2000		Expenses	171,605.00	177,068.00	112,825.10	0.00	64,242.90	63.72%
17 102018 Probation Services								
1942		Prior Year Carry Over	0.00	(16,694.00)	0.00	0.00	(16,694.00)	0.00%
1996		Allocation	(1,532,260.00)	(1,557,955.00)	0.00	0.00	(1,557,955.00)	0.00%
1000		Revenues	(1,532,260.00)	(1,574,649.00)	0.00	0.00	(1,574,649.00)	0.00%
2001		Personnel Expenses	1,485,859.00	1,511,554.00	1,569,021.68	0.00	(57,467.68)	103.80%
3000-7000		Operating Expenses	46,401.00	63,095.00	48,683.92	0.00	14,411.08	77.16%
2000		Expenses	1,532,260.00	1,574,649.00	1,617,705.60	0.00	(43,056.60)	102.73%
18 102019 Judicial Conduct Commission								
1942		Prior Year Carry Over	0.00	(6,215.00)	0.00	0.00	(6,215.00)	0.00%
1996		Allocation	(75,000.00)	(75,000.00)	0.00	0.00	(75,000.00)	0.00%
1000		Revenues	(75,000.00)	(81,215.00)	0.00	0.00	(81,215.00)	0.00%
2001		Personnel Expenses	0.00	0.00	0.00	0.00	0.00	#DIV/0!
3000-7000		Operating Expenses	75,000.00	81,215.00	53,920.79	0.00	27,294.21	66.39%
2000		Expenses	75,000.00	81,215.00	53,920.79	0.00	27,294.21	66.39%
Judicial Branch General Fund Total			13,433,897.00	14,085,996.54	13,355,473.58	0.00	730,522.96	94.81%
Overall Breakdown of General Funds								
1942		Prior Year Carry Over	0.00	(414,024.54)	0.00	0.00	(414,024.54)	0.00%
1992		IDC Recovery	(133,897.00)	(133,897.00)	(154,186.43)	0.00	20,289.43	115.15%
1996		Allocation	(13,300,000.00)	(13,538,075.00)	0.00	0.00	(13,538,075.00)	0.00%
1000		Revenues	(13,433,897.00)	(14,085,996.54)	(154,186.43)	0.00	(13,931,810.11)	1.09%
2000		Personnel Expenses	12,487,393.00	12,731,020.84	12,246,266.32	0.00	484,754.52	96.19%
3000-7000		Operating Expenses	946,504.00	1,318,078.79	1,095,313.81	0.00	222,764.98	83.10%
9000		Capital Outlay	0.00	36,896.91	13,893.45	0.00	23,003.46	37.65%
2000		Expenses	13,433,897.00	14,085,996.54	13,355,473.58	0.00	730,522.96	94.81%

19 118019 NN Integrated Justice (Fixed Costs)							
1942	Prior Year Carry Over	0.00	(232,940.54)	0.00	0.00	(232,940.54)	0.00%
1996	Allocation	(484,160.00)	(484,160.00)	0.00	0.00	(484,160.00)	0.00%
1000	Revenues	(484,160.00)	(717,100.54)	0.00	0.00	(717,100.54)	0.00%
3000-7000	Operating Expenses	484,160.00	717,100.54	483,656.28	0.00	233,444.26	67.45%
9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2000	Expenses	484,160.00	717,100.54	483,656.28	0.00	233,444.26	67.45%
Overall Breakdown of General Funds Plus Fixed Costs							
2000	Personnel Expenses	12,487,393.00	12,731,020.84	12,246,266.32	0.00	484,754.52	96.19%
3000-7000	Operating Expenses	1,430,664.00	2,035,179.33	1,578,970.09	0.00	456,209.24	77.58%
9000	Capital Outlay	0.00	36,896.91	13,893.45	0.00	23,003.46	37.65%
2000	Expenses	13,918,057.00	14,803,097.08	13,839,129.86	0.00	963,967.22	93.49%

B. External Funds

The Judicial Branch currently has fifteen (15) External Fund Budgets as follows: (1) K140801 Healing to Wellness Veteran, Contract Term 10/1/13 - 9/30/18; (2) K140803 CTAS 2014 TJSP, Contract Term 10/01/14 - 9/30/18; (3) K140804 CTAS 2014 VAW, Contract Term 10/01/14 - 9/30/18; (4) K140805 CTAS 2014 TVAP, Contract Term, 10/01/14 - 9/30/17 - Pending Closure; (5) K140806 CTAS 2014 TVAP, Contract Term 1/1/13 - 9/30/18; (6) K150801 FY 15 Edward Byrne JAG, Contract Term 10/1/14 - 9/30/18; (7) K170801 Peacemaking Youth Edu. Apprentices Contract Term 10/1/17 - 9/30/21; (8) K180800 Navajo Juvenile Healing to Wellness Court, Contract Term 10/1/17 - 9/30/21; (9) K170802 FY 2017 Edward Byrne JAG, Contract Term 10/1/16 - 9/30/20; (10) K160736 CY 16 Tribal Courts, Contract Term 1/1/16 - 12/31/18; (11) K160781 CY 16 Judicial One Time Funding, Contract Term 1/1/16 - 12/31/18, (12) K170745 CY 17 Tribal Courts, Contract Term 1/1/17 - 12/31/18; (13) K170748 CY 17 One Time Funding VAVA, Contract Term 1/1/17 - 12/31/18; (14) K180718 CY 18 Tribal Courts, Contract Term 1/1/17 - 12/31/21 and (15) K180772 CY 18 One Time Direct TIWAHE Funding. There are six (6) Public Law 93-638 Indian Self-Determination Act, multiyear contracts with the Bureau of Indian Affairs (BIA) to provide court services within the Navajo Nation.

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
1	K140801	Healing to Wellness Veteran						
	2001	Personnel Expenses	205,199.00	206,050.00	130,118.27	0.00	75,931.73	63.15%
	3000-7000	Operating Expenses	370,558.00	369,707.00	171,401.10	0.00	198,305.90	46.36%
	9500	Matching & Indirect Cost	97,591.00	97,591.00	38,056.34	0.00	59,534.66	39.00%
	2000	Expenses	673,348.00	673,348.00	339,575.71	0.00	333,772.29	50.43%
2	K140803	CTAS 2014 TJSP						
	3000-7000	Operating Expenses	63,762.00	63,762.00	63,505.19	0.00	256.81	99.60%
	9500	Matching & Indirect Cost	10,808.00	10,808.00	9,620.30	0.00	1,187.70	89.01%
	2000	Expenses	74,570.00	74,570.00	73,125.49	0.00	1,444.51	98.06%
3	K140804	CTAS 2014 VAW						
	2001	Personnel Expenses	55,229.00	0.00	0.00	0.00	0.00	#DIV/0!
	3000-7000	Operating Expenses	385,409.00	384,027.00	277,620.78	38,277.55	68,128.67	82.26%
	9500	Matching & Indirect Cost	9,362.00	65,973.00	0.00	0.00	65,973.00	0.00%
	2000	Expenses	450,000.00	450,000.00	277,620.78	38,277.55	134,101.67	70.20%
4	K140805	CTAS 2014 TVAP						
	2001	Personnel Expenses	124,262.00	124,262.00	0.00	0.00	124,262.00	0.00%
	3000-7000	Operating Expenses	304,675.00	304,675.00	0.00	0.00	304,675.00	0.00%
	9500	Matching & Indirect Cost	21,063.00	21,063.00	0.00	0.00	21,063.00	0.00%
	2000	Expenses	450,000.00	450,000.00	0.00	0.00	450,000.00	0.00%
5	K140806	FY 14 Edward Byrne Memorial JAG						
	3000-7000	Operating Expenses	68,318.00	68,318.00	52,561.23	0.00	15,756.77	76.94%
	9500	Matching & Indirect Cost	6,832.00	6,832.00	79.22	0.00	6,752.78	1.16%
	2000	Expenses	75,150.00	75,150.00	52,640.45	0.00	22,509.55	70.05%

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
6	K150801	FY 15 Edward Byrne JAG						
	3000-7000	Operating Expenses	53,456.00	53,456.00	51,560.30	0.00	1,895.70	96.45%
	9500	Matching & Indirect Cost	5,346.00	5,346.00	10.03	0.00	5,335.97	0.19%
	2000	Expenses	<u>58,802.00</u>	<u>58,802.00</u>	<u>51,570.33</u>	<u>0.00</u>	<u>7,231.67</u>	<u>87.70%</u>
7	K170801	Peacemaking Youth EDU-Apprentices						
	2001	Personnel Expenses	0.00	106,658.00	971.68	0.00	105,686.32	0.91%
	3000-7000	Operating Expenses	302,448.00	195,660.00	14,992.30	0.00	180,667.70	7.66%
	9500	Matching & Indirect Cost	47,182.00	47,312.00	1,996.22	0.00	45,315.78	4.22%
	2000	Expenses	<u>349,630.00</u>	<u>349,630.00</u>	<u>17,960.20</u>	<u>0.00</u>	<u>331,669.80</u>	<u>5.14%</u>
8	K180800	Navajo Juvenile Healing To Wellness Court						
	2001	Personnel Expenses	106,185.00	106,185.00	971.73	0.00	105,213.27	0.92%
	3000-7000	Operating Expenses	196,583.00	196,583.00	752.74	0.00	195,830.26	0.38%
	9500	Matching & Indirect Cost	47,232.00	47,232.00	60.73	0.00	47,171.27	0.13%
	2000	Expenses	<u>350,000.00</u>	<u>350,000.00</u>	<u>1,785.20</u>	<u>0.00</u>	<u>348,214.80</u>	<u>0.51%</u>
9	K170802	FY 17 Edward Byrne JAG						
	3000-7000	Operating Expenses	64,537.00	64,537.00	0.00	0.00	64,537.00	0.00%
	9500	Matching & Indirect Cost	6,453.00	6,453.00	0.00	0.00	6,453.00	0.00%
	2000	Expenses	<u>70,990.00</u>	<u>70,990.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,990.00</u>	<u>0.00%</u>
		Judicial Branch External Funds	\$ 2,552,490.00	\$ 2,552,490.00	\$ 814,278.16	\$ 38,277.55	\$ 1,699,934.29	33.40%
10	K160736	CY 16 Tribal Courts						
	2001	Personnel Expenses	1,334,724.00	915,324.52	915,324.52	0.00	0.00	100.00%
	3000-7000	Operating Expenses	101,577.00	695,260.53	599,389.85	43,692.92	52,177.76	92.50%
	9000	Capital Outlay	0.00	115,186.00	95,175.49	0.00	20,010.51	82.63%
	2000	Expenses	<u>1,436,301.00</u>	<u>1,725,771.05</u>	<u>1,609,889.86</u>	<u>43,692.92</u>	<u>72,188.27</u>	<u>95.82%</u>
11	K160781	CY 16 Judicial One Time Funding						
	2001	Personnel Expenses	276,511.00	281,266.00	236,487.97	0.00	44,778.03	84.08%
	3000-7000	Operating Expenses	16,305.00	11,550.00	9,025.93	0.00	2,524.07	78.15%
	2000	Expenses	<u>292,816.00</u>	<u>292,816.00</u>	<u>245,513.90</u>	<u>0.00</u>	<u>47,302.10</u>	<u>83.85%</u>
12	K170745	CY 17 Tribal Courts						
	2001	Personnel Expenses	770,471.00	1,261,528.53	1,261,528.53	0.00	0.00	100.00%
	3000-7000	Operating Expenses	53,563.00	329,248.47	124,041.27	92,687.08	112,520.12	65.83%
	2000	Expenses	<u>824,034.00</u>	<u>1,590,777.00</u>	<u>1,385,569.80</u>	<u>92,687.08</u>	<u>112,520.12</u>	<u>92.93%</u>
13	K170748	CY 17 One Time Funds VAWA						
	2001	Personnel Expenses	10,272.00	25,761.00	26,408.68	0.00	(647.68)	102.51%
	3000-7000	Operating Expenses	79,728.00	64,239.00	64,205.11	0.00	33.89	99.95%
	2000	Expenses	<u>90,000.00</u>	<u>90,000.00</u>	<u>90,613.79</u>	<u>0.00</u>	<u>(613.79)</u>	<u>100.68%</u>
14	K180718	CY 18 Tribal Courts						
	2001	Personnel Expenses	258,684.00	1,526,693.00	808,047.55	0.00	718,645.45	52.93%
	3000-7000	Operating Expenses	10,933.00	103,634.00	3,378.81	0.00	100,255.19	3.26%
	2000	Expenses	<u>269,617.00</u>	<u>1,630,327.00</u>	<u>811,426.36</u>	<u>0.00</u>	<u>818,900.64</u>	<u>49.77%</u>
15	K180772	CY 18 One Time Direct TIWAHE						
	2001	Personnel Expenses	272,340.00	272,340.00	0.00	0.00	272,340.00	0.00%
	3000-7000	Operating Expenses	23,488.00	23,488.00	0.00	0.00	23,488.00	0.00%
	2000	Expenses	<u>295,828.00</u>	<u>295,828.00</u>	<u>0.00</u>	<u>0.00</u>	<u>295,828.00</u>	<u>0.00%</u>
		Total Tribal Courts	\$ 3,208,596.00	\$ 5,625,519.05	\$ 4,143,013.71	\$ 136,380.00	\$ 1,346,125.34	76.07%
		Judicial Branch External Funds & P.L. 93-638 Grand Total	\$ 5,761,086.00	\$ 8,178,009.05	\$ 4,957,291.87	\$ 174,657.55	\$ 3,046,059.63	62.75%
		Overall Breakdown of External Funds and Tribal Courts						
	2000	Personnel Expenses	3,413,877.00	4,826,068.05	3,379,858.93	0.00	1,446,209.12	70.03%
	3000-7000	Operating Expenses	2,030,803.00	2,863,608.00	1,432,434.61	174,657.55	1,256,515.84	56.12%
	9000	Capital Outlay	0.00	115,186.00	95,175.49	0.00	20,010.51	82.63%
	9500	Matching & Indirect Cost	245,416.00	302,157.00	49,822.84	0.00	252,334.16	16.49%
	2000	Expenses	<u>\$ 5,690,096.00</u>	<u>\$ 8,107,019.05</u>	<u>\$ 4,957,291.87</u>	<u>\$ 174,657.55</u>	<u>\$ 2,975,069.63</u>	<u>63.30%</u>
		General & External Funds - Grand Totals	\$ 19,679,143.00	\$ 22,981,106.13	\$ 18,796,421.73	\$ 174,657.55	\$ 4,010,026.85	82.55%

XII. Judicial Branch Fines and Fees Collection

FY 2018 - 4th Quarter - Budget Status Report as of 9/30/18 - BU 107008

Object Code	Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expensed of Total
1400	Financial Revenues	0.00	0.00	133.07	0.00	(133.07)	
1600	Fines & Court Fees	(400,000.00)	(400,000.00)	(578,870.74)	0.00	178,870.74	144.72%
1850	Other Revenue Sources	0.00	0.00	(614.90)	0.00	614.90	#DIV/0!
1000	Revenues	<u>(400,000.00)</u>	<u>(400,000.00)</u>	<u>(579,352.57)</u>	\$0.00	\$179,352.57	144.84%

Court Fines & Fees Collected by Quarter

Object Code	Description	FY 2018 1st Qtr.	FY 2018 2nd Qtr.	FY 2018 3rd Qtr.	FY 2018 4th Qtr.	TOTAL - YTD
1600	Fines & Court Fees					
1611	District Court - Chinle	2,686.55	6,089.85	7,101.52	5,025.80	20,903.72
1612	District Court - Crownpoint	2,141.50	1,074.30	3,484.20	2,479.01	9,179.01
1613	District Court - Kayenta	1,228.30	2,701.66	4,217.84	4,642.76	12,790.56
1614	District Court - Ramah	384.15	456.70	1,980.05	1,068.40	3,889.30
1615	District Court - Shiprock	4,703.35	8,735.62	7,878.30	6,118.90	27,436.17
1616	District Court - Tuba City	761.60	2,804.12	2,325.40	3,304.05	9,195.17
1617	District Court - Window Rock	1,344.23	6,513.20	1,706.12	8,697.01	18,260.56
1618	District Court - Dilkon	0.00	1,736.75	2,178.80	2,967.80	6,883.35
1619.02	District Court - Aneth	205.00	305.00	475.00	764.75	1,749.75
1619.04	District Court - Dzil Yijiin	590.00	1,197.70	2,280.00	1,698.95	5,766.65
1610	Dist. Fines & Court Fees Total:	\$14,044.68	\$31,614.90	\$33,627.23	\$36,767.43	\$116,054.24
1620	Family					
1621	Family Court - Alamo	135.00	152.05	325.00	355.00	967.05
1622	Family Court - Chinle	500.00	1,315.00	1,305.00	1,530.00	4,650.00
1623	Family Court - Crownpoint	1,525.00	2,250.00	3,130.00	2,795.00	9,700.00
1624	Family Court - Kayenta	330.00	690.00	1,035.00	595.00	2,650.00
1625	Family Court - Ramah	20.85	101.40	247.85	212.95	583.05
1626	Family Court - Shiprock	1,333.40	2,490.90	2,857.00	3,342.50	10,023.80
1627	Family Court - Tohajiilee	90.00	335.00	350.00	375.00	1,150.00
1628	Family Court - Tuba City	401.50	1,285.75	1,330.00	1,397.50	4,414.75
1629	Family Court - Window Rock	355.00	3,545.00	1,228.30	5,045.00	10,173.30
1630	Family Court - Dilkon	115.00	1,288.50	461.05	939.10	2,803.65
1631.02	Family Court - Aneth	330.00	320.00	365.00	325.00	1,340.00
1631.04	Family Court - Dzil Yijiin	295.00	720.00	1,020.00	1,335.00	3,370.00
1620	Family Court Total:	\$5,430.75	\$14,493.60	\$13,654.20	\$18,247.05	\$51,825.60
1640	Circuit					
1642	Circuit Court - Alamo	186.00	714.35	730.40	1,906.90	3,537.65
1644	Circuit Court - Tohajiilee	627.35	669.20	984.50	992.65	3,273.70
1640	Circuit Court Total:	\$813.35	\$1,383.55	\$1,714.90	\$2,899.55	\$6,811.35
1650	Supreme					
1652	Supreme Court - WR	1,755.00	2,216.30	1,930.00	2,065.00	7,966.30
1650	Supreme Court Total:	\$1,755.00	\$2,216.30	\$1,930.00	\$2,065.00	\$7,966.30
1601	Court Total:	\$22,043.78	\$49,708.35	\$50,926.33	\$59,979.03	\$182,657.49

Object Code	Description	FY 2018 1st Qtr.	FY 2018 2nd Qtr.	FY 2018 3rd Qtr.	FY 2018 4th Qtr.	TOTAL - YTD
1660	Public Safety Fines					
1661	Traffic					
1662	Traffic Fines - Alamo	0.00	225.00	695.00	150.00	1,070.00
1663	Traffic Fines - Chinle	10,082.67	18,327.50	9,640.00	5,362.65	43,412.82
1664	Traffic Fines - Crownpoint	3,251.85	6,636.00	14,720.00	15,579.25	40,187.10
1665	Traffic Fines - Kayenta	8,179.63	19,346.84	17,704.30	14,803.57	60,034.34
1666	Traffic Fines - Ramah	819.50	2,052.50	1,510.00	2,145.00	6,527.00
1667	Traffic Fines - Shiprock	16,777.00	25,713.00	20,986.00	17,215.50	80,691.50
1668	Traffic Fines - Tohajiilee	0.00	200.00	100.00	0.00	300.00
1669	Traffic Fines - Tuba City	8,764.99	23,808.17	18,060.33	14,748.00	65,381.49
1670	Traffic Fines - Window Rock	400.00	26,840.50	5,867.50	19,894.50	53,002.50
1671	Traffic Fines - Dilkon	215.00	5,375.00	2,425.00	3,645.00	11,660.00
1672.02	Traffic Fines - Aneth	5,820.00	5,640.00	9,085.00	8,216.50	28,761.50
1672.04	Traffic Fines - Dzil Yijjin	550.00	1,825.00	2,025.00	785.00	5,185.00
1661	Traffic Total:	\$54,860.64	\$135,989.51	\$102,818.13	\$102,544.97	\$396,213.25
1600	Fines & Court Fees Totals:	\$76,904.42	\$185,697.86	\$153,744.46	\$162,524.00	\$578,870.74

Judicial District Court Fines & Fees Summary:

1600	Fines & Court Fees	14,044.68	31,614.90	33,627.23	36,767.43	116,054.24
1620	Family	5,430.75	14,493.60	13,654.20	18,247.05	51,825.60
1640	Circuit	813.35	1,383.55	1,714.90	2,899.55	6,811.35
1650	Supreme	1,755.00	2,216.30	1,930.00	2,065.00	7,966.30
1661	Traffic	54,860.64	135,989.51	102,818.13	102,544.97	396,213.25
	Grand Totals:	\$76,904.42	\$185,697.86	\$153,744.46	\$162,524.00	\$578,870.74